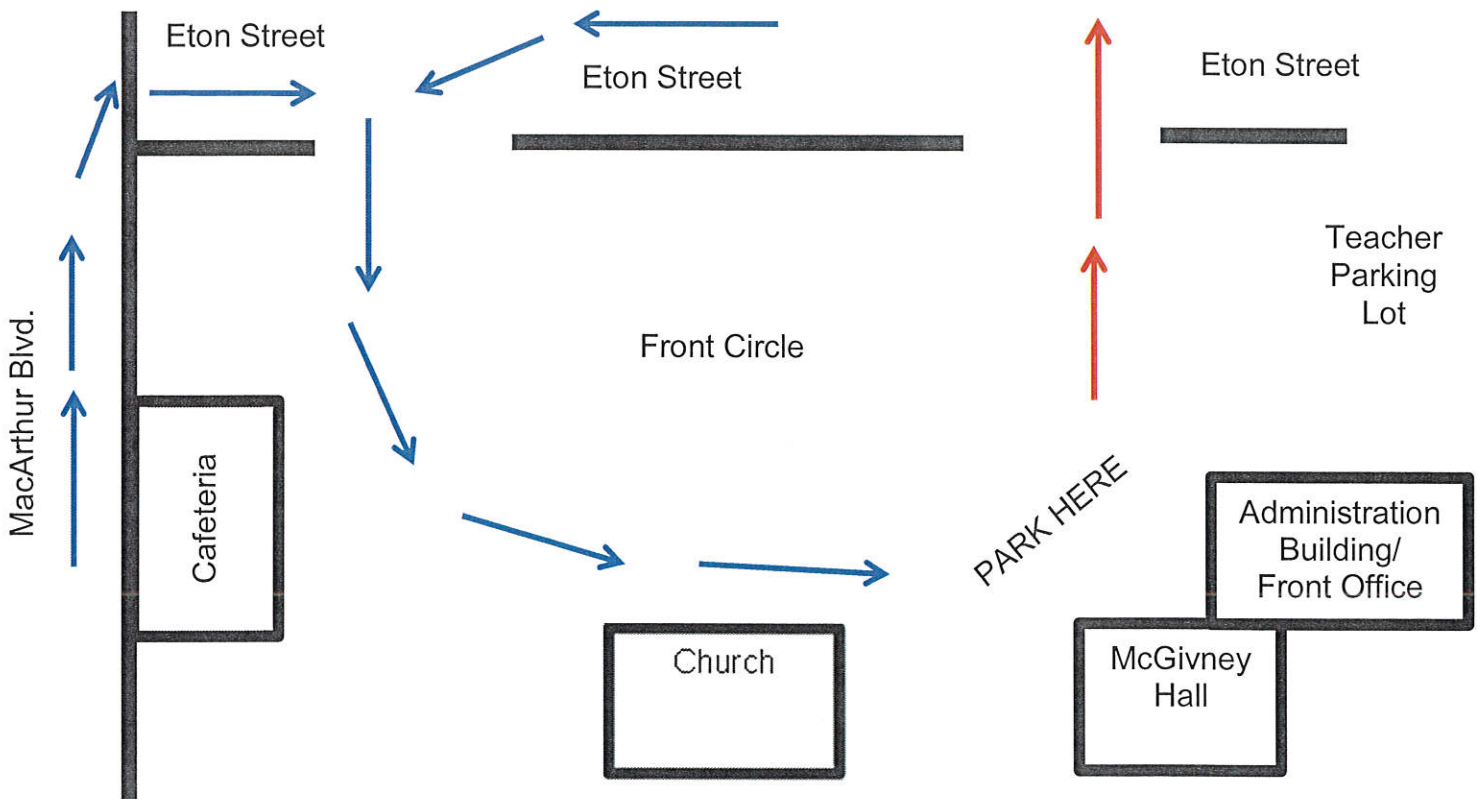


Morning Arrival Procedures for Nursery, PreK1, & PreK2- Eton Street Front Circle

1. Nursery, PK1 and PK2 students must always be escorted by a parent or guardian to their classroom. Drop off time is from 7:30AM to 8:00AM.
2. Nursery, PK1 and PK2 students with older siblings **cannot** be dropped off with sibling in the morning carpool line between 7:30AM and 8:00AM. Directives for where to drop older siblings off will be given by Administration.
3. Parents will use the Eton Street front gate entrance and park in the front circle near the Administration Building. Parents will walk their student(s) to the classroom each morning.
4. When you are walking to and from the classroom you must use the front walkway in front of the church.
5. Upon entering the classroom please make sure a staff member in your child's classroom is aware that you are present and are dropping off your child.
6. Upon arrival please let your child's teacher know if your child has had any type of medication or has had any unexpected events the night before. This information will help the teacher to determine any unusual behaviors or illness that may come about throughout the day. Parents please keep in mind that it is best for your child if you do not hang around the classroom for a long period of time.
7. For the safety of all, we ask that all Nursery, PK1, and PK2 parents have exited the campus by 8:00AM. The gate leading to and from the classrooms will be locked promptly at 8:00AM.
8. Children arriving after 8:00AM must report to the school office accompanied by an adult for check in. Once checked in, the child will be escorted to their classroom by a St. Andrew faculty member or office staff member.



Parents/Guardians must display their school-issued carpool sign in their front window during dismissal for student to be released.

Usage of cell phones by drivers is prohibited.

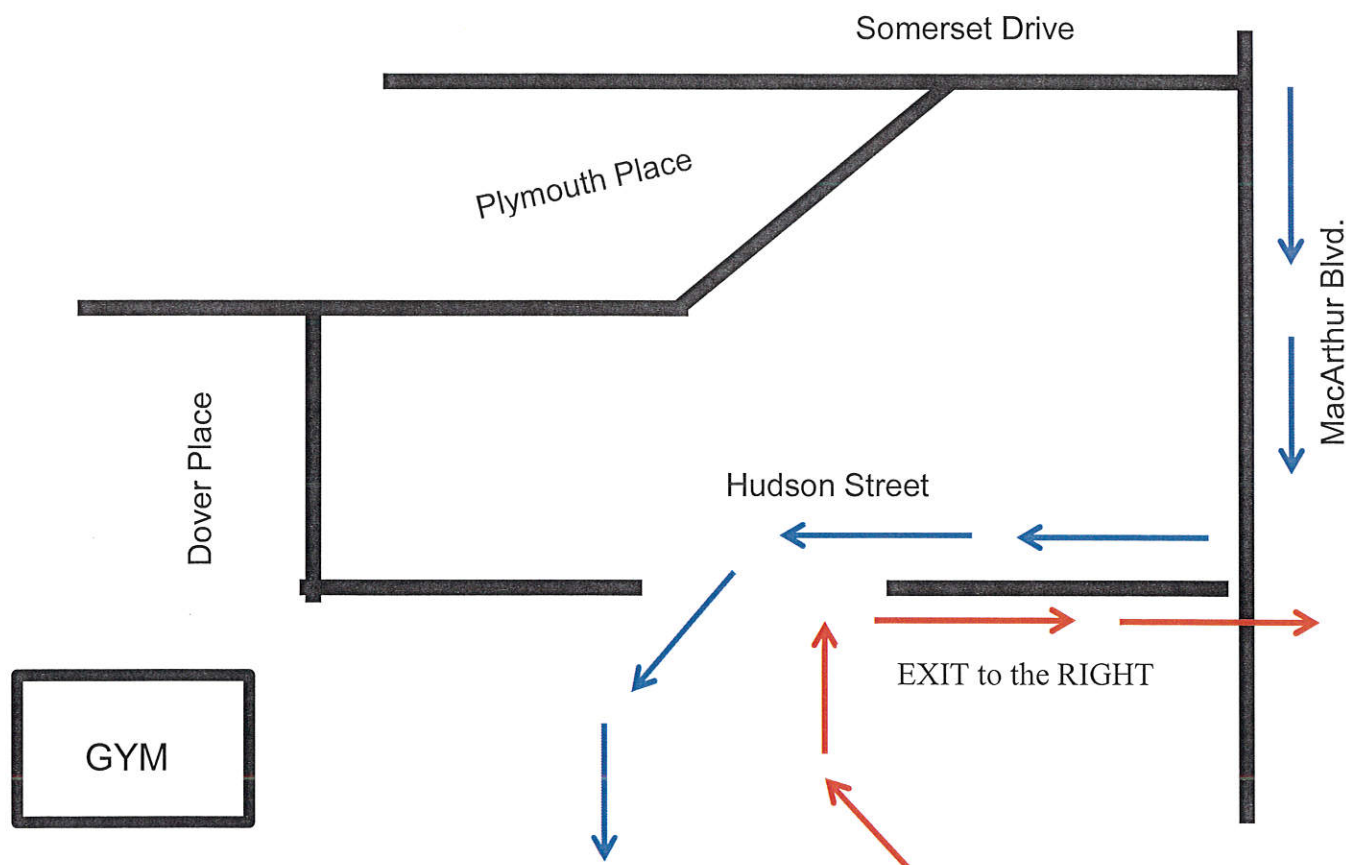
Be courteous to one another and our neighbors. Please do not block drive-ways.

Carpool Dismissal Procedures for Nursery, PreK1, & PreK2

Hudson Street Back Gate

*****Please Note: Afternoon Pick-Up is Through the Back Carpool*****

1. Parents of students in Nursery- PreK2 will use Macarthur Blvd. to turn onto Hudson Street.
2. Parents will enter the back blacktop area through the back gate on Hudson Street. **Please do not use Somerset, Plymouth, or Dover to enter the back carpool area.**
3. Parents of students in Nursery- PreK2 will enter the back gate and proceed to the back carpool line.
4. Parents of students in Nursery-PreK2 must pick up their children between 2:45PM -3:00 PM.
5. If your child in Nursery- PreK2 is not picked up by 3:00PM, they will be sent to aftercare and will not be available for dismissal until front and back carpool is finished.
6. If there is an older sibling, the parents of Nursery- PreK2 students will remain in the carpool area to wait for the older sibling.
7. All cars should exit the back gate by making a right turn onto Hudson Street.
8. In order for traffic to continue to flow, we recommend that cars only turn **right** on to MacArthur.



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