



August 23, 2020

To Whom It May Concern:

Please accept the resubmission of our waiver application to reopen in person for the 2020-21 school year. We have resubmitted this application to clarify requirements from our original submission on August 11, 2020. Please note that the new application is signed by a different principal, as JoAnn Telles has moved to a different school in between submissions.

We are located at 801 Bradford Avenue, Placentia, CA 92870. Our school has one class per grade, from TK through 6th grade. We have capped enrollment on our campus so no class will exceed 20 students and will therefore have plenty of room in the classrooms to socially distance at any given time, maintaining consistent cohorts. Additionally we are offering a Choice Distance Learning program where students and families who do not yet feel safe coming to campus can continue to learn with their class/cohort, but at home.

We have been working since last school year to put into place extensive health checks and hygiene practices. Each morning our students and staff will go through health screenings before they are allowed on campus. Last school year we installed a bottle filler for water bottles and we are currently converting our drinking fountains into additional hand washing stations. Trifold plexiglass safety barriers have been purchased for each student and teacher on campus. We have also procured antibacterial dispensers at every classroom entrance and exit. We are confident that we have safety measures in place to protect our students on campus.

We thank you for your consideration of this waiver. Please visit our website at www.sjsplacentia.org to review our return to school plan. Please feel free to contact me at (714) 528-1794 with any questions.

Sincerely,

A handwritten signature in black ink that reads "Amanda Hawley". The signature is written in a cursive style with a long, sweeping tail on the letter "y".

Amanda Hawley
Principal

Waiver Application Form
(Use District/School Letterhead & Logo)
(for use by a Local Education Agency or equivalent)

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant (Local Educational Agency or Equivalent): St. Joseph Catholic School

Name of District/School: Diocese of Orange

If this is a School District Consolidated Application Yes: No:

(Please list each school on a separate sheet)

School Type: Traditional Public School
 Charter School
 Private, Independent, or Faith-Based School

Number of schools: 1

Enrollment: 117

Superintendent (or equivalent) Name: Dr. Erin Barisano

Address:

801 N. Bradford Ave.

Placentia, CA

92870

Number of students and number of classes per grade proposed to be reopened:

TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	
7	18	16	17	16	10	18	15	One class per grade.

Date of Proposed Reopening: September 8, 2020

Name of Person Completing Application: Amanda Hawley

Phone Number: 714-528-1794

Email: ahawley@sjsplacentia.org

Signature: 

Date: 08/23/20

I. Consultation

Please confirm consultation with the following groups:

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

St. Joseph Catholic School Consultative board met via zoom on 8/6/20 to discuss the waiver. The board voted unanimously in favor of in person instruction. A survey was sent to parents on 8-8-20 where as 78% of our parents were in favor of applying. The St. Joseph Parish was also emailed to alert them of our intentions.

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

St. Joseph met with faculty and staff on 8/6/20 to present and share the process of the waiver and how it would work. The faculty and staff acknowledged the COVID Return to school plan and all agreed that they would be returning to school to teach in person with those safety guidelines put into place.

II. Elementary School Reopening Plans

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance from the California Department of Public Health and the local health department, have been published on the website of the local educational agency (or equivalent):

Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

- Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced.
- Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.
- Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.
- Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.
- Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.
- Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.
- Testing of Students and Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.
- Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.
- Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.
- School Website URL** where reopening plan and waiver are posted.
www.sjsplacentia.org

Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California’s Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>

For Internal Use Only:

Date Received

Health Officer Review

Determination Date