

PTO BOARD MEETING November 8, 2019

Present: Sr. Maria Benedicta, Tim Fletcher, Erin Gould, Jane Anne Gaskill, Tami Jurewicz, Beth McIlvena, Amy Vyverberg, Aimee Fleming

Principal Update: Sr. Maria Benedicta

- Teacher luncheon for conference day was beautiful
- 11/11 Veterans Day - 5-8th grade will stay after for a talk from a veteran and his expense and why he chose to serve in the military
- Thanksgiving basket set up will be 11/15 no lunch this day
- 11/17 ALICE active shooter drill

Assistant Principal Update: Tim Fletcher

- need help organizing racks for used uniforms - talk with Haley Church
- admin assistant job if you know anyone interested- full time position 1725 hours /year

- school lunch program update
 - looks like we're moving away from Aladdin
 - Before we cancel
 - Campus cuisine based out of ATL, they do everything, they collect money, set up website
 - pay all forms of payment, by noon the day before
 - No a la carte - you either order or don't
 - Will have options if you forget
 - Cost is higher - but all built in so no extra charge
 - Maybe 2 weeks in Jan. to brown bag
 - 1 week schedule at a time
 - Report gets sent in by grades, printed everyday ...everyones name and what they order
 - Ideally 6 volunteers with a steady person every day for a month - get everyone lined up for every day of the year
 - January 6th bring own lunch, host several training for parents. 1 account and all children on it, you pay campus cuisine
 - Tues after MLK day will be first day
 - May we'll do a survey to see if it is feasible to do this with volunteers or do we need to add a fee to the book bill to pay someone
 - Can issue a refund for pay for it

Treasurer's Report: Beth McIlvena, Katie Rigg

- Month of Oct. expenses - no copy from Val yet; no interest income for the month
- Spirit day -\$175.15 from yogurtz
- Expenses - \$100 custodians gift cards; \$695 part of Elyse Cloran and bullying program; \$500 for Daniel Cloran building robotics shelves - emailed Daniel and Sister gave him the check from PTO; \$84.93 more playground equipment; 95.31 custodian appreciation week meal.

- Mothers Mass - favors, green envelope, centerpieces, babysitting, crafts/notes for kids, Maria Bedford - gift for speaking
- Wishlist fund \$32,645
- Raffle this year approx \$700 will be donated
- Classroom parties - pumpkin elf for 2nd grade; some for 3rd grade

Old Business/Updates:

Freddys Night - \$541.20

5th Grade Social Fri, 10/11 - went well, the kids had fun

- Stephanie Zorger, Amy Kaelin

Teacher Lunch/ Parent conferences dinner for teachers 10/31, Sara Galvin

6th Grade Social Fri, Moved to 1/24 - b/c of gala

New Business/Upcoming Events:

SCRIP update - Steph Leshner

- Scrip fiscal year July 1 - \$7701
- When the year is closed out we can't access the previous year
 - Lands end is 28% of our revenue - definitely up from last year; planning on it going up next year too with uniform switch
 - Voucher - if you elect to not participate you donate \$100
 - This year 75% from presto pay/ scrip wallet they take credit cards now too
 - \$7700 rebates from the \$17,000 processed from the sale of cards; divided it up between 4 people, well oiled machine...a lot of work, all year round
 - Most of the revenue comes in the next few months
 - Last year we made \$25,000, more potential this year with lands end,
 - Chose to run organically; Lots of questions about where the money was going...if we could let the parents know where the money has gone or what we are raising it for.
 - Granite City - is now closed; the good news is that they are reimbursing families with gift cards left if they contact & pay for our current inventory
 - Talk about a beginning of the year fund drive
 - carrying the inventory, and being at the rock is very labor intensive so possibly give up being physically present at events, stop carrying inventory and just do live sales

Policy and Procedures for Classroom Parties - Leah Payne

- K-3 party at school, brought in a safe snack; issue was losing the creativity. Oreo spiders with skittles, and pretzels; 4-6 treat bag sent home - full size Hershey, skittles' and Tootsie roll pop.
- Suggest having a treat/snack committee so that ideas can stay centralized -add to the committee list parents sign up for at the beginning of the year
- K-4 Jesus' bday party treat, game, craft 4-6 party for Jesus' bday; last year got the loft house cookies; change it up - reindeer bag to fill
- 7/8 gets Pizza party for Jesus' birthday; maybe have same for 5-6th? Also, have 1pm dismissal

- 2nd grade has polar express party
- 1st grade does an actual birthday party with cake
- Maybe get the teachers perspective on what they may want.
- Budget wise \$4 per book bill (\$2 craft/game & \$2-snack) \$.70 per party for a snack

PTO Teacher Representative?

- Erin is in the teachers lounge, ask questions would like to be able to attend a PTO meeting
- Teachers are in different committees —goals for school improvement teachers at the beginning of the year as to which improvement committee they want to be on. Social committee - focus is to build teacher morale, fun things outside of school, games, pitch in lunch etc.. all the teachers give their favorites

St. Nicholas Workshop 12/2-6, Shelly Preston

- sign up genius for this going forward
- we are covering wrapping paper for this

St. Nicholas Visit, Dec. 6 - Anne Casavant

Staff Christmas Party Dec.11 - Tami

School Entryway Beautification - flower pots out front (Mary collins did last year)

- seasonal type thing...maybe 5 times a year a PTO committee (add to wishlist fund?)

Teacher and Specials Christmas Gifts

CommUNITY Care Day-Jayne Slayton, Amy Supernauw, Natalie Caton

Classroom Holiday Parties Dec. 20

SCRIP allocation

- continue to talk about what we need

Next meeting: December 11, 2019