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2020 DATA FLOW UPDATE

Benefits Enrollment & Status Change Data Flow



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Effective July of 2019 benefit profiles are automatically created after the new hire record is saved in IOI.

The payroll record should be created as soon as you know the start date, to allow the time necessary for the benefit profile to populate in benefitsCONNECT. *Below is the timing for the file feeds on a weekly basis.*

BY MIDNIGHT TUESDAY

Admin Enters Information in IOI

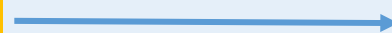


BY MIDNIGHT WEDNESDAY

Information loaded in BenefitsCONNECT

BY MIDNIGHT THURSDAY

Admin or BAC or Staff Member
Enters Benefits Elections
in BenefitsCONNECT



ON FRIDAY MORNING

BenefitsCONNECT feeds deductions
to IOI payroll

ON MONDAY MORNING

BenefitsCONNECT feeds elections
To UMR and Guardian



WITHIN 24 - 72 HOURS

UMR adds elections in 24 hours
Guardian adds elections within 72 hours

LOCATIONS who have **MIGRATED TO CPS / Crescent Payroll** will have to **DOUBLE-ENTER** the **NEW HIRE** into benefitsCONNECT UNTIL the Data Feeds are activated to automatically create the record.

