

# St. Christopher's Preschool



Parent Handbook  
2020-2021

Office # 410-643-7186

<http://stchristopherski.org/Preschool.htm>

[preschool@stchristopherski.org](mailto:preschool@stchristopherski.org)

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Dear Families,

We would like to welcome you to St. Christopher's Preschool. It is wonderful that you have chosen us to be a part of your child's early childhood. St. Christopher's Preschool is blessed to be in our 21<sup>st</sup> school year in operation. Each year, our program runs more smoothly and expands, as we try to meet the needs of the community. As a business centered on children, our program continues to evolve as we learn what aspects of our program benefit our students. We will do our very best to stay true to our policies and guidelines; however, there may be changes made, if necessary. We will keep all families informed of any changes to the school's policies, guidelines & calendar as soon as they arise.

We began our program in the year 2000 with 38 children. We now have a total of twelve classes and a capacity for 104 children. Our classes range from 2 year olds - 5 year olds.

St. Christopher's Church provides our program with the use of the facilities; such as the classrooms, office, hall, utilities and equipment. The Church also covers our program under their liability insurance; however we do not receive monetary support. All of our other expenses; salaries, supplies, furniture, equipment, etc., are paid for by our income of tuition and fund-raisers.

St. Christopher's Preschool Staff looks forward to working with your child this upcoming year. Please help us by doing your best to uphold the policies and guidelines stated in this Parent Handbook. St. Christopher's Preschool feels communication and cooperation between teachers, families and administration is absolutely vital to your child's success; as well as our program. Please take the time to thoroughly read the information in the Parent Handbook. We appreciate you keeping your handbook handy so you can refer to it whenever necessary. Please feel free to contact the preschool office at any time throughout the year with any questions, comments or concerns. The office hours may vary, please leave a message and I will respond to your call ASAP.

Thank you,  
Sissy Romanek, Director

### **Mission Statement:**

*Our goal at St. Christopher's Preschool is to provide each child with the opportunity to develop & learn important developmental & educational skills; as well as God's unconditional love for each one of us. We provide a semi-structured environment in which the children can explore and begin to develop & appreciate their own independence and early childhood experience! We do our very best to work with each child individually; so that they are growing and learning at their own pace!*

# Schedule of Classes

SCP is open Mon-Fri  
from 9am-3pm.

<u>Class Name</u>	<u>Class Ages</u>	<u>Days of Classes</u>	<u>Times of Classes</u>
2 year olds	Age 2 - to enter program	Mon/Wed/Fri or Tues/Thurs	9:15-11:45
3 year olds	Age 3 - by Sept. 1, 2020	Mon/Wed/Fri or Tues/Thurs	9:15-11:45
4 year olds	Age 4 - by Sept. 1, 2020	Mon/Wed/Fri	9:15-1:00
5 Day Pre-K	Age 4 - by Sept. 1, 2020	Mon - Fri	9:15-1:00

## SCP's Daily Schedule is:

*This is a sample schedule; schedules may vary by class.*

<i>Morning Class Time</i>	<i>Schedule</i>
9:15am	Doors Open - Morning Activity at the Table
9:30-10:15	Circle Time and Story Time
10:15-11:00	Centers and Craft
11:00-11:20	Snack
11:25-11:40	Gross Motor
11:45	Dismissal

Please Note:

\*Each of these activities plays an important role in your child's development & learning.

\*We use this schedule as a basis for our daily routines; however in the early childhood classroom, things don't always go as planned.

\*Our curriculum, as well as our teachers, are flexible to change the schedule to best fit the children at times that it is necessary.

# Arrival & Departure Policies

Each child must be signed in & out each class day. Please inform all those that will be transporting your child to/from school of our policies. We must have written record of your permission for anyone picking up from school; their names must be on the Emergency Form or an update note - **WE MUST HAVE WRITTEN NOTICE FROM THE PARENT OR GUARDIAN, BEFORE WE WILL RELEASE A CHILD INTO THE CARE OF SOMEONE ELSE.** (This includes another parent from class.) We will check photo ID for persons that we are not familiar with. Safety is our first priority! While waiting for class to begin or after dismissal, we expect all children to be supervised and well-behaved in the parish hall. Thanks for your help!

## Arrival/Departure Notes:

- Please take your child to the bathroom before class begins. This is very helpful to us!!
- We will open the door to the classrooms when it is time to enter. Please be patient!
- Please be on time to class. It is stressful for your child and sometimes disruptive to the rest of the class when a child enters late. (They may also miss something fun!)
- If you have transportation information to pass on to the teachers, please do so in writing - we have pre-made information updates and pick up notes available. Our staff is wonderful, but they may not remember every spoken word at this busy time - please put everything that is needed, or important, in writing.
- Cooperation at Arrival & Departure is vital. SCP Staff needs to be focused on the children coming in & out of the classroom.
- **DO NOT USE THIS TIME TO CONFERENCE WITH THE TEACHERS!** We love to talk to the parents about their children - that is why we are here; however we will speak with you at an appropriate time. If anything out of the ordinary happens in class, you will receive a note home.
- **EARLY DEPARTURE-** If possible, please let us know if you need to pick up your child early- we will prepare them and have them ready to go.
- **LATE PICK UP - Children are expected to be picked up on time!** Dismissal times vary for classes (schedule of classes on pg. 4)

**10 min. late is a \$5 fee and every minute thereafter is \$1.**

This policy is enforced to remind parents and guardians that the children do not like to be picked up late - it is stressful for them and very inconsiderate to the staff. **There will be no warnings - and you will be charged accordingly.**

- If there is an emergency or unavoidable incident such as; a traffic accident, car trouble, etc., please call and let us know as soon as possible. We will be happy to help make alternate arrangements for your child if need be. Call the Office #410-643-7186.
- We will waive the late pick up fee in certain emergency instances.

## Inclement Weather Policy

CLOSINGS: SCP follows the Queen Anne's County School System when schools are closed due to inclement weather.

If QAC Schools are CLOSED,  
St. Christopher's Preschool will be CLOSED.

\*There have been a few instances, which we have had to close school for a reason other than inclement weather - if this happens, you will be notified as soon as possible.

DELAYS: SCP also follows the Queen Anne's County School System in regards to delayed openings due to fog, ice, snow, etc.

If QAC Schools open late,  
St. Christopher's Preschool  
will also open late!

2 year olds, 3 year olds classes will meet 10:45am-12:15pm.

4's & Pre-K Classes will meet 10:45am-1:00pm.

There are no make-up dates.

CLOSING & DELAY INFORMATION can be found on the local news & radio stations after 6:30am.

When in doubt - check the Queen Anne's County Public Schools' Website. There is a link on our SCP Home Page!

## Bathroom Policy

All children in our 3 year olds, 4 year olds and Pre-K classes, must be able to use the bathroom unassisted. We do not have the facilities, nor the license to change diapers. Please be aware of and abide by this policy! We will not be tolerant of those ignoring this policy. We do understand that preschool is a huge transition time for many of our new students. We do allow some leeway for those in transition; however, each of these cases will be evaluated and dealt with accordingly. The parents/guardians must discuss all issues with the director and/or teachers. Please contact the preschool office if you have any questions. \* Our 2 year olds do not have to use the bathroom unassisted- we do however ask that they come to class in a clean dry diaper or pull up. If your child is able to go to the bathroom or is in the process of learning- be sure to let the teachers know, so that they may aide him/her. While our teachers are happy to assist your child in the restroom when they are using big kid pants and pull-ups, we do not have the ability to actively potty train your child while he/she is at SCP. We are more than happy to help them with the process of pulling down their pants and helping them pull them back up while they are using the potty and if your child asks to use the potty our teachers will make sure they are taken to the bathroom to use the potty. However, if your child is not completely potty trained at home please do not send them to school in big kid pants. They must be in a pull-up or diaper until they are completely potty trained. If you have any questions with regards to the types of pants your child should be wearing please check with their teacher. While we want to encourage them to use the bathroom like big kids, our teachers are struggling with the amount of requests from parents with schedules and special needs with regards to potty training your child.

## Illness Policy

If your child is ill, we ask that you please keep him/her home from preschool. It is a common courtesy to avoid spreading germs to classmates as well as the teachers. A runny nose or cough may be the beginnings of something more serious that can easily spread in our preschool environment. When children are feeling this way- they are not themselves - they tend to be tired, irritable, sensitive, etc; in short - not having fun! If a child has been sent to school and the staff feels as though the child is not feeling well enough to participate or has gotten worse throughout the day - SCP reserves the right to notify parents, guardians, as well as emergency contacts, to get your child home and comfortable as soon as possible. We also reserve this right if we notice a suspect rash or anything else that may be a communicable disease (contagious.) If you have sent your child to school with a suspect symptom, after seeing a doctor - we request a note from your doctor stating that your child is not contagious or that they are able to be in school. (This includes cases of head lice.)

Note: It is the staff's final decision on whether we feel your child is well enough to attend preschool on any given day, depending on their symptoms & demeanor. We consider a fever to be anything above 99.5° Fahrenheit; a child with a fever will be separated from the class and rest until he/she is picked up.

**Your child must be FREE of fever, vomiting, and/or diarrhea for at least 24 hours (without the use of medication), before returning to school.**



# Discipline Policy

St. Christopher's Preschool would like to stress the importance of a discipline policy. Children, ages 2-5, are learning so many new things. They are testing their boundaries, checking their surroundings and testing their limits. For some children, this is their first experience without their family as security; for other children, this is a new experience with new people, and some are already comfortable in our environment. We work with children at all different stages. We are trained and able to handle developmentally appropriate behaviors of the young child.

At preschool, children begin to break out of parallel play, which means that they are beginning to play with each other, instead of beside each other. In these cases, sharing is the culprit of many of our disputes. Each child will be taught to handle their feelings and emotions in an appropriate way in the classroom; with respect for others and without negative words and/or actions. Of course, this will be hard! Preschool is mostly a place where children learn how to be social, expand their attention span and listen to adults, other than their guardians. We do expect them to learn and follow the rules of our classroom, listen and be respectful to others. As they are learning their way, we will give verbal warnings and redirect when need be. We will also put into effect some aspects of Conflict Resolution. This teaches children about their own character, as well as working with other children and their feelings. Hopefully this will be enough for any situations that will arise and the outcome will be growing and learning experiences for everyone.

In the cases of negative physical behavior - hitting, biting, bullying and any other negative physical behaviors - our actions will depend on the situation. We will verbally warn and redirect the aggressor. We will assess the situation and discuss what happened with all parties involved. Parents of each child will be notified. If necessary, the aggressor will be redirected to the table for a quiet activity or a break from class. We have no tolerance, if the behaviors become overly disruptive and/or destructive - we will contact the parents or guardians to pick up his/her child. Due to our small space and limited staff - we are unprepared to deal with this type of behavior. The staff will take the opportunity to speak with the child and their parents about his/her actions in class and hopefully the negative behavior will cease. If the behaviors continue - we will have a parent/teacher conference to discuss further actions. If there are any behavioral concerns from the teachers and or other parents, please feel free to speak to the director as soon as the situation arises. We want what is best for every child in our program. **Please Note:** We will never "diagnose" a child - this is not our area of expertise; however, we will let you know if we are concerned about certain behaviors. A lot of actions are considered developmentally appropriate for children ages 2-5, but sometimes in the classroom, we can observe a child that is having some difficulty in an area. This does not mean that there is something wrong with your child - it may just mean that they need some extra attention in this area - In these cases, we need your help as a parent to be open minded in helping us figure out what is best for your child and our preschool environment. We do not want this to be stressful for anyone. There are many resources available to deal with any type of behavioral issue that may arise. **We reserve the right to express our concerns.**

## Assessment Policy

We do our best to assess each child on a continuous basis throughout the school year. We are observing and recording developmental skills, social skills and learned academic skills. This helps us to know & help your child at their learning level and to help them with skills that they may be having difficulty with. Our goal is not to have each child on the same educational level, but to cater to their developmentally appropriate needs. We work to have each child ready for their next school year. (Preschool is not SAT Prep- please don't expect it to be!)

## Parent/Teacher Conferences:

Each child is given the opportunity to learn new skills; social, emotional, fine motor, gross motor and educational. Every child develops and learns at his/her own rate. You are welcome to request a conference with your child's teacher at any time throughout the year. Please let us know if you would like a conference, we will prepare and schedule a convenient time for the parents and teachers. (Sometimes phone conferences are easier to schedule.)

Please Note: It is the parent's responsibility to request a parent/teacher conference. If the teacher feels that it is necessary, they may request a conference with parents.

With your permission, we will be assessing your child's Social & Emotional Development throughout the year. This will be a team effort between school & home. By signing our Parent/Agreement Contract, you are agreeing to allow us to follow through with this program.

# Tuition Policies

Tuition Prices for 2020/2021 are as follows:  
2 year olds (2 Days): \$2150 for the entire school year, Sept-May  
2 year olds (3 Days): \$2650 for the entire school year, Sept-May  
3 year olds (2 Days): \$2150 for the entire school year, Sept-May  
3 year olds (3 Days): \$2650 for the entire school year, Sept-May  
4 year olds (4's-3 Day Pre-K): \$2850 for the entire school year, Sept-May  
5 Day Pre-K: \$4150 for the entire school year, Sept-May

**Please Note: All families are responsible for the entire tuition amount, even if for some reason your child does not complete the school year.** The only exception to this is if there is a child from the waiting list that is willing and able to take the class spot. All issues must be discussed with and approved by the director.

When siblings are simultaneously enrolled in our program, each family will receive a 20% discount off the lowest tuition amount for one of the younger siblings. Families with questions should contact the director for clarification.

Because we operate on a very tight budget, payments are expected on time. Any payments not received by the 15<sup>th</sup> of the month will incur a \$35 late fee each month your payment is late. If your payment is late 3 consecutive months your child will not be able to attend SCP until your account is brought current or you have met and made arrangements with the preschool office. If there is a check payment returned for insufficient bank funds you will incur that fee and that payment as well as any future payments must be paid in cash, certified check or money order.

There is a NON-REFUNDABLE \$500 Security Deposit due by July 15, 2020 for our Pre-K classes. There is a NON-REFUNDABLE \$300 Security Deposit due by July 15, 2020 for our 2 year olds 3 year olds and 4 year olds classes. to ensure your child's placement at SCP. This deposit is put towards the total tuition due. This will ensure your child's placement at St. Christopher's Preschool.

**Balances from the previous year must be paid for all children in the family, before Security Deposits will be accepted. This will also apply to the subsequent school years.**

All balances should be paid in full by February 15, 2021!

If you need an additional receipt or paperwork filled out, please contact the preschool office.

FYI for TAX TIME: Tuition for preschool is considered a child care expense. Please call or ask for the tax id # when the time comes!

# Tuition Payment Schedules

Class Name & Total Tuition Due	Full Payment by July 15, 2020 with 5% Discount	\$300 Security Deposit 7/15/20 and 3 Installments: Aug 1, Nov 1, & Feb 1	\$300 Security Deposit 7/15/20 and 7 Installments: Aug 1, Sept 1, Oct 1, Nov 1, Dec 1, Jan 1 & Feb 1
2 year olds (2 Day) \$2150	\$2043.00	3 payments of \$617.00	7 payments of \$265.00
3 year olds (3 Day) \$2650	\$2518.00	3 payments of \$784.00	7 payments of \$336.00
3 year olds (2 Day) \$2150	\$2043.00	3 payments of \$617.00	7 payments of \$265.00
3 year olds (3 Day) \$2650	\$2518.00	3 payments of \$784.00	7 payments of \$336.00
4 year olds (3 Day 4's) \$2850	\$2708.00	3 payments of \$850.00	7 payments of \$365.00
5 Day Pre-K \$4150 (\$500 Security Deposit due May 15, 2020)	\$3943.00	3 payments of \$1217.00	7 payments of \$522.00

St. Christopher's Preschool is a non-profit and self-sufficient preschool program. We do not receive monetary support from the parish of St. Christopher's Church. Our tuition is our main source of income in which we pay salaries, purchase supplies and furnish all other needs throughout the school year.

## Registration for future:

Pre-Registration for the 2021/2022 school year will be announced in January, the date is TBD.

Spaces & preferences are filled first come, first serve.

There is a \$100 registration fee for all classes.

Pre-registration is for currently enrolled students & their siblings.

Open Registration will be announced in January. The date is TBD.

Spaces will be filled first come, first serve.

## Fund-Raisers

Our program relies heavily on our fund-raisers. Our fund-raisers that we

have entail a lot of preparation and work.

- Cookies & Cocoa with Santa
- Artpalooza

Our large events are open to the community; we usually serve 300-500 people. Planning committees for each event will be formed and meetings will be held to organize, plan and execute the events. We also have a few "No-Work" Fundraisers throughout the year. These events are: Lunch Bunch.

Please remember that we are a non-profit organization. We receive no other means of monetary support other than our income from tuition and fund-raisers. Our goal is to provide a quality program at a reasonable price. Our fund-raisers help to supplement our expenses - they are only successful with your help and participation. Thank you!

ACTIVE PARENT INVOLVEMENT IS REQUIRED IN ALL FUNDRAISERS!! We will have a list of committees at our Meet and Greet and on the Communication table outside of the Preschool Office. We need each family to be represented at each event. If staff members have to fill voids-they are paid for their time-which defeats the purpose of a school fundraiser. Lack of family participation during fundraisers will cause the family to incur an additional fee of \$100 per event.

## Field Trips

We bring field trips into the school throughout the year, such as special school events, special visitors relating to our weekly themes and outside community members to allow our students to see the resources available in our community. St. Christopher's Preschool organizes these field trips as an extension to the themes we are learning throughout the school year. We feel that at the preschool age children do not benefit from child only field trips. The expense and difficulties with transportation outweigh the value of these types of field trips.

## Licensing

St. Christopher's Preschool is licensed by the Maryland State Department of Education, Office of Child Care and has been issued a Letter of Compliance license. This license stipulates that we must comply with all of the health, safety standards and regulations put forth by the State of Maryland. We receive regular inspections to verify that we are following all regulations; this includes inspections by the State Fire Marshall and an inventory of all student Health Inventory Paperwork. All of our classes and classrooms are covered under this license.

## Staff Requirements

All St. Christopher's Preschool staff members are required to obtain criminal background checks through a Parish service, State and Federal agencies; as well as complete a medical exam that includes a TB test. Our staff members are also certified in First Aide, CPR & AED as well as developmental screening, emergency preparedness and medication administration. Our teachers all carry a minimum of a 90 hour certification in Early Childhood Education as well as participates in continuing education classes throughout the school year.

The teacher to student ratios are as follows:

- 2 year olds: 1:6 (Required by the state 1:6)
- 3 year olds: 2:12 (Required by the state 1:12)
- 4 year olds: 1:11 (Required by the state 1:15)
- 5 Day Pre-K: 2:15 (Required by the state 1:15)

# Curriculum

The staff at St. Christopher's Preschool utilizes numerous resources to create a custom theme based curriculum that aligns with the standards children will need as they prepare to enter elementary school. As we expand your child's learning with our curriculum we offer the following developmental areas in our program: academic skills teaching and assessments, gross motor activities, fine motor activities, literacy skills, computer skills, music, chapel, science, physical education, and art. Our staff uses books, crafts, music, learning centers and activities centered around our weekly theme as we introduce and reinforce language and math skills. As we are a Catholic Preschool, we also implement religious themes into our curriculum and introduce and practice prayers daily.

St. Christopher's Preschool Staff strives to keep families informed and updated on our program and curriculum throughout the year by posting items on calendars outside our classrooms and through class and school wide newsletters.

# Snack

SCP has a snack policy that aligns with the Maryland State Department of Education's Office of Child Care. When you provide snack for our classes our snacks **MUST** contain:

- o A fruit and/or vegetable (i.e.: grapes, bananas, carrots, etc.)
- AND**
- o A grain (i.e.: bagels, muffins, crackers, goldfish, graham crackers, etc.)
- AND**
- o Your child's drink should be 100% juice.

Each family is assigned a minimum of 3 weeks for snack (depending on class size) and each family is responsible for sending a drink for their child each class day (NO SIPPY CUPS).

# Appropriate Clothing Policy

We do not have a formal uniform at St. Christopher's Preschool; however we do require each child to be dressed appropriately for class each day. For your child's safety & ability to fully participate in all activities, we ask that you follow these clothing guidelines:

- Do not send your child to school in open toe or open back shoes. This includes flip flops, clogs, slip on or strapped sandals.
- Do not send your child to school in bulky boots or shoes that are difficult to run, jump or cross your legs at circle time!
- Tennis Shoes are the most appropriate shoes for school.
- Do not send your child to school in overalls or shirts that snap at the crotch. These are too difficult for the children to manipulate in a rush to the bathroom!
- Please do not send your child to school wearing a belt or hard to button pants. (Elastic waist pants are best!)
- Please do not send your child to school in extra special clothes - they may get dirty!!
- Girls wearing dresses or skirts to school - must wear stockings and/or shorts underneath. Also they may not wear dressy, heeled shoes.
- All children must be prepared for the weather - be sure to bring a jacket, hat, gloves or anything else that you would like your child to wear outside. We plan to go outside on every class day, unless it is wet!
- Each child is required to have an extra set of clothes in a Ziploc bag, labeled with their name - this is to be kept in their bag and brought to school each class day. Please remember to change the clothes in their bag according to the weather - Remember, accidents happen!

PLEASE NOTE: If your child is not dressed appropriately for school they will not be able to participate in some activities. We will send home reminder notes to parents, if the guidelines are not met!



# Family Responsibilities

We have compiled a list of helpful ways that you, as families, help to keep our tuition costs reasonable. We appreciate your continued support.

- Provide listed supplies to help us start the year and stay well stocked. We may also request specific supplies throughout the year.
- Turn in all necessary paperwork before the 1<sup>st</sup> day of class. There will be no exceptions. For those with returning students - Updates must be made to all paperwork! Some of the paperwork must be filled out by your child's physician's office - some offices charge for this service. **YOUR CHILD WILL NOT BE PERMITTED TO ATTEND ON THE FIRST DAY WITHOUT COMPLETED PAPERWORK.**
- Each family is asked to provide a healthy snack and/or drink for their child's class at least 3 weeks per year (this depends on your child's class size.) There will be a snack calendar distributed in September by your child's teacher. (Please do not send in cupcakes.) We love for the snacks to be related to our theme.
- Our Classrooms are NUT-FREE! Items that contain nuts of any kind are not permitted.
- Help the teachers & director, whenever you are willing or able; cutting, pasting & preparing for special projects!
- Uphold and stand by all of SCP's policies & guidelines. Especially our Bathroom, Illness, Discipline and Tuition Policies!
- Be a positive influence on the preschool & its community.
- Involvement in our fund-raising efforts!
- Present all issues or concerns, good or bad, to the director, before voicing concerns to other parents or community members.
- Help increase learning with your preschooler by continuing learning at home! Being involved and reinforcing lessons from school at home!

Please keep us informed of all changes such as address, phone #, medical - anything involving the safety and well-being of your child on a continuous basis throughout the year.

# Family Agreement Contract

This form **MUST** be turned in with your security deposit no later than July 15, 2020. Security deposits will not be accepted without a signed copy of this agreement. Please note that initial tuition payments are due no later than August 1, 2020. A copy of this form is located in your parent handbook. Please sign & date and please initial next to each statement.

I/We have read and understand all of the policies and guidelines in St. Christopher's Preschool Parent Handbook. \_\_\_\_\_

I/We am aware that ACTIVE PARTICIPATION in ALL FUNDRAISERS is REQUIRED. I/We understand if I/we do NOT actively participate I/we will be charged an additional fee. \_\_\_\_\_

I/We have received the Asbestos notification letter. \_\_\_\_\_

I/We have received the Parents Guide to Regulated Child Care Pamphlet. \_\_\_\_\_

I/We will do what is necessary to uphold all of these policies & guidelines and fulfill all of our family's responsibilities. \_\_\_\_\_

I/We have decided to follow the following tuition payment schedule:

Tuition Payment Schedules are found on page 12 of the Parent Handbook and are enclosed-Please initial your selection.

Full payment with 5% Discount is due by: 7/15/20 \_\_\_\_\_

Security Deposit due 7/15/20 + 3 installments (1<sup>st</sup> installment payment due 8/1/20) \_\_\_\_\_

Security Deposit due 7/15/20 + 7 installments (1<sup>st</sup> installment payment due 8/1/20) \_\_\_\_\_

**(All previous tuition balances MUST be Paid In Full prior to the acceptance of your security deposit)**

I/We understand that I am responsible for the entire tuition amount, even if for some reason my child does not complete the school year (All payments are expected in a timely manner or late fees may be assessed) \_\_\_\_\_

I I/We will be making online tuition payments through Faith Direct. \_\_\_\_\_

I/We agree to forward the online payment confirmation email to St. Christopher's Preschool.  
—

Tuition and/or Online payments will or could be made by the following individuals: \_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Director Signature: \_\_\_\_\_

# SCP Prayers

## To Begin our Day:

Thank you God for school today.  
Thank you for our friends to play.  
Help us God, to learn and love.  
Please keep us safe, from Heaven above.  
Amen.

## To Begin Snack:

Thank you for the world so sweet.  
Thank you for the food we eat.  
Thank you for the birds that sing.  
Thank you God, for everything!  
Amen.

## The Sign of the Cross:

In the name of the Father, (Right hand to the forehead)  
and of the Son, (To the chest)  
and of the Holy (left shoulder) Spirit (right shoulder),  
Amen.

4 year old and Pre-K students will also practice the Glory Be, the Our Father, the Guardian Angel Prayer and the Hail Mary.

# Supply List for 2020/2021 School Year

## For All Classes:

- SCP will provide a folder for each child.
  - Each child should bring their own book bag or tote bag and folder to school each day, labeled with his/her name.
  - All coats, jackets, items brought to school should be labeled with your child's name.
  - Each child is required to have an extra set of clothes in a Ziploc bag, labeled with their name - this is to be kept in their bag and brought to school each class day. Please remember to change the clothes in their bag according to the weather - Remember, accidents happen!
- 

## Supplies for Pre-K & 4's students:

Please bring the following items at the beginning of the school year.

Please do not put your child's name on these items; they will not be used as personal supplies. Thank you! Be sure to give your supplies to your teacher!

- ❖ 1 Crayola watercolor paint set
- ❖ 4 packs or pop-up style baby wipes - (the thicker, the better)
- ❖ 1 pack of permanent markers (Sharpie)
- ❖ 20 glue sticks (Elmer's glue sticks only)
- ❖ 1 multi-pack of Play-Doh (preferably not Fun-Dough)
- ❖ 2 packs of Crayola washable markers
- ❖ 1 bottle of hand sanitizer
- ❖ 2 containers of disinfecting wipes (Clorox, Lysol, etc.)
- ❖ 2 packs of dry erase markers

## Supplies for 3's students:

Please bring the following items at the beginning of the school year.

Please do not put your child's name on these items; they will not be used as personal supplies. Thank you! Be sure to give your supplies to your teacher!

- ❖ 1 Crayola watercolor paint set
- ❖ 4 packs or pop-up style baby wipes - (the thicker, the better)
- ❖ 20 glue sticks (Elmer's glue sticks only)
- ❖ 1 multi-pack of Play-Doh (preferably not Fun-Dough)
- ❖ 1 pack of theme related stickers
- ❖ 1 bottle of hand sanitizer
- ❖ 1 box of gallon Ziploc bags
- ❖ 1 box of sandwich Ziploc bags
- ❖ 1 box of tissues
- ❖ 1 roll of Scotch heavy duty packing tape (clear)

## Supplies for 2's students:

Please bring the following items at the beginning of the school year.

Please do not put your child's name on these items; they will not be used as personal supplies. Thank you! Be sure to give your supplies to your teacher!

- ❖ 1 Crayola watercolor paint set
- ❖ 4 packs or pop-up style baby wipes - (the thicker, the better)
- ❖ 10 glue sticks (Elmer's glue sticks only-purple)
- ❖ 1 multi-pack of Play-Doh (preferably not Fun-Dough)
- ❖ 1 pack of Crayola washable markers
- ❖ 1 bottle of hand sanitizer
- ❖ 2 containers of disinfecting wipes (Clorox, Lysol, etc.)
- ❖ 1 pack of theme related stickers
- ❖ 1 box of gallon Ziploc bags
- ❖ 1 box of quart size bags
- ❖ 1 box of tissues
- ❖ 1 pack uncoated paper plates