



St. Mary Magdalen School

Caring for the Whole Child



Welcome Parents,

We want to thank you for choosing us to be part of your child's education and look forward to working with you at St. Mary Magdalen. Please see the attached tuition rates and fees beginning August, 2020 through July, 2021 year.

This letter is to inform you of tuition collection policies. In an effort to simplify the process of collecting tuition and fees, we will utilize the First Bank and Trust online portal for all of our collection needs. All registration fees, tuition payments, and incidental fees will be collected only through the online banking portal of First Bank and Trust. St. Mary Magdalen does not accept payments sent to school in cash, check, or other form. This policy is required by the guidelines of the Archdiocese of New Orleans.

All payments must be submitted through the bank portal. Each family is required to create an online banking profile. In order to access the payment portal, you will have the option to pay through a bank draft, credit card, or debit card. A letter from First Bank and Trust, attached, details the specifics of the payment portal and outlines the different payment options.

Please note that you are not required to pay tuition through a loan and we have offered other options for paying tuition that do not require a loan. The loan option however is still available for those families who would like to pay tuition over a 10 month period.

Should you have any questions regarding the portal payment policy, please contact Ms. Hebert. The enclosed registration packet which contains the student registration form and tuition information. Each family should complete and return the registration form and pay the registration and fees through the online payment portal.

For your child to be guaranteed a placement at St. Mary Magdalen this process must be completed. Again, thank you for entrusting us with the care and education of your child. We strive to provide the highest level of quality Catholic education and experiences for each student.

God Bless,

Theresa Hebert M.Ed.

Principal

principal@smmcougars.org

“All For Jesus”



St. Mary Magdalen School
Caring for the Whole Child



2020-2021 St. Mary Magdalen Early Learning Center
Tuition/Fee Scale

MANDATORY FEES:

REGISTRATION FEE: 1 child - \$165, 2 children - \$315, 3 children - \$465

The Registration Fee is set by the Archdiocese of New Orleans. This fee is due at the time of registration and is non-refundable. A \$15 per family Clarion Herald fee is included in the Registration Fee.

ELC Support Fee: \$60 per family

For use in early learning center only.

PARENTS' CLUB MEMBERSHIP FEE: \$25 per family

This fee is also due at the time of registration and is non-refundable.

TUITION:

Tuition Rate

Total

5 days week monthly rate:

1 child	\$735/month	\$8820/12 months
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3 days a week monthly rate:

1 child	\$441/month	\$5,292/12 months
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**Tuition may be paid monthly or loans may be set to pay yearly rates. All tuition is collected electronically through First Bank and Trust.*

**Rates for 1/2 day options available upon request.*

Notes:

- August tuition is non-refundable if a student withdraws anytime in August.
- Tuition will be pro-rated if a student withdraws any time after August as per the ELC Parent-Student Handbook.
- These tuition rates apply for August 1, 2020 through July 31, 2021.



**ST. MARY MAGDALEN SCHOOL
NEW STUDENT ELC REGISTRATION FORM
2020-2021**

Date: _____

Grade Entering: ___ 1 yr old ___ 2 yr old

PLEASE PRINT:

Pupil's Name: _____
(Last Name) (First Name) (Middle Initial)

S.S. # _____
Sex: _____ Age: _____
Ethnicity: _____

List below all former schools or daycares: Use other side if needed.

Student's Address: _____ Zip: _____ Home Phone #: _____

Date of Birth: _____ In what church parish does the **student** live? _____

Religion of Student: _____ Which Church Parish do you **support**? _____

Father's Name: _____ Religion: _____

Occupation: _____ Place of Employment: _____ Work #: _____

Address: _____ Cell #: _____ E-Mail: _____

Mother's Name (Include maiden Name): _____ Religion: _____

Occupation: _____ Place of Employment: _____ Work #: _____

Address: _____ Cell #: _____ E-Mail: _____

Marital Status: _____ Child Lives With: _____

List Step-Parents' Names if applicable: _____ *SMM Alumnae: _____

Baptism: _____
(Church) (City) (State) (Date)

Is the child on medication? _____ If yes, what? _____ Why? _____

Is the child under any form of doctor's care or counseling? _____

Has the child ever been evaluated - psychologically/speech/educationally? _____

If yes, by whom? _____ Date: _____

If accepted, the evaluation must be shared with the school.



**ST. MARY MAGDALEN SCHOOL
NEW STUDENT ELC REGISTRATION FORM
2020-2021**

FEES: To be paid at the time of registration. Your child/children are not registered until all fees are paid in full:

1.) REGISTRATION FEE: 1 child - \$165, 2 children - \$315, 3 children - \$465

The Registration Fee is set by the Archdiocese of New Orleans. This fee is due at the time of registration and is non-refundable. A \$15 per family Clarion Herald fee is included in the Registration Fee.

2.) ELC SUPPORT FEE: \$60 per family

2.) PARENTS' CLUB MEMBERSHIP FEE: \$25 per family

These fees are also due at the time of registration and are non-refundable.

() I choose to pay tuition through a loan from First Bank and Trust (interest rate 8%)

() I choose to pay tuition in full by (electronic check, debit or credit card) through First Bank and Trust by May 22, 2020.

() I choose to pay tuition in two payments – 1st payment 60% of tuition, 2nd payment 40% of tuition (by electronic check, debit or credit card) through First Bank and Trust 1st payment by May 22, 2020 and 2nd payment by November 20, 2020.

Amount due for registration:

Registration Fee: _____ Technology Fee: \$60 Parent's Club membership: \$25

Total due: _____

Reminder registration fees will be collected through First Bank and Trust.

(Tuition collection will begin on May 1, 2020.)

Supporting Parishioner: ____ Non-Supporting Parishioner: ____

Total due tuition (K – 7): _____

Total due tuition Pre-Kindergarten: _____

Grand Total: _____

Reminder all tuition will be collected through First Bank and Trust.

I acknowledge that I have received and understand the registration and tuition amounts due to St. Mary Magdalen Catholic School for the 2020-2021 school year.

Parent Signature: _____

Date: _____



Your Goals Come First.

Welcome St. Mary Magdalen School Parent:

First Bank and Trust will provide options for the payment of tuition and fees by offering you a convenient, secure online portal for the payment of tuition and fees or for the financing of tuition for the 2020-2021 school year.

Easy Online Sign-Up: As a first time user of the bank's online portal, you will be required to create your User ID and password by visiting <https://tuitionportal.fbtonline.com> . Your User ID will be your email address and you will click on "I want to Register" on the sign-in page of the website.

Mandatory Online Payment of Fees: You may access the First Bank and Trust secure website to pay your required school fees. These include; *the registration fee, the ELC support fee, and the parents' club membership fee.* You will have the option to pay these fees using a one-time bank draft, or with a credit or debit card. There is no processing fee if you pay using a bank draft, however a 2.99% processing fee will be added if you use a credit or debit card. *Instructions for paying your required fees online will be provided. Please note that in accordance with Archdiocesan policy no fee payments will be accepted in the school office.*

Mandatory Online Payment of Tuition: You will have the option to pay tuition monthly through the First Bank and Trust portal or secure a loan for the payment of tuition through First Bank and Trust. *Please note that in accordance with Archdiocesan policy no tuition payments will be accepted in the school office.*

Easy, Hassle-Free Financing Option and Terms - The Annual Percentage Rate on the tuition loan for St. Mary Magdalen School is 8.0%. There is no written application to complete and no credit check required. The rate is fixed over the school term and there is no pre-payment penalty if you decide to pay the loan off early. First Bank and Trust charges an annual fee of \$35.00 which is assessed on the loan Advance Date, June 1, 2020. Due to COVID-19 an extension has been granted for families who need more time to advance their loan. Loan applications are not due until June 1, 2020. *Instructions for setting up a tuition loan on the website will be provided.*

Convenient Automatic Loan Payments: Continuing for 2020-2021, SMM School will require you to sign up for an automatic bank draft from your checking or savings account for monthly tuition loan payments. You may choose to have your payments drafted on the 3rd or the 15th of each month. There will be a \$25.00 fee assessed and added to your account for any returned payment. If your payment is not collected within (10) days of the due date, a \$15.00 late fee will be assessed on your loan.

Thank you for the opportunity to serve you this coming school year. Our goal is to offer you the maximum flexibility in meeting your financial obligations for St. Mary Magdalen School. Our representatives are ready and available to assist you with the online process should you have questions. Please do not hesitate to call our Tuition Solution Center at (504) 584-5967 or 1-877-426-2376.

Sincerely,
First Bank and Trust
Education Services Division



Education Division

909 Poydras Street, Suite 3200, NOLA 70112
Tel: (504) 584-5967 - Fax (504) 584-5969