

Attendance: Mike Sassone, Rachel Knight, Sara Bodine, Kelly Parker, Kristin West, Caley, Meagan Mccarthy, Suzanne Pohorence, Jennifer Demo, Lisa Millano, Nathan Westerman

Follow-up items:

- Sara Bodine will not be doing Christmas Luncheon next year, we will need to find a replacement
- Lisa M - Ask Tony if early registration will get a discount since it didn't this year, but it used to.
- Lisa M - Ask Tony if we can give a discount on tuition as a prize for selling all the tickets.
- Lisa M - Get list of ROC the day donors to the 8th grade class so they can hand write thank you notes.
- Nathan - Add to notes for pie sale event docs online "We need to make the order form all on one page, Make sure to send the brochure out earlier with the pie forms". Also add a way to indicate that pies are to be donated.
- Kristin - Follow up about the Niagara candy to get info about when it is going out

6:01 - Open

6:04 - Christmas Luncheon

Thursday 12/19. It is in really good shape. Going with club 86 catering this year. Good food and good prices. This includes some gluten free pasta. Pasta, sauce, and meatballs. Sara will provide salad, bread, applesauce. Sara has submitted a maintenance request to setup.

They still need more people to signup to serve, only 2 people have signed up.

They serve at 11:40 and should wrap up by 12:30. Decorations and favors are taken care of.

Sara will not be doing this event next year. Kristin has told Sara to borrow as much water from the pto closet as she wants so she doesn't have to spend funds on water.

Volunteers should show up at 11:30.

6:11 - New year's raffle

Sara hasn't started yet. She is looking for PTO guidance as to which dates we wanted.

Last year the tickets cost about 80 dollars, we usually have two weeks to sell, winners are announced,

First prize last year was \$250.

We all discuss dates. Do we want before Christmas, after new years, as part of Catholic School's week

Lisa M discusses giving a prize of money off of tuition as a prize. Sara B wonder is Tony objects to it being the prize, maybe we make the \$250 off as a prize you get entered into for selling all of your tickets.

Mike talks about making sure to sell enough tickets to offset the cost fo the prize for selling them all.

Could we sell raffle tickets at the PTO coffee hour.

We discuss pulling the raffle ticket on the last day of the Catholic School's week.

Proposal Tickets go out 1/10 (Friday) due back Tuesday 1/28, with the winner pulled on 1/31 by a child and announced over the speaker.

10 dollars a ticket. We talk about offering 3 for 25, but that was rejected due to being hard to track the money.

10 tickets per child. Each child that sells all their tickets gets entered into a drawing to win a pizza party and dress-down day for their class, plus a discount potentially for their family if approved by Tony.

We discuss why only 38% of families participated.

#### 6:34 - Principal's report

##### School News:

Social Emotional Learning Initiative focus for the month of December is self-awareness - Be obedient like Mary.

The 170<sup>th</sup> Alumni Mass was well attended, and many alumni reconnected at the reception following the Mass.

##### Student News:

School wide Advent Wreath Lighting held on Monday of each week in December.

The Stuff the Turkey Campaign was a success! Students collected over 300 non-perishable food items for St. Vincent DePaul Ministries.

ROC the Day is December 3<sup>rd</sup>! We're ROCKing to raise money for new stage curtains!!

##### Upcoming School Sponsored Events:

- December 6 – First Friday Mass and St. Nicholas Day
- December 6 and 13 – Parent Teacher Conferences
- December 7 – Breakfast with Santa
- December 11 – St. Genesius Players Performance
- December 16 – School Concert
- December 19 – Christmas Luncheon
- December 20 – Roller Skating Party

She also added that for this ROC the day we got at least one \$1,000 donation.

We need to get a list of donors and the 8th graders can write thank you notes.

#### 6:36 - Treasurer report

"I was able to touch base with Tony in past week about updated budget. November hadn't been closed out yet, so meat raffle is still estimated. Couple things you will note. I have attached last year budget because somehow we did not pay for Niagara Invoice last year, so it counts against this year's budget. Second, we have to count start up in the events as well, so that is reflected in numbers changed from last time I sent out a summary."

A follow-up on the meat raffle, it didn't do as well as projected so we are further behind than we had thought.

The Niagara chocolate bill from last year was never paid so went against this year's budget

#### 6:38 - Pie sale

332 pies sold. We need to move the pickup time earlier in the day, closer to pickup time since it was much easier than we had predicted.

We need to make the order form all on one page, Make sure to send the brochure out earlier with the pie forms

Add to the form a box for donating pies so that it is easier to buy for donation

#### 6:44 - Spirit wear

Did well. 41 items sold. They will come labeled and bagged, unlike last order. Kristin's son's sweatpants were printed with the SMS on the back not the front.

10 hats sold. They will be included in the store going forward.

#### 6:46 - Family dance

We discuss when we want to do a dance, as long as it is after march it won't conflict with the Casino night.

It doesn't have to be father/daughter mother/son, it is whatever your family is.

April 17th is the proposed date.

#### 6:52 - Santa store

Making a few final purchases, we have upped the number of men's items. They are trying to save a lot of the purchasing money to buy gifts for next year after Christmas on great sales.

We do not try to make money off of this. Wrapping paper was donated by the Mays so there is plenty of paper.

11 people in the morning for shopping and wrapping, and a few that are available all day to cashier, and we plan to train some new families on it to become future veterans.

Middle schoolers will help setup. Even though it is not the same location it should still be setup beautifully.

Kids have a 45 minute time to shop so they have time to move to the art room for wrapping. Kindergarten and first will still be going on so they have to make sure not to be too loud.

The startup cash for the store will be 1s 5s, 10s, and some quarters, totaling 300 dollars.

If people are coming to volunteer, they have to be mindful to not shop. Parents are not allowed to keep things to the side.

We should remind our children not to buy gifts for themselves with any leftover money.

137 kids will be shopping, they average 8 items on their list per kids. SP bought a bunch of bowls and snacks from dollar tree to use as gifts for men, to solve the often encountered problem of lack of men's gifts.

We need more volunteers for the afternoon for wrapping.

#### 7:03 - Breakfast with Santa

They need more volunteers. Signups were light. Cookies were light. We need more contributed.

#### 7:05 - Euchre night

We discuss how upset people get about the rules, how few people came to ours, and to the Knight's tournament. Given the amount of hours and money that we all put into running the event it has not been deemed a success.

We discuss running a trivia contest instead. Kelly P talks about trivia run by Trivia Nation, it's free and she thinks it is a great system

What if we ran trivia night in partnership with a restaurant or a bar to run trivia night and get a chunk of their sales.

#### 7:23 - PTO Coffee hour Kelly P

There are just a few volunteers,4, but she isn't sure how many she needs. They have to make coffee during mass. There are usually students at the doors of that mass greeting, and there are tours, but that isn't part of the coffee hour volunteer's responsibilities

7:25 - Superbowl board - Kristin

She talked to Pam and has arranged for emails advertising it to go out later.

7:26 Susie P

She has bunch of envelopes left over from alumni event and will put them in the pto closet for us to use for our casino night

They use the envelopes and they are numbered, you donate the amount of money that matches the envelope you pick

7:30 - Adjourn

Next meeting January 7<sup>th</sup> 2020 at 6pm