

St. Margaret of Antioch School ***Morning/Aftercare Program***



HOURS OF OPERATION for Morning Care:

*7:00 – 8:00 AM (*rates are per hour)

Students begin to join their classes beginning 7:45

HOURS OF OPERATION for After Care:

*FULL DAY: 2:43PM-6 PM (*per hour beginning at 3 pm)

HALF DAY: 11:00AM-6 PM

MISSION

St. Margaret of Antioch School provides a value centered learning environment which fosters spiritual growth, service to others and personal development. We are committed to educating the whole child according to Christian principles. Our students seek to become individuals of intelligence, insight, and faith, and our educators consistently work toward creating an environment that promotes that ideal.

HOMEWORK

Our Aftercare Program is not designed to act as a tutorial program, but more so an opportunity to engage with other SMS students in a safe and relaxed setting allowing attendees to participate in available programming and free play.

Children will be given the allotted time (based on grade-see handbook; and not exceeding one hour) to complete their homework. Assistance is available; however it is the responsibility of the parent(s) to ensure that homework has been completed and reviewed.

LUNCH/SNACKS

Lunch and snacks **will not** be provided by the program. Please be sure to send a healthy snack in each day with your child. If your child is attending aftercare on half days when **dismissal is at 11:00a.m, it is imperative that you send a lunch and snack with your child.**

ATTENDANCE

You must update your child's teacher regarding your child/ren's attendance in the aftercare. Kindly contact their teacher or the main office with any changes **before 11 am.**

CLOTHING

Children may change into play clothes. Please send clothing that they can maneuver on their own. Student will be in charge of their own clothing. Sneakers are a must! No flip flops or sandals are allowed.

RULES

See the ***Code of Conduct*** in Parent Student Handbook.

DISMISSAL

Parents/Guardians must pick up their children by 6:00 pm from aftercare rooms. This year during COVID restrictions, we will be hosting morning and aftercare for the children **in the cafeteria.** The entry and exit is located on North Summit. Children must be signed out at all times. No child will be released without a parent or guardian signature in the sign-out book; during COVID – we will sign out for you; please keep a social distance when dropping the children off as visitors may not enter the building during phase 1 as per the reopening plan.

In addition, no child will be released to an individual **whose name is not on file with the program/school.** **Please be timely for pickup. If you are running late, please email kraquet@saintmargaretschool.com and pmaldonado@saintmargaretschool.com.** Continued late arrivals may result in dismissal from the program. *Let's work together* 😊

To Serve, Not to be served.

COST/PAYMENTS (MORNING CARE/AFTER CARE)

All fees are billed via SMART Tuition for the billing period which runs from the 20th through the 19th of the months. Again, you will be invoiced via SMART September through May. ***ALL*** June fees will be collected daily via cash or check to St. Margaret School as SMART Tuition cannot collect June fees.

Hourly Rates for Morning/After Care Programs:

- 1 child @ \$11.00 per hour
- 2 children @ \$16.50 per hour
- 3 children @ \$22.00

*****IMPORTANT: After Care - Please note that a charge for a full hour will be added to the daily rate once your child/ren have remained 10 minutes into that new hour.***

REGISTRATION INFORMATION AND REGULATIONS

Registration is processed as the applications are received. It is important to return your form(s) as soon as possible. If changes to your care program are needed a new form must be completed.

DATES TO REMEMBER

The St. Margaret School Aftercare Programs will not take place on:

- Thursday, December 22, 2021
- Wednesday, April 13, 2022
- Tuesday, June 21 & Wednesday, June 22, 2022

In the event the Morning or After- Care Program is not in operation on any additional days, parents will be notified via IRIS Alert.

Please note that the After-Care Program may be cancelled due to inclement weather or emergency closures. An IRIS Alert will be sent.

Kindly be advised that these guidelines are subject to change.

Contact information:

Morning Care
Ms. Cathy Schiavone
cschiavone@saintmargartschool.com

After Care
Miss Kaitlyn Raquet
kraquet@saintmargaretschool.com

Morning & Aftercare Staff:

- Marion Gionta
- Kaitlyn Raquet
- Cathy Schiavone

