



ARCHDIOCESE OF AGANA

FIXED ASSET PURCHASES/ACQUISITIONS FORM

Name of Organization

Month, Year

Asset GL Code (1): _____

Asset Type (1): _____

Asset Description: _____

Vehicle Identification #: _____

Manufacturer's Name: _____

Vendor Name: _____

Date Acquired: _____

Invoice #: _____

Value (\$): _____

Serial Number: _____

(1)	<u>Asset GL Code</u>	<u>Asset Type</u>
	1410.....	Land
	1411.....	Building
	1413.....	Furniture & Fixtures
	1415.....	Equipment
	1417.....	Vehicle
	1421.....	Capital Improvement
	1427.....	Library Books
	1429.....	Religious/Liturgical Supplies

Please attach this form to your monthly financial report to the Chancery Office