

## Attendance Policy Revisions for 2017-18

All **Sacramental Prep Classes** are **mandatory** attendance and part of the requirements for receiving the sacrament. There will be **no make-up session** for the Sacramental classes unless they are cancelled by the G.I.F.T. staff. Please refer to your Session Calendar.

**The First Penance/First Communion Prep** classes will be held on Sunday Afternoons from 12:30p-2:00p. The one exception will be the 2<sup>nd</sup> Grade February Session which will be on Saturday 2/03/18, and 1<sup>st</sup> grade will be on a Sunday 2/04/18. 2/03/18 is the Potter's Retreat for 2<sup>nd</sup> Grade Communicants only with immediate family and grandparents invited. Times will vary based on your session. Information on this will be included in your First Communion Packet.

You will receive your Sacramental Packet for First Penance and First Communion in your September Session Folder. This will include most of the information and all of the dates and times for practices, services and the Potter.

**The Confirmation Prep** classes will remain on Monday evenings, 7p-8:30p. There will also be 7<sup>th</sup> and 8<sup>th</sup> Grade retreats. The 7<sup>th</sup> grade retreat will be Tuesday 3/20/18 at ICC. The date for the 8<sup>th</sup> grade retreat will be Wednesday, 3/14/18 at St. Joes, Metuchen. You will receive a packet for each student that will include Community Service Forms, a Check List, Spiritual Encounter Evaluation and other information.

***\*\* You must attend all Sacramental Prep sessions. If you do not attend all prep classes, you have not met the mandatory requirements and you may not be eligible to receive the sacrament.***

### **Attendance**

We know that family schedules/emergencies might require a change **ON OCCASION**. If this should happen, please e-mail the Religious Education Office, prior to your assigned session. Please include the alternate date for that month. **There will be no make-up reports for sessions missed.**

You are welcome to request one time to switch to an alternate offering by e-mailing the Religious Education for approval.

Office at: [ccd@icspotswood.com](mailto:ccd@icspotswood.com)

***If you should miss more than 1 monthly session, you will may be required to repeat the Current Session Grade Level the following year.***

**Please Note: Folders will not be available to any family arriving 10 minutes after the scheduled start of their session. All families are to be on time and also stay through closing prayer. Late arrivals or leaving before closing prayer will count as an absence.**