

Sacred Heart School

Ms. Celeste J. Catalano, Principal

Fr. Eric Rapaglia, Pastor

2020-2021 Back to School Information

Office Hours: 7:00 A.M. – 3:30 P.M. Website: www.sacredheartschoolsi.org instagram: sacredheartschoolsi

Administrative Assistant - Mrs. Rita Danischewski Tel: 718-442-0347

Administrative Assistant – Mrs. Cynthia Gonzalez

PKFA Administrative Assistant – Mrs. Kristine Mullen

Opening Schedules:

Kindergarten:

We are conducting a split class schedule for the opening of Kindergarten. This means half the class will come in on 9/9/20 and the other half will begin 9/10/20 for a full day of school.

Kindergarten ONLY for Sept. 9 & 10th 8:15 AM – 2:20 PM dismissal

Wednesday, 9/9/20, Students with last names beginning with *the letter A through L attend school at 8:15AM*. We are using 8:15 AM to avoid any confusion with the other grades entering at the same time. This will give parents a better opportunity to meet the teacher and teacher assistant at the door.

Thursday, 9/10/20, Students with last names beginning with *the letter M through Z attend school at 8:15AM*. We are using 8:15 AM to avoid any confusion with the other grades entering at the same time. This will give parents a better opportunity to meet the teacher and teacher assistant at the door.

** PLEASE NOTE: Kindergarten will NOT use Stop and Drop for Sept. 9 and Sept. 10

Monday, 9/14/20, All Kindergarten students will begin school at 7:50 AM to 2:20 PM dismissal.

Grades 1- 8: We will be staggering dismissal beginning at 2:20 until 2:30 PM to alleviate congestion. For the safety of all we ask that you exit the school premises immediately after dismissal.

Wednesday, 9/9/20, 7:50 a.m. – 2:30 PM *5th & 6th grades ONLY (COHORT A – Staggered students)*

Thursday, 9/10/20, 7:50 a.m. – 2:30 PM *5th & 6th grades ONLY (COHORT B – Staggered students)*

Friday, 9/11/20 – SCHOOL IS CLOSED- Teachers' Conference Day

REGULAR Weekly SCHEDULE for ALL Grades: Begins Monday, 9/14/19

GRADE K – 8: 7:50 A.M. – 2:30 P.M.

PRE-K for All: 8:00 A.M. - 2:20 P.M.

PK-3 yr. olds: 8:00 A.M. - 2:20 P.M.

Early dismissal may be at 11:30 A.M. or 12:00 noon depending on the faculty meeting schedule. Early dismissal for faculty meetings/conferences will be noted on the monthly school calendar. Faculty meeting dates will vary.

PARENT ORIENTATION for All Grades including Pre-K for All (PKFA) and 3K (Mandatory):

Tues., 9/15/20, 6:30 - 8:30 P.M. – Virtual via Zoom further details to follow.

ARRIVAL: Please plan good morning routines so your child may be on time and ready to have a good day. Students must be present in their classrooms by 7:50 A.M. to be on time. Students arriving at school 7:51 and beyond will be considered and marked late. Please check handbook for consequences regarding continuing lateness.

Students in grades K, 1, 5, 6 will use the red doors facing the PKFA building (convent) to enter the school. Students in Grades 2nd, 7th & 8th will enter school at the red doors located in the North Burgher driveway (opposite side of building). Students in Grades 3 & 4 will enter through the “glass gym doors”. Temperatures will be taken at the door. If using the “Stop and Drop” procedure, please refer to separate letter outlining details. Please Note: temperatures will be taken as students exit the vehicle but before parent drives away. We will begin to open car doors at 7:30 A.M. as school begins at 7:50 A.M. for grades K – 8. We will have Health & Safety Aides at the door, as well as, designated staff members. Students will proceed directly to the classroom or larger spaced area being used as a classroom where they will be met by their teachers. “Stop and Drop” begins Wednesday, September 9th.

DISMISSAL – Students Grades K, 1, 2 (@ 2:20), 5, 6 (@2:30) are being dismissed to the side patio area (red doors-across from PKFA building (convent)). Grades 3, 4 (@ 2:30) from the glass doors. Grades 7 & 8 (@2:30) will be dismissed from the red doors on the N Burgher side of the building and students will walk through the schoolyard to the parking lot. Parents should enter only through the Castleton Avenue driveway, park your car, retrieve child/children and exit using Castleton Avenue. Children will be dismissed only to parents or parent authorized persons written on the school emergency contact form. There may be no Fax or phone requests. Students and parents must leave the school premises immediately, no lingering or running in the grassy area.

PARKING LOT for K-8 & PKFA

******There is no parking in front of the school building at any time. It is a “No Parking” Zone during school hours. Once buses are reinstated, this is the drop off and pick up area for our yellow school buses. Please do not remove any barriers that are present in order to try to park in that area.**

If we do not have everyone’s cooperation regarding the proper process for dismissal, then other measures will have to be taken which could include closing the parking lot to everyone.

Please **PARK** in the school parking lot away from the building during dismissal. ***Please note that the church parking lot is also available for parking.** Children will be able to walk from the dismissal doors safely if there are no moving vehicles in the dismissal/patio areas. **Double parking or parking on the side of the building is prohibited. No exceptions. Please respect parking lot rules for the safety of all.**

***Please note and practice wearing masks and social distance at all times during arrival and dismissal times.**

*****To all Parents: Please note if you are sending someone else to pick up your child who has not picked up before, please provide them with the information regarding our dismissal procedures.**

TUITION/FEES

Tuition accounts and school fees must be up-to-date before the first day of school.

UNIFORM – Pre-K-Grade 8

Flynn & O'Hara Uniforms: Supplier of all uniform clothing items and uniform shoes
2645 Forest Avenue, Staten Island, NY 10303 Telephone: 347- 682 -2221

Please refer to the parent/student handbook, which will be posted on our website for uniform guidelines. Please follow the rules regarding **uniforms, general grooming, hairstyles, jewelry, etc. New or clean uniform required. Everyone must be in the correct SHS uniform. Students (Gr. K-8) may wear their summer uniform: (optional) black walking shorts with gray polo shirt and all white sneakers until October 30th, weather permitting. PKFA 3 & 4 year olds may wear their summer uniform (Gray gym T-shirt and black nylon shorts with all white Velcro sneakers) until October 30th weather permitting.**

LUNCH

Students in K - 8 must bring their own lunch every Full School day. No food items can be shared; please be sure to pack a drink (no glass bottles or soda is permitted).

MORNING CARE/AFTER SCHOOL

This has been suspended for now. We will inform you when Morning and After-Care can be reinstated.

NYC SCHOOL BUS: There are no school buses at this time. We will keep you informed when that changes.