Holy Cross Academy PTG
Meeting Minutes for Tuesday, September 11, 2018

Time: 6:30 p.m.
Place: HCA Library

Attendees
Sarah Marker (President), Gretchen Cetti (Vice President), Kristen Gualtieri (Treasurer), Kristy Frisco (Secretary), Principal John Benzing, Shari Butler, Kristen Dougherty, Kristy Lang, Nancy Lecci, and Kris Nastal.

Call to Order - The meeting was called to order at 6:35pm by President Sarah Marker.

Opening Prayer - Led by Mr. Benzing

HCA Spirit Day T-Shirts
- Kristy Frisco will tally and submit order to GPSA following September 21st order form due date.
- Add as a line item for 2019-2020 budget

Supply Drop off/Ice Cream Social
- Went well, families liked it. Made for a smoother first day for students and teachers.
- Purchase 6 tubs of ice cream for next year
- Consider moving to a Thursday night? Pick date in May and put out information at the end of this school year

Fundraising
- Hoagies – Produce Plus ($3 Italian & veg/$3.50 for turkey); sell for $6
  - Distribute order forms in September 20th family envelope → order forms due 9/28
  - Call Produce Plus on October 3rd w/order
  - Hoagie pick up Friday 10/5 (2:30-?) somewhere on campus
- Zroni Pepperoni Rolls
  - Look into doing this one in March
- Sarris Chocolate Candy – for Christmas
- Betsy Ann – April (for Easter)

Blackbear Fundraising (Sarah Marker)
- Refillable, custom mugs with HCA logo (marketing the school, but small market for product)
  - Consider using the Dunkin Donuts one ($1.49 refills) and can help market Dunkin Donut Gift Card Sales – Kris Nastal can have extra DD gift cards on hand as we promote with tumbler purchase

Breakfast with Santa
- Date – December 1st (a little early, but following Saturday is a Holy Day of Obligation)
- Have volunteer sign-up sheets out for Meet the Teacher nights
• Looking for someone to lead the event going forward; Lynn will provide support this year, but need someone to head it for future years
  o Look into personal recommendations
  o Send out Flocknote
  o PTG absorb it?

Santa Shop
• Kristen Dougherty and Shari Butler will take the lead
• Last year’s PTG has notes on how to improve following 2017-18 Santa Shop
  o Older students help?
  o Need more time
  o Need more space
• Ideally, will have Santa Shop Thursday & Friday for school students, as well as Saturday during Breakfast with Santa

Common Calendar with Parishes & School
• In the past, the Parochial Vicar has attended parent group meetings (e.g., SAC).
• Mr. Benzing will ask if Father Mike could attend PTG meetings

Family Directory
• Sarah will set up in Survey Monkey, distribute via Flocknote
• Required fields: Family Name, email address(es), kids name(s) & HR – have a “key” in front to refer to for breaking down grades/HR (& teacher?)
  o Optional: Address, Phone number (home &/or cell), Text [y/n]
• Format – Excel Spreadsheet and PDF

Gala Baskets (Kristen Gualtieri)
• Money distribution to HR parents taken out, so Gala baskets is no longer responsibility of the HR parents
• PTG will work with Gala committee to create baskets of varying values ($100 - $350)

Merit Card Reward Program (Mr. Benzing)
• Will be rolling out as a change in discipline code – positive behavior reinforcement with a reward at the end of the report period
  o PTG could help pay for some of the large ones, bussing if off-campus
  o Use Shop n Save fundraising gift cards for the Ice Cream Social reward

Student Service Project – Warming Station (Kristen Dougherty)
• Collect gently used or new coats
• Already work with Central Catholic, looking for an elementary school to work with
• Would need coat racks, space
  o Someone would need to collect them every few days and hold until project is over
Homeroom Parent Responsibilities

- Reinforce clearances for ALL parents/adults attending party—Lynn Brown handles our database
  - **REQUIRED** – no exceptions
- Make it clear that there will be no handling of money (i.e., not purchasing for gala basket, no money for party supplies, gifts, etc.)
  - In lieu of money for Gala Baskets, there will be a separate committee for purchasing and designing Gala Baskets.
- Suggested that they attend monthly PTG meetings

Budge Vote

- Tabled for October meeting

Box Tops for Education

- Tabled for next meeting; we will be doing some kind of contest