

TABLE OF CONTENTS

SERIES 1000: **PASTORAL RESPONSIBILITIES OF PRIESTS IN THE**
ARCHDIOCESE OF SAN FRANCISCO

- 1100:** **Pastoral Ministries and Responsibilities**
- 1110: Priests**
 1120: Pastors
 1130: Parochial Vicars
 1140: The Priest in Non-Parochial Ministry
 1150: The Priest in Residence
- 1200:** **Working and Living Relationships Within the Rectory**
- 1210: Introduction**
 1220: Office Policies and Relationship With Staff Personnel
 1230: Rectory and Living Quarters
 1240: Policy of Alternate Residence of Priests
- 1300:** **Policy on Sexual Misconduct by Clergy**
- 1310: Policy**
 1320: Procedure for Investigation and Response to Allegations of Sexual
 Misconduct by Clergy
 1330: Prevention for the Future
 1340: Guidelines with Regard to Ministry With Minors
 1350: Guidelines with Regard to Pastoral Counseling
 1360: Code of Ethics for Those Involved in the Ministry of the Catholic
 Church
 1370: Sexual Harassment
 1380: Screening Procedures
 1390: Precautions to be Taken When an Accused Priest or Deacon Takes
 Up Residence Outside the Archdiocese of San Francisco

SERIES 2000: **THE PRIEST PERSONNEL BOARD**

- 2100:** **First Personnel Board Structure**
- 2110: Introduction**
 2120: Function of the Priest Personnel Board
 2130: Composition of the Priest Personnel Board
 2140: Term of Office
 2150: Officers of the Priest Personnel Board

2200: General Policies Governing Priest Personnel

2210: Principles governing the Assignment of Priests

2220: Terms for the Assignments of Priests

2230: Annual Consultation with Clergy

**2240: Policy and Procedures on Letters of Commendation and
Complaint About the Priests of the Archdiocese**

2300: Assignment Procedures Of The Board

2310: Procedure to be followed in the Assignment of Pastors

**2320: Procedures to be Followed in the Assignment of Clergy Other
Than Pastors**

**2330: Procedures for the Assignment of Priests to Work Outside the
Archdiocese of San Francisco**

**2340: Procedures for the Assignment of Newly Ordained Archdiocesan
Priests**

**2350: Procedures to be Followed for Priests Wishing to Enter New
Forms of Ministry**

**2360: Procedures Governing the Assignment of Non-Incardinated
Priests in the Archdiocese of San Francisco**

**2400: General Policy and Procedures Governing Incardination in the
Archdiocese of San Francisco**

2410: Introduction

**SERIES 3000: ONGOING FORMATION AND CONTINUING EDUCATION OF
PRIESTS**

3100: Introduction

3200: Definitions

3300: Responsibility For Ongoing Formation

3310: The Individual Priest

3320: The Archbishop

3330: The Vicar for Clergy

**3340: The Office of Ongoing Formation and Continuing Education of
Priests**

**3350: The Ongoing Formation and Continuing Education Advisory
Board**

3360: The Presbyterate

- 3400: Constant (Synchronic) Elements**
- 3410: Clergy Study Weeks**
 - 3420: Priest Retreats**
 - 3430: Other Archdiocesan Ongoing Formation Events**
 - 3440: Priest Support Groups**
 - 3450: Spiritual Direction**
 - 3460: Sabbaticals**
- 3500: Particular Formational Moments (Diachronic Elements)**
- 3510: First Years of Priesthood**
 - 3520: International Priests**
 - 3530: Proximate Preparation for Pastorate**
 - 3540: First Pastorate**
 - 3550: Other Formational Moments**
- 3600: Continuing Education Programs**
- 3610: Full-time Advanced Degree Programs To Which A Priest Is Assigned**
 - 3620: Short-term Educational Experiences Requiring Absence From Assignment**
 - 3630: Part-time Programs Not Requiring Absence From Assignment**
 - 3640: Short-Term Educational Programs In The Context Of An Assignment**
- 3700: Ongoing Formation of the Presbyterate**
- 3800: Additional Policy Areas**
- 3810: Religious Priests Serving in Archdiocesan Assignments**
 - 3820: Permanent Deacons**
 - 3830: Seminarians**
 - 3840: Mentors**
- SERIES 4000 PRIESTS' BENEFITS**
- 4100: Salary**
 - 4200: Vacation**
 - 4300: Retreat**
 - 4400: Ongoing Formation (c.f. Series 3000)**

4500: Retirement (c.f. Series 5000)

4600: Miscellaneous Benefits

Addendum

SERIES 5000 KEEPING FAITH WITH OUR RETIRED PRIESTS

5100: Introduction

5200: Priests' Retirement Board

5300: Age of Retirement

5400: Archdiocesan Priest Pension Plans and Funds

5500: Housing

5600: Assessment and Support

5700: Long-Term Care