

## Explanation of Discernment Process For 2021 Calendar Year

### Town Hall Meeting

- Community gathers on Sunday, Nov. 1st via zoom
  - Meeting ID: 925 4920 7291
- Open in prayer
- Explanation of discernment process- emphasis on prayer and discernment
- Discussions - led by chaplain and campus minister
  - On community and needs in upcoming year
  - On traits necessary for a servant leader
    - Rank in terms of importance
- End in prayer
- Leadership nominations and Chair Applications will be made available at 5:00p on Nov. 1st.
- Applications for Chair close on Tuesday, Nov. 10 at 11:59p.

\*The chaplain and campus minister notify all nominees by email, and list times the current chair is available to meet to discuss the role and whether or not they want to accept nomination. The Chaplain must confirm all applicants before they become an eligible for the voting process by the student body.

### Selection of Chair

- Sunday, November 15th at 1:30p via zoom
- Open in prayer
- Brief reiteration of vision and needs of community as well as traits of a leader
- Explanation of election process - emphasis on healthy discussion, input, and relevant information vs gossip and unnecessary talk
- First round of voting
  - All voting will be done via the polling feature on zoom and will be kept secret throughout the process
  - Names of eligible students will be shared within the zoom call.
  - Names that receive no votes are taken off the board
- First round of discussion - moderated by chaplain and campus minister
  - For each name remaining on the board, two people present who voted for the individual are asked to briefly speak about why they would be a good fit for the role of Chair.
  - Chaplain and campus minister do not speak to any of the individuals, only point to the needs of the community and qualities of a leader.
- Time for prayer - 3-5 minutes.
- Second round of voting
  - If an individual receives 2 votes or less the name is removed from the board.
- Second round of discussion
  - Follows same format as earlier

- Voting and discussion
  - The rounds continue with discussion, time for prayer, and voting until the list has been paired down to 3 individuals.
- Critical voting and discussion
  - During rounds when there are 3 people left, the discussion turns to concerns. Chaplain and campus minister make sure to cut off gossip, negative comments, unnecessary and irrelevant talk. Always point back to qualities of a leader that were discussed during the town hall and how the individuals may struggle to meet criteria and traits of an effective leader.
  - When 3 names remain the number of votes for each nominee are shared. Community is allowed to decide to take names off the board due to the low number of votes.
  - If the remaining 3 individuals are receiving a relatively equal amount of votes, chaplain and campus minister lead discussion towards the most important traits the community wants in a leader and ask which of the 2-3 nominees best reflect those traits. Every person present has an opportunity to speak about their choice.
- Election of chair
  - When one person has risen to the top by receiving the majority vote ( $\frac{3}{4}$  of the vote), everyone goes around the room and either affirms or denies that the nominee would be suitable in the role as Chair. A unanimous affirmation is required to make a final decision.
  - After a unanimous decision by those present, the new chair is notified. They have 24 hours to accept the position.

### Discernment of Team

- The new team is chosen through a nomination and/or application process.
- Online nomination and application forms are made available. Nominations are open to all, and once a nomination comes in, the nominee is notified via email with the link to the application. Only nominees who fill out the application will be considered. Students are free to apply without having first received a nomination.
- Nomination form - Nominations are open to all, and once a nomination is received by the Campus Minister and Chaplain, the nominee is notified via email with a link to the application form. By filling out the application, the nominee accepts the nomination, although it is not necessary to be nominated in order to apply. The nomination form includes:
  - Name of person nominated, name of person nominating (optional)
  - Position(s) nominated for (up to 3)
  - Reasons for nomination
  - Concerns
  - Additional comments
- Application - Applications are open to all, and one may apply without receiving a nomination. Only those who fill out an application will be considered for the positions. The application includes:

- Top Core Team positions with brief description as to why they want each position (up to 3)
- Top desired Coordinator positions (up to 5)
- Essays (200-400 words)
  - i. Please explain the reasons why you want to be a leader in the Catholic Hoos community.
  - ii. Tell me about how your relationship with Jesus has changed over the past year.
  - iii. What is one need in the community that you see and what initiatives would you take to address the need?
- Once the application deadline ends and all necessary interviews are completed, the Chaplain, Campus Minister and newly elected Chair sit down with the previous Core Team to discuss all applicants and garner input.
- After a day of prayer, chaplain, campus minister, and new chair meet to decide the new team.
- After decisions are made, the new team is notified and given 24 hours to accept position.
- Once all positions are accepted, community is notified by email about the new team.