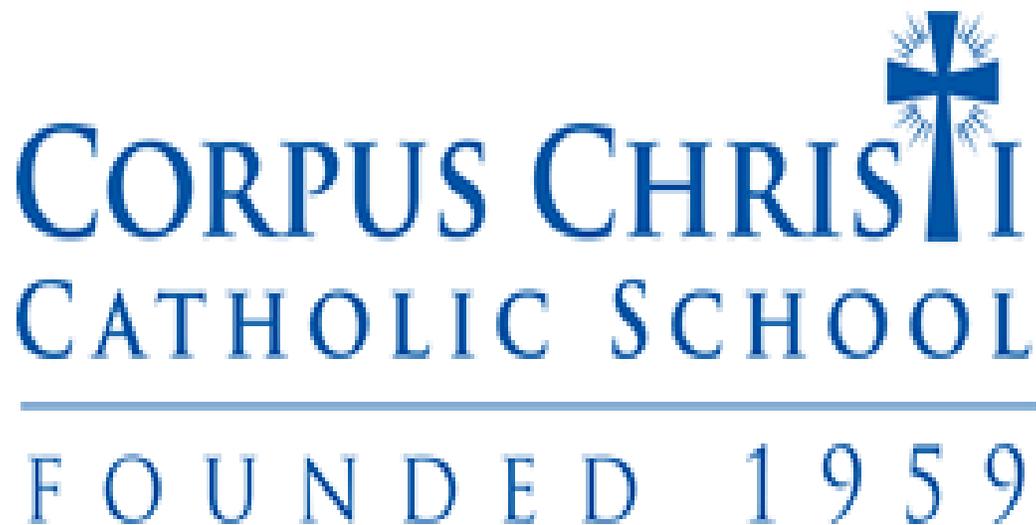


Corpus Christi Catholic School



Returning to School: Guide to Safety and Success 2020-2021

Revised 7/27/2020

Introduction

“Everything has suddenly changed. What we previously took for granted seems to be uncertain: the way we relate with others at work, how we manage our emotions, study, recreation, prayer, even the possibility of attending Mass...”

Pope Francis Strong in the Face of Tribulation: A Sure Support in Time of Trial

We are in an unprecedented time. The reality of COVID-19 has presented a number of significant tribulations. At the very minimum, trying to adapt to teaching in new ways while grieving the loss of our sense of normality is emotionally draining. The thoughts of preparation for a fall opening of school in an uncertain future magnifies anxiety and fear. However, Pope Francis has offered that “present difficulties have stimulated the creativity and inventiveness”, and this invites us to new methods of engagement and ministry.

Purpose

In the face of the COVID-19 global pandemic, Corpus Christi Catholic School is committed to dynamic planning and preparation for a safe return to school for the 2020-2021 academic school year.

We are dedicated to providing safer methods of learning and instruction while balancing the greatest sense of normalcy for our students, faculty, staff and parents. We aim for clear planning and vision that supports our school to be agile in response to each potential impact of the COVID-19 pandemic or other circumstances that may cause an interruption to normal school function. In doing so, we can continue to provide a Christ-centered, rigorous academic educational experience for students that parents trust and rely upon.

This guide is intended to be a living document as it is designed to reflect the latest information from national, state, and local public health experts regarding COVID-19 disease transmission and mitigation strategies. *The information contained within is subject to change at anytime as new information emerges from the [Center for Disease Control \(CDC\)](#) and the [Texas Department of State Health Services \(Texas DSHS\)](#) and in accordance with updated guidance from the [Texas Catholic Conference of Bishops Education Department \(TCCB ED\)](#), the [Archdiocese of Galveston-Houston](#) and our local government and county health departments.*

The 2020-2021 School Year

Corpus Christi Catholic School is currently planning on welcoming students to the new school year on September 8th. We have learned from COVID-19 that we will have to be flexible and adjust accordingly as challenges present themselves. Our team has spent the last few months preparing to face those challenges head on. This fall semester, parents will have the option for their children to receive face to face instruction or remote learning.

Traditional School Setting- Face to Face: It is our hope that the majority of our students will return to our school buildings. We have taken into consideration the following primary logistics: entrance protocols, social distancing, scheduling, social and emotional support, etc.

Non-Traditional School Setting- Remote: If parent elects and/or governmental and Archdiocesan authorities deem a return to school as inadvisable, school will occur in a virtual configuration. Parents who elect this option will be required to commit to a 4 week period of remote instruction. The four weeks can be renewed as needed. The following primary logistics have been taken into consideration: technology support, developing and delivering high quality online instruction, supporting Catholic Identity, social and emotional support, and maintaining community.

Per TCCB ED, a minimum number of daily instructional minutes are required for **remote learning** (need not be consecutive):

PK-2nd: face to face learning is strongly encouraged

3rd-5th: 180 instructional minutes

6th-8th: 240 instructional minutes

Instruction will be synchronous, real-time instruction between teacher and student through an electronic device. Students will be able to interact and ask questions. Students and parents will be provided a schedule and daily attendance will be posted.

Face to Face	Remote
Entrance Protocols Cleaning Protocols Social Distancing High Quality Instruction Supporting Catholic Identity Scheduling Social & Emotional Support	Technology Support Curriculum Planning High Quality Online Instruction Supporting Catholic Identity Maintaining Community Social & Emotional Support

Attendance

- Per TCCB ED guidelines, students must attend 90% of a course in order to be awarded credit for the course and/or to be promoted to the next grade level.
- Perfect Attendance will be awarded when we are 100% in-person instruction.

Health & Safety

Masks

- All first thru eighth grade students will be required to wear masks at all times except when eating or drinking.
- Parents are to provide students' masks. At this time, we are not mandating colors; however, masks should be appropriate in designs and should not distract others or disrupt the learning environment. Please refrain from wording.
- All faculty and staff will wear masks at all times.
- CCCS has additional masks on hand for anyone who may be in need of one.
- Students will receive "mask breaks" throughout the day.

Screening Procedures

- Parents will be asked to complete a screening questionnaire prior to the first day of school and prior to returning from a holiday break.
- Students' temperatures will be taken upon arrival each day prior to parent leaving. Students are to arrive at the following entrances:
 - Pre kindergarten thru first grade students: Circle Drive
 - Second thru fifth grade students: main parking lot (Prefontaine)
 - Sixth thru eighth grade students: middle school parking lot
- Morning Colt Camp students will have their temperatures taken upon arrival, before the parent leaves.

- Students arriving after 8:01 a.m. should arrive at the Circle Drive where temperature will be taken.
- Students who leave school for appointments and return the same day, will have their temperature taken upon their return.
- Faculty and staff's temperatures will be taken upon arrival each day.

Social Distancing

- Plexiglass will be installed on each teacher's desk to allow for safe conferencing with students.
- Students' desks are to be socially distanced as determined by CDC guidelines.
- Markers will be placed along all walkways and hallways to indicate 6 feet of spacing

Safety Measures

- Students will be taught the safety protocols e.g. wearing a mask correctly, using hand sanitizing stations, social distancing, etc.
- Outdoor spaces will be used as classrooms when possible.
- Arrows will be placed in hallways to indicate which side of the hallway to walk on
- Windows and classroom doors will be opened as much as possible.

Sanitization and Hand Washing

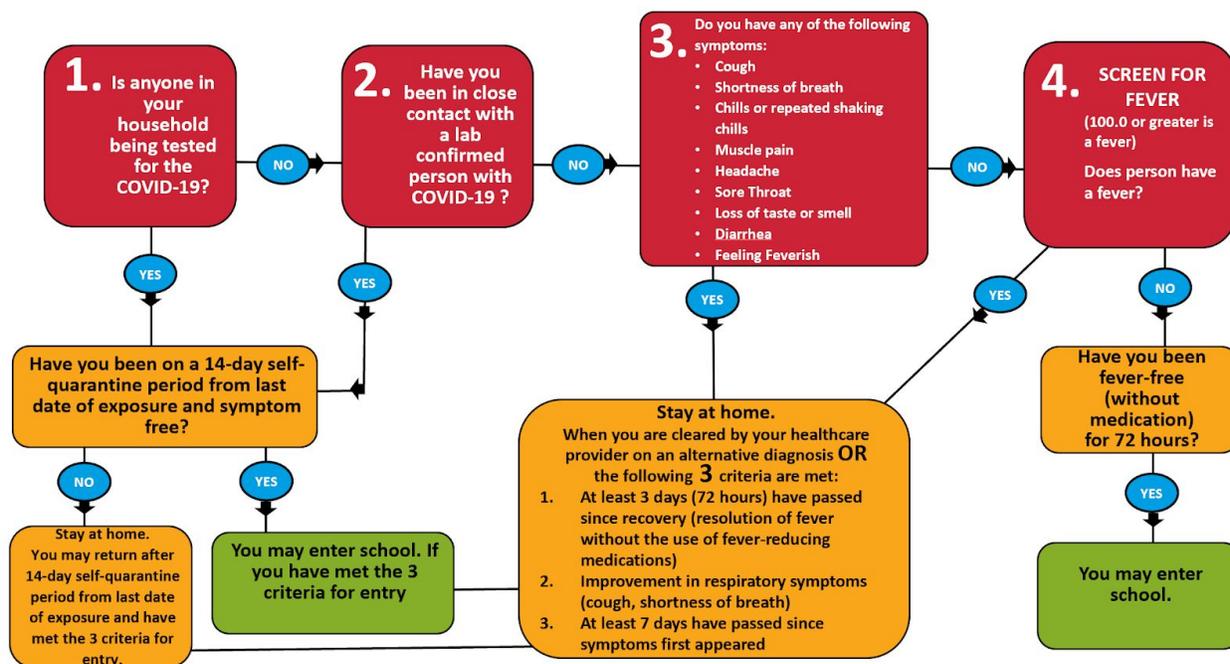
- Faculty, staff and students are to use hand sanitizer upon entering buildings and classrooms.
- Faculty, staff and students are to wash hands frequently throughout the day.
- Additional cleaning and disinfecting of common areas such as door handles or common tables will take place throughout the day.

Clinic

- The library will also be used as a clinic at this time to allow ample space for social distancing of ill students.
- Ill students are to enter the library through the side door.
- Ill students will be immediately isolated.

May I enter the school? Start with the 4 red questions below...

Updated June 2020



What Happens if there is a Confirmed Case?

If a confirmed case is identified, it will be addressed on a case by case basis in communication with the Catholic Schools Office and local health department.

Possibilities include:

- Short-term dismissal to allow time for tracing and required cleaning
- Partial school closures are possible if affected areas are limited and can be closed off.
- Transition to remote learning.
- Communication will be sent to faculty, staff, and parents, while maintaining confidentiality.

Re-Admission Criteria

Student or staff member may return to work when all 3 criteria have been met:

- At least 72 hours have passed without fever reducing medications
- Improvement in respiratory symptoms
- At least 10 days have passed since symptoms first appeared

If the individual wants to return before completing the above self-isolation period, a doctor's note will be required.

General Operations

Communication

- The following platforms will be used to communicate with parents: Email, RenWeb, Website, Facebook, IRIS Alert System.
- It is important that parents update contact information as necessary.
- Middle school students will use Google Email accounts to communicate with their teachers.
- Tuesday Folders will not be sent home at this time. Please check RenWeb regularly for posting of grades.

Mass

- We will not celebrate Mass as a community at this time.
- Students will participate in weekly prayers services to be held in their homerooms.

Ancillary Classes

- Ancillary classes will be held in the homerooms.
- Ancillary teachers will travel to the homerooms and will sanitize the area prior to leaving the room.
- Music and band classes will not take place during this time.

PE

- PE classes will be held outside when possible.
- Locker rooms will not be used at this time.
- Students will not change clothes for PE class at this time.

Lockers

- Middle school scholars will not use lockers at this time.
- Elementary students will not use backpack areas at this time.
- Students will keep all belongings at the bottom of desks.
- Backpacks will be hung on the back of students' desks.

Recess

- Recess will be held outside when possible.
- Playground equipment will not be used at this time.

Lunch

- Students will eat lunch in their classrooms.
- Students are to bring a lunch and drink from home each day.
- At this time, parents and visitors are not permitted to eat lunch with students.
- Parents are not permitted to send birthday treats at this time.

Water Fountains

- Use of water fountains will not be permitted at this time.
- Students are encouraged to bring water bottles.

Visitors

- At this time, only essential visitors (parents/guardians, educational support) are only permitted to the office area by appointment. Visitors should call the office to schedule an appointment.
- Essential visitors who have an appointment are required to wear a mask, have temperature taken and answer a screening questionnaire.

Dismissal Procedures

- Students will remain in homerooms until called for.
- Elementary students will be dismissed from the main parking lot (Prefontaine).
- Middle school scholars will be dismissed from middle school parking lot.
- Staff members will use Walkie Talkies to notify the office of students to be dismissed as cars arrive.
- Families will be dismissed together, allowing for social distancing from others.

Organizations

- School Board Meetings will be held remotely on the second Tuesday of each month beginning at 6:00 p.m.
- Parent School Organization (PSO) Meetings will be held remotely on the first Wednesday of each month, time to be determined.

Sports

- We will follow state and local guidelines for our sports programs.

Colt Camp

- Colt Camp will operate from 6:45 a.m. to 7:45 a.m. and 3:15 p.m. to 6:00 p.m.
- The Colt Camp program will operate under the same guidelines as the day school program.

- Morning Colt Camp will be held in the cafeteria. Each student's temperature will be taken before the parent leaves.
- Afternoon Colt Camp will be held in Prefontaine Hall.

Field Lessons

- All off campus trips are suspended until further notice.

Thank you for your trust in Corpus Christi Catholic School. The safety of our students, teachers and staff is our top priority. We all know that the COVID-19 situation is ever evolving; therefore, we will continue to update you as necessary.