

## **In-Person Option, Room and Board FAQ**

### **Are all classes offering an in-person option this summer?**

No. Only the following courses will feature an in-person attendance option. All other courses are available online.

- Principles of Chant (July 12–16)
- Principles of Sacred Music, but only for the live (synchronous) instruction days (July 26 and 27)
- Medieval & Renaissance Music Notation Practicum (July 28–30)
- Teaching Gregorian Chant to Children (August 2–6)

### **For which dates are room and board available?**

- July 11–17
- July 25–August 7

### **Will there be online and in-person students in the classes listed above?**

Yes. Classes will be a hybrid, open to both forms of participation. The classrooms at St. Joseph's Seminary are set up for an excellent experience with Zoom for both Zoom attendees and students physically present in the classroom, and students can expect to fully participate in either mode of attendance. For singing activities, time delays via the internet require students online to usually sing while muted, but they will hear all those present in the classroom while participating. Opportunities will be given for online students to sing for the teacher so that they can receive feedback.

### **If I want to study in-person do I also have to stay on campus?**

No. Room and board are available as an option on a first-come, first-served basis, but this option is not required. Students are welcome to commute daily for classes, or to find other options for accommodations.

### **If I'm staying off campus, can I eat meals on campus?**

Yes. Simply register for them on the room and board registration form.

### **What are the room and board fees?**

- \$25 per night per room
- One-time \$10 fee for electronic access to building after-hours (access is granted for the entire length of your stay)
- Each Continental Breakfast - \$6.50
- Each Lunch - \$14.00
- Each Dinner - \$16.00

### **Does the 50% discount for the St. Cecilia Academy apply to room and board?**

No. Prices are stated above.

### **Are room and board fees refundable?**

Fees are non-refundable once the course begins, regardless of whether the rooms and meals as you indicate on your registration form are used.

### **What are the rooms like?**

- Rooms are located on the second, third, and fourth floors of the seminary, with men and women on separate floors.
- Please note that the rooms have **no air conditioning**, though a ceiling fan or portable fan is installed/available in each room.
- Each student will have access to a non-shared bathroom, though the bathroom may be down the hall from the room.
- Rooms include the following:
  - Sink
  - Bed linens
  - Towels
  - Single bed
  - Desk
  - Desk lamp
  - Chair
  - Ceiling/portable fan
  - Closet with a few hangers
  - Extra towels available
  - Change of linens available for those staying multiple weeks – available upon request
- Guests should plan to bring the following:
  - Luggage lock if desired
  - Toiletries

### **What accommodations are available if I have food allergies?**

Please list any allergies you have on the room and board registration form. Please note that the kitchen is generally unable to accommodate food allergies. If you have significant or life-threatening food allergies, we recommend that you make arrangements for your own meals. There are a number of excellent restaurants within a 15-minute walk from the Seminary.

### **Who do I contact with problems about my room?**

Please contact the Assistant to the Rector, Mary Broglie: (914) 968–6200, ext. 8203, via email at [mary.broglie@archny.org](mailto:mary.broglie@archny.org), or in her office next to the front entrance during business hours. Mary is available to help with problems related to housekeeping, special needs, etc.

### **Who do I contact with changes in my reservations for room and board?**

Please contact Cynthia Harrison: (914) 367–8281, or via email at [cynthia.harrison@archny.org](mailto:cynthia.harrison@archny.org). All changes must be made prior to arrival on campus. No changes can be made once you arrive, and fees are non-refundable once the course starts.

### **Can I sign up for a meal at the last minute?**

Yes. Please use this form here: <https://www.dunwoodie.edu/meal-reservation>. The meal will be billed to your account on Populi. You may not cancel meals and rooms at the last minute, however. Any changes to your room and board registration form must be made before arrival on campus. Once you arrive on campus, you will be billed according to your registration form.

### **When can I arrive to stay at the seminary?**

Staff is available in the front office to receive you on the day of your arrival. On Sundays, please plan to arrive between 1:00 p.m. and 6:00 p.m. On weekdays, the reception office is open from 8:00 a.m. to 5:30 p.m. No staff is available on Saturdays for arrivals. If your travels require you to arrive at an hour outside of these times, please contact Danielle Pizzola to arrange for an alternate time: [danielle.pizzola@archny.org](mailto:danielle.pizzola@archny.org).

### **How many rooms are available?**

Because of COVID-19 considerations, we are limited to accepting 6 students at a time for stays on campus. Reservations are available on a first-come, first-served basis.

### **What policies are in place for COVID-19?**

At this time, students are required to mask indoors when on the main floor, or when around others indoors, except when eating. Social distancing is also required. Temperature and health screenings are performed when students enter the building. Students are required to enter the building via the front door.

### **What happens if I come down with symptoms of COVID-19 while at St. Joseph's Seminary for classes?**

Students are required to immediately report symptoms to Dr. Jennifer Donelson-Nowicka and self-isolate immediately upon experiencing any symptoms. Dr. Donelson-Nowicka will serve as the point person in arranging for testing, medical care, food services, and other needs throughout the remainder of the student's stay or required quarantine.

### **Where do I access Populi to register, view my bills, or pay my bills for tuition, room, or board?**

<https://sjsdunwoodie.populiweb.com>. You will gain access to the system once you are admitted as a student to St. Joseph's Seminary. Bills are available after the first day of the course.

### **When will I be charged for room and board?**

You'll receive a bill via Populi after the class has started.

### **Can my parish/school pay my bill?**

Yes. You can print out an invoice for your parish from Populi once the bill is generated. Your parish/school can pay online or via check.

### **Who can I contact about my bill?**

Please contact the bursar, Michele Bergeron: (914) 968-6200, ext. 8001, or via email at [michele.bergeron@archny.org](mailto:michele.bergeron@archny.org).