

**NEWBURGH ENLARGED CITY SCHOOL DISTRICT
BUS TRANSPORTATION REQUEST FORM
FOR PRIVATE / PAROCHIAL SCHOOLS**

2021 – 2022 School Year

SCHOOL NAME AND ADDRESS (nombre y dirección de la escuela):

Saint John School - 77 Murray Avenue Goshen NY 10924

NAME AND ADDRESS OF STUDENT (nombre y dirección del estudiante):

GRADE LEVEL IN SEPT 2021 (grado en 2021): _____ DOB (fecha de nacimiento): _____

PARENT/GUARDIAN (nombre del padre/guardian): _____

PARENT/GUARDIAN PHONE (teléfono del padre/guardian): _____

EMERGENCY CONTACT (el contacto de emergencia): _____

EMERGENCY CONTACT PHONE (teléfono del contacto de emergencia): _____

Signature of Parent/Guardian (firma del padre/guardian): _____

Date/fecha: _____

Signature of School Administrator (firma del administrador): _____

Date/fecha: _____

If your child(ren) will be picked-up and/or dropped-off at a location other than your home address, an Alternate Stop form providing the alternate address information must be submitted to the Transportation Office. The Alternate Stop Form can be found on the Transportation page of the District website www.newburghschools.org.

NOTE: In accordance with the Education Law, this form must be completed and filed by April 1, 2021 by the parent/guardian of pupil(s) who reside in the Newburgh Enlarged School District and desire transportation to Private/Parochial schools. Student must be 5 years of age by December 1, 2021 and meet distance eligibility requirements to be eligible for bus transportation.

FORMS MUST BE SUBMITTED NO LATER THAN APRIL 1, 2021.

A SEPARATE FORM IS NEEDED FOR EACH CHILD.

PLEASE RETURN TO:

**Newburgh Enlarged City School District Transportation Dept.
124 Grand St.
Newburgh, NY 12550
845-568-6833 office 845-568-6836 fax
Email: Transportation@necsd.net**

NEWBURGH ENLARGED CITY SCHOOL DISTRICT

Transportation Department

124 Grand Street
Newburgh, NY 12550
845 568-6833
845 568-6836 FAX

January 28, 2021

Re: Transportation Forms for Private/Parochial School Students 2021-2022
New Registration of Private/Parochial School Students 2021-2022

Dear Parent/Guardian,

In accordance with New York State Education Law, transportation request forms for transportation to nonpublic schools must be submitted no later than **April 1, 2021**. Returning students may mail or fax their completed Transportation Request Form (enclosed) to:

Newburgh Enlarged City School District
Office of Transportation
124 Grand Street
Newburgh, NY 12550
Fax #: 845-568-6836
Email: transportation@necsd.net

New registrants and currently registered students who have moved are required to file in person at the Office of Registration, located at 124 Grand Street, Newburgh, between the hours of 8:00 AM and 3:30 PM and provide the following:

- Birth Certificate (In accordance with New York State Education Law student must be 5 years of age prior to December 1, 2021 to be eligible for transportation)
- Picture ID of parent/guardian
- Immunization record and recent Physical Examination
- Proof of residency (utility bill, rental agreement or mortgage statement)

If the student requires an alternate stop/baby sitter, an Alternate Stop Form must be completed as well. Forms are available on the transportation page of the District website www.newburghschools.org or at the Transportation Department.

Parents/guardians are reminded that signed applications must be received by the Transportation Office no later than April 1, 2021 for a student to be eligible for bus transportation in September 2021.

Sincerely,

Patricia Coyne
Transportation Coordinator