ST PERPETUA OUTREACH COMMITTEE MINUTES
January 7, 2020

Members Present: Joan Liston, Marielle Narkiewicz (Secretary), Sandi Gritzer, Pat Snyder (Chairperson), Ann Porcella, Mary Terjeson, Carol Weyer, Heather Spellman, Kitty Locke, Marj Ho, Diane Hansen, Ann Diemer, Karen Kalvass

Welcome and Opening Prayer: Pat welcomed everyone to join in an opening prayer.

Speaker: Guest speaker: Yani Hyman from Friendly Manor had to cancel and will reschedule.

Future Speakers:
- No future speakers declared. Mary will see if Loaves and Fishes can come in the next few months to speak.

Correspondence and Agency Updates: All / Joan
1. Letters & Thank You Notes: Received from praise and thanks from agencies.
2. Food Bank has appointed Joel Sjostrom as the President and CEO. We may ask him to be a future speaker as well.
3. Trinity Center's Donna Colombo will be retiring in January; her replacement’s name will be announced when she retires.
4. For the Shelter Inc. expansion, we may want to specify the Contra Costa County on our donation checks going forward so that the money goes to the right place.

Fifth Sundays: 3/29, 5/31, 8/30, and 11/29

Ann Diemer reminded everyone that in December we had agreed that the top seven funded agencies would be limited to $1000 per year so that we could give more to the needier agencies. Those more highly funded agencies are Bay Area Rescue Mission, Child Abuse Prevention Council, Contra Costa Food Bank, Shelter Inc., STAND, We Care, and Youth Homes. Ann will shade them on future spread sheets for clarity. Ann suggested starting this year’s donations with the lesser-funded agencies and skipping over these seven for the first round of donations.

The December income was a total of $6,731. There will be ten $500 donations distributed to the following agencies, for a total of $5,000 in donations. In addition Kitty Locke will be submitting a request for reimbursement for $719 for cleaning kits and Karen Kalvass will be submitting a request for reimbursement for approximately $175
for Friendly Manor lunches and flowers for the homebound. This will leave approximately $900 in the coffers:

1. Bay Area Crisis Nursery
2. CCIC
3. Food Pantry SVDP
4. Foster Family Network
5. Friendly Manor
6. Hope Conference
7. Loaves & Fishes
8. Monument Crisis Center
9. Options for Women
10. Putnam Clubhouse

Also, Ann reminded everyone that Anka was no longer a fundable agency and suggested moving them to the special category for now until we are certain of there future.

Committee documents/records: Mary

- Mary updated the Outreach Volunteer Opportunities document with the listed contacts associated with each Outreach Committee Volunteer item. Dianne brought up the idea of having this document added to the bulletin as an insert for two weekends, once in January and once in February.
- Mary will be working on the Annual Report. She is asking what new events occurred in 2019:
  - Karen stated that we had two Winter Night events, one in February and one in November.
  - Shelter Meals are back.
  - Agency review process has been updated.
  - Friendly Manor St Perpetua Christmas lunch.
  - Shoes that Fit program had a total of 867 shoes total from the start in 2012.
  - Christmas Food Drive: 165 total bags delivered.
  - Project Hope delivered 300 pair of socks.
  - Kitty will tell Mary how many cleaning kits were completed.

Food Basket: All

- January 11th and 12th collection – Monument Crisis Center – hearty soups and ramen.
- Transporter status: Sandi will talk with the two new volunteers to see who can transport the food to Monument Crisis Center this Monday.
Pasta Feed: Ann D
The Pasta Feed will be February 8th. We will be selling tickets January 25th and 26th and February 1st and 2nd. We will send around a volunteer sheet to help station the tables to sell the tickets, with at least two volunteers per mass. Presider will announce the ticket sales from the pulpit after mass.

Christmas Food Drive: All
We had a successful drive with $1,000 for cash for turkeys, and 65 bags went to Monument Crisis Center and 100 bags went to St Vincent de Paul. Notes for next year's drive: Appoint someone for each collection week to facilitate to understanding roles and responsibilities, i.e. who is driving, who will have the key to open the office, who will ensure that we have enough vehicles to transport the food.

Shoes that Fit: Carol / Marj
Sixty-one shoes delivered to Los Medanos this year, the largest delivery we've had.

Friendly Manor Lunch / Shelter Dinner: Karen / Ann D
- Friendly Manor: The last Friendly Manor lunch was a Christmas luncheon on December 20th. They had 5 volunteers and served turkey, dressing, cranberry sauce, mashed potatoes and gravy, corn, rolls, and pumpkin pie with whipped cream. They also had Christmas bags for 50 women, with gently used pocket books, a new bra, pocket candy and other goodies. The next lunch for St. Perpetua is January 24th and if you are able to volunteer, please let Karen know if you would like to help with serving and / or preparing the food. Those in the meeting who volunteered are:
  o Diane Hansen
  o Mary Terjeson
- Shelter Dinner: The third Monday of the month is the Shelter Dinner, which falls on January 20th. With the change in schedule from Thursdays to Mondays, they are looking for new volunteers to help.

Other: Mary
- Assistance League Thrift Shop in Lafayette: Mary and Karen will visit and pick up items from Mary Jo Brady and determine how to distribute.
- Karen had an idea of creating a sheet similar to our finance sheet to identify a rotation of the items that come in. This will be decided depending on how often, and what items get delivered to them.

Publicity: Sandi
Sandi has everything she needs.

**Closing Prayer:** All
The meeting was ended with group prayer of the Our Father.

**Next Meeting:** February 4, 2020, Chairperson will be Pat Snyder, and the Recorder will be Melly Narkiewicz.