

Date _____

Dear Students, Parents and Faculty,

Welcome to Academy of Our Lady High School Cafeteria! We are planning great things for our lunch/breakfast program this year including new menu items, nutrition days and special events. Our prices for the 2018-2019 school year are:

- * *Student Breakfast: Pre K – Elementary (\$1.75), High School (\$2.00), Reduced (\$.30)*
- * *Adult Breakfast: Faculty (TBA), Visitor & (TBA)*
Student Lunch: Pre K - Elementary (\$2.75), High School (\$3.00 and \$3.50), Reduced (\$.40)
Adult Lunch: Faculty (TBA), Visitor (TBA)
Extra Sale Items: Milk (TBA), 6.75 oz. Juice (TBA), Bottled Water (TBA)

School Food and Nutrition Services does not allow any charges. All meals and extra sale items must be **paid in advance**. In an effort to go “Green” and to simplify the payment process, we are encouraging parents to take advantage of our on-line payment option. It is fast, easy and beneficial!

On-Line Payments: Visit our website www.schoolcafe.org and click the “Online Payment” link for more information.

- A minimal processing fee is charged for all bank drafts and all credit card payments
- Make payments to your child’s cafeteria account anytime during the school year
- View student purchases & account balances. Please monitor the account(s) frequently and address any concerns immediately.
- Sign up for monthly auto drafts, emails or text alerts for low balances
- You will need (1) student’s name, (2) school name and (3) birth date or student ID number.
- Money added to student’s account will post within 10-15 minutes.

If you are unable to do on-line payments, you may send payments to the school cafeteria at any time. Please include the student’s name, grade and cafeteria I.D. number on all payments. *Prepaying saves time and allows more time for the students to enjoy their meal. Cash is not accepted at all schools. Please check with your cafeteria manager before submitting cash.*

Listed below is some additional information about our program:

- If a student is returning to the same school, the student will continue to use their pre-assigned cafeteria I.D. number. New students will be issued a number before the first serving day.
- All balances will be rolled over to the next school year unless a refund is requested.
- School Meal Modification forms are available on-line. Go to www.schoolcafe.org, Menus, Special Diets/Food Allergies to download a form. The Meal Modification form may only be completed by the student’s physician. ***You must provide a new form each school year.*** The form must be submitted to School Food and Nutrition Services, 1000 Howard Ave., Suite 300, New Orleans, LA 70119-1925.
- The **2018-2019 Free/Reduced Meal Applications** will be available online after July 15, 2018. Visit our website www.schoolcafe.org and click on the “Free/Reduced Application” link. Online applications process faster than the paper applications. Therefore, we encourage you to fill out the online application. If you do not have access to a computer, you can obtain a paper application from your cafeteria manager. If your child received free or reduced price meals last school year, you will need to complete a new application before September 1, 2018.

If I may be of assistance, please feel free to contact me. Your comments are always welcome.

Sincerely,

Chasity Sylve
Cafeteria Manager

Phone: 504-341-6217 EXT.227 _____

Email: _AOL@schoolcafe.org _____

**For more information, including
menus & nutritional data, visit
our web page
www.schoolcafe.org**