

Sponsor Letter Template – Please keep letters simple, positive, and fairly brief. Thank you!

**Sponsored Student's Name
Sponsoring Family's Last Name
Date**

Dear _____ ,

***Introduce you and your family members to your sponsored student. You can include general information like ages and grades if you like.**

***Share some personal information. Some ideas to choose from are: description of the place you live (weather – nature), professions, favorite subjects, holidays, interests, sports, colors, foods, and/or hobbies.**

***Close with an expression of compassion and encouragement to your sponsored student. Also express your gratitude to them for the opportunity to sponsor them and help them complete their education.**

**Closing of your choice,
Signatures**

**It would be wonderful to attach a photo when you email your letter. You can also copy and paste one into the body of your letter.
Thank you!**