

# We need your help!

Dear School Parents, Volunteers, Faculty, Employees.

The Archdiocese has updated their Safe Environment Program to a new entity.

<https://neworleans.CMGConnect.org>

**They need you to verify your profile so that your information is correct in the new program.**

If you had an account on Austin Computing, then your information was migrated to CMG Connect. Just log on and update your information. Your user id will be your name in this format: FirstLast-nola. Just click forgot password. If you have a problem, just call Ginny Walters at 888-0703.

Please update your profile with any information that may have changed since you created your original account such as address, phone, etc. and please check your birthdate because it seems the transfer changed everyone's birth year to 1920.

Please check your e-mail to make sure that it is your current e-mail address as CMG Connect will be contacting you by e-mail to advise when your training or background screening is about to expire.

The system is user friendly and will give you the responsibility for updating your information.

## NEW USERS:

If you have never created a profile in Austin Computing and want to be Safe Environment Compliant, please go to the website <https://neworleans.CMGConnect.org> and Register for a New Account. The system is user friendly and will give you the ability to update your information and receive notices about trainings/background screenings.

ARCHDIOCESE OF NEW ORLEANS – SAFE ENVIRONMENT

CATHOLIC MUTUAL CONNECT

<https://neworleans.cmgconnect.org/>

**EXISTING ACCOUNT**

(Your Austin Computing Solution account has been migrated to CMG)

Select **Existing Account**

Sign in with the username format: FirstnameLastname-nola and password 1234

Example: Username: **JohnSmith-nola**

Password: **1234**

If you have already attended an initial Safe Environment training, when the time comes for you to renew training, CMG Connect will send an e-mail alert to complete online renewal.

If your background screening has expired, **you must order** your renewal online and pay with your own credit card. We will be informed of your results.

If you have any questions, please contact Ginny Walters at 888-0703.

**NEW USER**

Select **Register for New Account**

Complete all of the personal data required

Your primary site will be

**St. Edward the Confessor Parish – Metairie**

If you have any questions, please contact Ginny Walters at 888-0703.