

## **VOLUNTEER INSTRUCTIONS: Traffic Directors (2)**

- Arrival: 45 Minutes before Mass time
  - Report to Help Tent for check-in (near school playground)
- Attire: weather and Mass appropriate (if attending Mass)
- Stay until 10 minutes after Mass begins to deal with latecomers.
  
- Location #1: 146<sup>th</sup> Street Entrance
  - Direct cars toward Matthew 25 Center canopy (right turn)
  - Sign reading: “Please have Mass ticket ready to show through window.”
- Location #2: Oakridge Entrance
  - Sign reading: “Please have Mass ticket ready to show through window.”
  
- [Possible 3<sup>rd</sup> person: Location: traffic “star” near flagpoles]
  - help facilitate traffic flow at this crucial point]

### **General guidelines for ALL volunteers:**

- 1. THANK YOU!!**
- 2. Our #1 job is to receive each person as if receiving Christ Himself!**
  - a. *Radiate God’s love* to everyone
  - b. Radiate “Grateful, no matter what!”
  - c. Be assertive and firm when necessary, but *always charitable* (e.g. NOT “No ticket, no entry,” BUT “Here’s how we can help you get to Mass.”)
- 3. You still need to register for a “ticket” for the Mass you wish to attend, but we’ll make sure you have a seat.** For outdoor volunteers: ideally, plan to attend the Mass BEFORE your volunteer slot, since your volunteer slot will make you late for the Mass following.
4. **Masks** required at all times (exception: Lectors when reading)
5. Maintain proper **6-foot social distancing**.
6. Thoroughly **wash hands** before, during, and after ministry
7. **Disinfect** hands as needed
8. At the end of your shift, **disinfect all surfaces** you have touched
- 9. THANK YOU!**