

St. Thomas More Catholic School Commission
April 2018 General Meeting Minutes

Date, Time, and Location: Thursday, April 5, 2018, at 7:00 P.M. in the teacher's lounge

Meeting called to order by President Bob Brown at 7:04 P.M.

Attendance: Pres. Bob Brown, Vice-Pres. Kevin Foley, Sec. Pam Michel, Mary Aydt, Mike Mesina, Frank Celarek, Leni Pedres, Principal Sonja Keane, and Father Richard Rosinski.

Absent: Humberto Perez

There were 9 members in attendance; a quorum was reached. No guests in attendance.

Prayer: Prepared by Leni Pedres - Commission recited together.

Welcome: Principal Sonja Keane

Principal's Report: Given by Sonja Keane

- Mrs. Keane passed out the new updated St. Thomas More Catholic School - School Commission Constitution and By-laws. The Commission read the document and discussed any questions they had concerning the language of the articles or clarification of items.
- Mrs. Keane passed out a rough draft of the budget for the school cafeteria. Figures were shown on the document of expenses and revenue for the past three years. Proposed revenue and expenses for the 2018-2019 school year were also included. Mrs. Keane stated that every summer the school kitchen and all equipment are checked, cleaned, and approved to use for the next school year. Mrs. Keane will be presenting this rough draft to the Parish Finance Council on Thurs., April 12, 2018.
- Mrs. Keane passed out a rough draft of the budget for the After Care Program at St. Thomas More School. The document of expenses and revenue for the past three years was presented. Proposed revenue and expenses for the 2018-2019 school year were shown and will be presented as a rough draft to the Parish Finance Council on Thurs., April 12, 2018.
- Mrs. Keane passed out a rough draft of the budget for the Preschool Program being offered for the 2018-2019 school year. This rough draft of the Preschool Program will be presented to the Parish Finance Council on Thurs., April 12, 2018. The program, at first, was presented as just for 4- year-olds. But since registration has opened, there have only been 4 children registered. Mrs. Keane would like to propose a 3-year-old and 4-year-old preschool program. There would be an option for 1/2 day and full day participation with possibly offering 3-year-olds on Tuesday and Thursday mornings. Mrs. Keane asked for suggestions on how to advertise the 3-year-old and 4-year-old preschool programs to increase enrollment now and in the future. We currently have a sign in the front of St. Thomas More School and it is in our weekly church bulletin. Vice-Pres. Kevin Foley offered to contact the City of Elgin to see where and how we could display signs to advertise for our preschool.

New Business:

Vice-President Kevin Foley had sent to each Commission Member a survey to fill out regarding a possible mobile app for our group to use to communicate more efficiently. With a 100% participation with the survey, Mr. Foley found that many of the Commission Members would be willing to use an app for calendar reminders, calendar postings, RSVP's, etc. He suggested that we get a free app that can be used with Apple and Android phones. Mr. Foley asked for volunteers to work with him to work out any bugs on 2-3 apps. Pres. Bob Brown, Vice-Pres. Kevin Foley, and Michael Mesina will try some apps, to keep items we will be interested in, and then will present their findings to the Commission for our consideration.

Mary Aydt thanked the St. Thomas More students for donating \$1,394 to buy solar panels to power 11 + homes in Haiti.

Topics for Next Meeting:

- How does our Commission relate to the other groups or committees at our school.
- What access does our Commission have to partner with other school districts in our area. Do the other districts have programs that we can share with our parents - for example, Parent University.

Adjournment: With no further business to come before the School Commission, the meeting was adjourned at 8:52 P.M. A closing prayer was led by Father Rich.

The next meeting of the St. Thomas More Catholic School Commission will be held on Thursday, May 10, 2018 at 7:00 P.M. in the teacher's lounge.

Minutes prepared and respectfully submitted: Pam Michel, School Commission Secretary

Frank Celarek motioned to approve these Minutes and Michael Mesina seconded the motion at the May 10, 2018 School Commission Meeting.