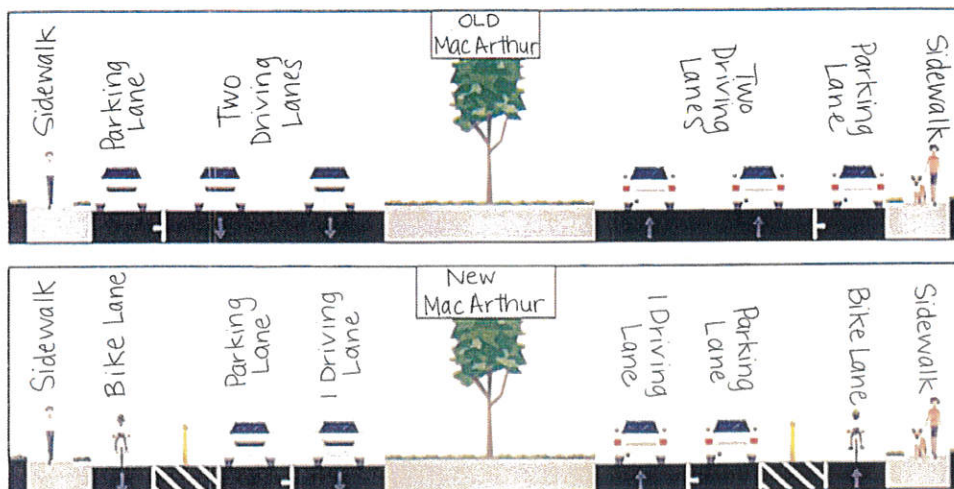


## Carpool Arrival/Dismissal Procedures for 2<sup>nd</sup> grade - 7<sup>th</sup> grade Eton Street Front Circle

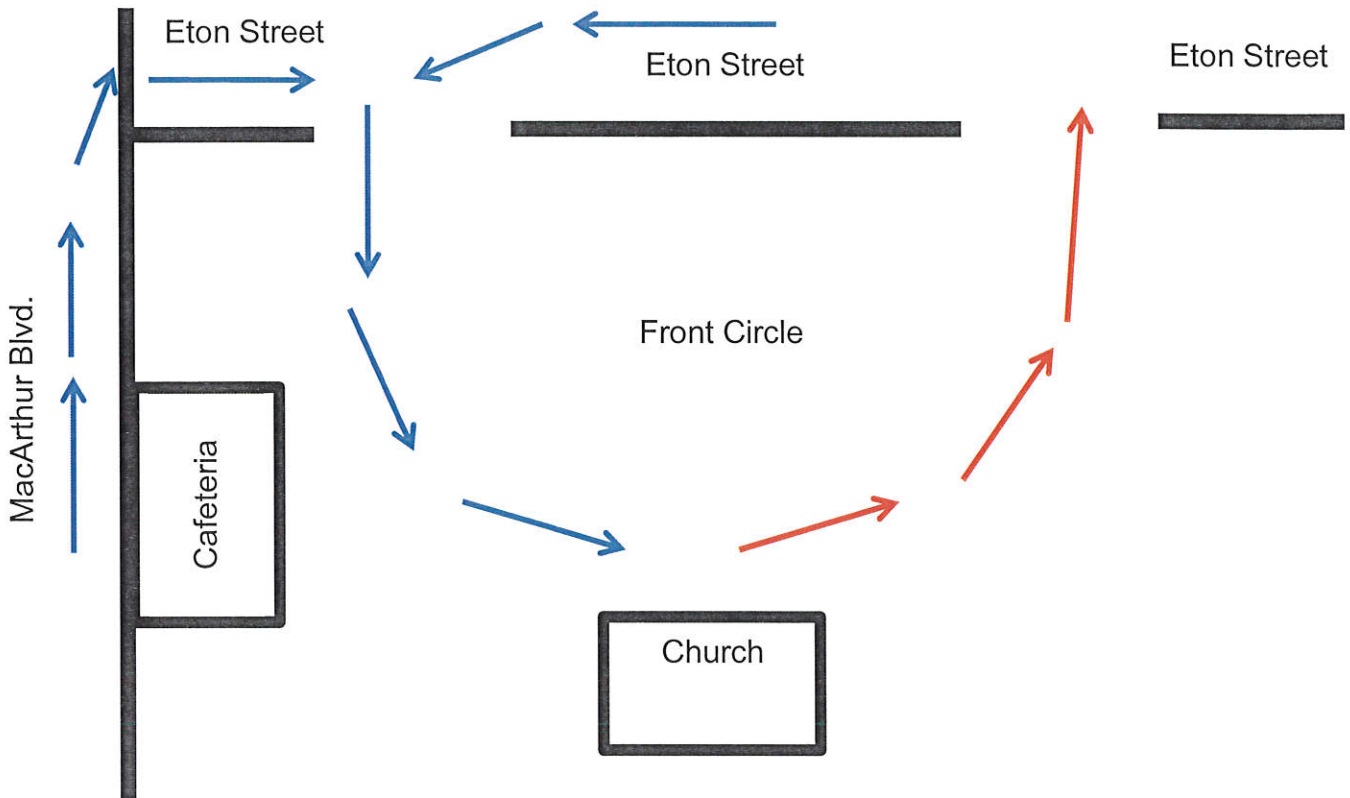
1. Students in grades 2-7 will use the Eton Street front gate for carpool arrival and dismissal. At arrival and dismissal, cars may approach the circle entrance from both directions of Eton St. (Mac Arthur Blvd. side or Alice Harte side) and alternate turns to enter the circle drive and remain in the right lane.
2. There are two ways to enter the St. Andrew carpool line on Eton Street. Vehicles may line up on Eton Street and MacArthur Blvd. or vehicles may line up on the Alice Harte side of Eton Street by using Woodland Drive to Durham Drive. Once on Durham Drive, you will enter Eton Street by taking a right onto Eton Street.
3. Please **never** wait in the St. Andrew the Apostle carpool line in front of Alice Harte Elementary (past Durham Drive)
4. At arrival, traffic moves to the area of the cafeteria overhang where students will exit only from the passenger side of the vehicle with the assistance of the duty teacher if needed.
5. For the safety of all, please refrain from retrieving backpacks from a vehicle's trunk during carpool.
6. Children arriving after 8:00AM must report to the school office accompanied by an adult for check in. Once checked in, the child will be given a tardy slip and may walk to their classroom.
7. At dismissal, students will remain in their homeroom classroom and wait for their vehicle to arrive. Vehicles line up along Eton St. and MacArthur Blvd. or Along Eton Street and Durham Drive. Vehicles may only enter the gate **after the duty teacher steps into the circle and signals, not prior to 3:15 PM or 11:00 AM on early dismissal days.**
8. Students are to enter the cars from only the passenger side; students in need of assistance will be helped by duty teachers.
9. For safety, please refrain from having students place their backpacks in a vehicle's trunk.
10. At dismissal, students in 2<sup>nd</sup>-7<sup>th</sup> grade with their siblings/carpool riders must be picked up between 3:15PM and 3:30PM. Students not picked up from the back carpool by 3:30 PM will be sent to Archers After 3.
11. Students in 2<sup>nd</sup>-7<sup>th</sup> grade must be picked up in the front carpool by 11:15AM on 11:00AM early dismissal days.
12. Parents must display their school-issued family carpool sign in the front window during dismissal.

Between Kabel Drive and Woodland Drive, the roadway has been reconfigured as one vehicular lane, one parking lane, and a protected bike lane in each direction. The changes are designed to address pavement quality issues, improve overall safety, and make MacArthur Blvd a more comfortable place to walk, bike, drive and use transit.

Parents will continue to use the designated parking lane to wait in the carpool line. There are stripes identifying where the parking lane is. This should have no major impact on our carpool procedures.



**Carpool Arrival/Dismissal Procedures for 2<sup>nd</sup> grade - 7<sup>th</sup> grade Continued...**  
**Eton Street Front Circle**



**Parents/Guardians must display their school-issued carpool sign in their front window during dismissal for student to be released.**

**Usage of cell phones by drivers is prohibited.**

**Be courteous to one another and our neighbors. Please do not block drive-ways.**