



March 15, 2020

Dear Parents,

As we left school on Friday we had a plan going forward. Since then, things have changed dramatically. Governor Evers issued an executive order to close all K-12 public and private schools beginning Wednesday, March 18. In response, St. Francis of Assisi Schools will close to students, effective **Monday, March 16 through at least April 3**. All after-school curricular activities including athletic practices will also be canceled from March 16 to April 3. Any plans for school after April 3 will be determined in the coming weeks. As of right now, Spring Break is still scheduled for April 6 through April 13. If something changes with this, we will let you as soon as possible

St. Francis of Assisi faculty and staff will report on Monday, March 16 and Tuesday, March 17 to prepare academic coursework to be available on a digital platform for virtual learning. More information will be sent out to students and parents on what that virtual learning will look like.

The elementary school will be open from 11 a.m. to 5 p.m. on Tuesday, March 17 for **Kindergarten- 4<sup>th</sup> grade** families to pick up any medication, textbooks or other materials needed from their classrooms.

- **March 16-17: No School for students;** faculty and staff to report to prepare academic coursework for virtual learning.
- **March 17, 11 a.m. to 5 p.m.:** **Kindergarten-4<sup>th</sup> grade** families pick up materials, books and other items. (Pre K families do not need to come in)
- **March 18-19:** Digital learning for all students
- **March 20:** Teacher In-service – Input grades for 3<sup>rd</sup> Quarter
- **March 23-April 6:** Digital learning for all students
- **April 6-13:** Spring Break or potential re-opening of St. Francis of Assisi Elementary School (TBD)

We understand that extended school closure will create hardship for many families. The school day is the centerpiece of the lives of many people. Children count on the reliable routine that schools offer as well as lunch and breakfast. If meals are an issue for you please contact the school office and we will let you know where free meals will be available in the city of Manitowoc.

The virtual learning experience is new to everyone involved. We will work with everyone to transition and operate in this environment in the most effective way we possibly can. Please contact me or your student's classroom teacher as questions arise. We will provide ongoing updates as necessary.

God's Blessings,

Kyle Kapinos  
Elementary School Principal

Elementary School Campus  
1408 Waldo Boulevard  
Manitowoc, WI 54220  
920.683.6892

Middle School Campus  
2109 Marshall Street  
Manitowoc, WI 54220  
920.683.6884

Parish Office  
601 North 8<sup>th</sup> Street  
Manitowoc, WI 54220  
920.684.3718

[www.sfamanitowoc.org](http://www.sfamanitowoc.org)