



## **Commemorative Brick Donor Program Form for St. Edward the Confessor's Celebration Plaza**

### **General guidelines**

- Bricks (4" by 8" ivory clay brick pavers) may have up to 3 lines of text, with up to 18 characters per line.
- Engraved messages must be positive.
- Names engraved may be those of past faculty, staff, and clergy (living or deceased), alumni, or benefactors.
- Bricks may be sponsored by or dedicated to a class or a team.
- Bricks may also contain just a positive or uplifting message.
- Celebratory bricks may be co-sponsored by a group wanting to honor a past member of the faculty, staff, or clergy.
- Location of the bricks purchased is at the option of the pastor and principal
- All wording is subject to pre-approval by the principal and the pastor; should there be subsequent disclosure that engraving contains an inappropriate message, pastor and principal reserve the right to remove that brick (no refunds).

### **Logistics**

- Price includes providing brick to be engraved, engraving the brick, and installing the brick into the plaza.
- We will wait until we have 5-10 bricks to engrave before submitting an order. Processing time is typically 4-6 weeks.
- Pay via check, or through the First Bank and Trust incidentals portal ([tuitionportal@fbtonline.com](mailto:tuitionportal@fbtonline.com)).

