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Myers-Stevens & Toohey & Co. Inc. est.1970

26101 Marguerite Parkway Mission Viejo, California 92692-3203

T: 800.827.4695 F: 949.348.2630 E: info@myers-stevens.com

California License Number: 0425842

January 10, 2019

Re: **Important Announcement – Accident Insurance for Volunteers**

Dear Pastor, Administrator, Principal, Business Manager and Director of Catholic Cemeteries:

In order to help its volunteers access the medical care needed following a covered injury, the Archdiocese has put in place a blanket accident medical expense insurance program for all officially designated volunteers **effective January 1, 2019.**

The program is underwritten by CHUBB and administered by Myers-Stevens & Toohey (MST)...the same firm that provides the student accident insurance for Archdiocesan schools.

The program consists of three components:

- 1) A basic accident medical expense plan covering 100% of Usual, Customary and Reasonable (UCR) charges up to \$25,000/injury for up to two years;
- 2) A catastrophic injury layer that dovetails with the basic plan and covers 100% of UCR charges up to an additional \$1,000,000/injury for up to ten years, up to an additional \$500,000 in cash assistance for the most serious of injuries and a number of other benefits;
- 3) Accidental Death and Dismemberment benefits ranging from \$35,000 to \$80,000

Accident medical expense benefits are paid on an excess or secondary basis meaning that if the injured person is covered by any other valid insurance or health plan(s) (not including Medicaid), then benefits under the new program will be applied to those eligible charges left unpaid by the person's primary plan including deductibles, co-pays and other eligible services.

If the injured volunteer does not have any other health or insurance plan or is covered by Medicaid, benefits under the Archdiocese' plan will be paid on a primary basis.

To preserve eligibility, injuries must be reported to a school or parish official within 72 hours. Part A of the attached claim form must be completed and signed by an authorized official fully and legibly and then given to the injured volunteer to complete the process. Full instructions are included on the back of the form.

General questions regarding the program may be directed to MST staff persons Monica Toohey at (800) 827-4695 ext. 613 mtoohey@myers-stevens.com or Kevin Toohey at ext. 601 ktoohey@myers-stevens.com .

For claims assistance, contact Jane Starr at ext. 607 jstarr@myers-stevens.com

We look forward to being of service!

Sincerely,
MYERS-STEVEN & TOOHEY

Monica M. Toohey

Account Representative

O: (800) 827-4695 ext. 613

C: (714) 936-4552

mtoohey@myers-stevens.com