

Re-Opening Plan

For

Ss. Peter & Paul, a Catholic Community School

68 E. Main Street

Hamburg, New York 14075

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July 31, 2020 (initial plan)

Revised August 6, 2020

Plans for the Re-Opening of Saints Peter and Paul School
For In-Person Instruction and Virtual Classroom Instruction
August 2020

As Saints Peter and Paul School (SSPP) prepares for re-opening, measures are being put into place for best practices regarding, safe environment, hygiene, organization of classrooms and communication. The committee which includes representatives from school administration, teachers, school board members, clergy and school parents who have offered insight through participation in the school re-opening survey, have been diligently working to provide the safest and most affective plan to re-open SSPP School for the 2020-2021 academic year. The capacity of Saints Peter and Paul School is approximately 163 students, Pre-Kindergarten through 8th grade.

SSPP School will be offering a five day in classroom academic week. Instruction will be provided by competent teachers. Periodically, days will be set aside on the calendar for teacher, staff and administration development. These days will help them be better prepared to tend to the well-being of the students entrusted to their care. Please see the school calendar for such dates.

Upon arrival of staff, faculty and administration of SSPP all will be required to have temperature checks and health screening questions answered prior to the students' arrival. Faculty and staff should also self-screen before coming to SSPP. They are not to come to school if they have symptoms consistent with COVID-19, if they have been in close contact with a person diagnosed with COVID-19 in the last fourteen days, or if they have traveled from another state or country in the last fourteen days for which New York requires a mandatory self-quarantine period.

Upon arrival of students designated staff members will be assigned to areas of arrival including Pine Street parking lot for arrival of busses, the wrap around parking lot by the St. Francis Chapel and parking lot off Main Street. Upon arrival staff with proper face covering will approach each bus/car and administer temperature checks to all students. If any student arriving by bus has a temperature of 100.0 degrees or higher the student will immediately be escorted to the designated room located in the health office and a parent/guardian will be notified to pick up the student. If students arriving by car have a temperature of 100.0 degrees or higher, student and any siblings present in the vehicle will not be allowed to exit the vehicle and will be instructed to return home. Periodic health screening questions will be asked regarding possible symptoms students may be experiencing. If students arriving by car/bus

have passed the temperature check they will be escorted into the school while keeping social distance regulations and may proceed to their homeroom/classroom. It is strongly encouraged that parents/guardians check their children's temperature and review health screening questions prior to arrival at school. Any child showing symptoms of COVID-19 must not come to school. Children are not to come to school if they have been in close contact with a person diagnosed with COVID-19 in the last fourteen days, or if they have traveled from another state or country in the last fourteen days for which New York requires a mandatory self-quarantine period.

Students coming to the Before School Program will have temperature checks done by school personnel before entering the school building. If any student has a temperature of 100.0 degrees or higher, the student will need to return home and will not be allowed to enter the building at that time. Social distancing will be in place for the students in the Before School Program.

Saints Peter and Paul families who plan on using bus transportation provided by their public school district should check the re-opening plan for the school district in which they reside for information on any rules and regulations for riding the bus.

To ensure proper knowledge of health/safety protocol for students and staff a video will be shown in the classrooms regarding proper hygiene procedures and other safety instructions. This video will be posted on the school website under the newly established link of "COVID-19 UPDATES". Parents are required to view this video prior to supply drop-off and sign a waiver stating that such video has been viewed. Modified fire drills and lockdown drills will continue to be in place throughout the year.

Health/safety signage will be visible in hallways, classrooms and public spaces throughout SSPP School. These signs will designate social distancing regulations, proper PPE application, location of hand sanitizing stations and traffic direction.

All individuals over the age of 2 will be required to wear a face mask. Teachers, staff and students may provide their own face mask for daily wear. Disposable masks will also be available daily to all students, faculty, staff, and essential visitors.

Attendance will be taken daily for faculty and students and will be transmitted by computer so as to avoid unnecessary congregating in the main office. Faculty mailboxes will be relocated from the main office so as to provide proper social distancing.

Classrooms have been arranged in a way which provides proper social distancing between desks. Students will be required to wear PPE upon arrival to classroom, but not required to be worn while seated at desks. Whenever a student needs to move from their desk their mask is

to be worn. Removal of non-essential furniture from classrooms has allowed for proper space to be provided for student /faculty safety. There will be no sharing of supplies among students.

Students will remain in classrooms throughout the day while specials teachers will travel between classrooms for instruction bringing with them whatever supplies are needed for the lesson. If, due to the need for proper social distance requirements, specials cannot take place in the classroom students will be directed to an area where safety requirements can be met.

To minimize unnecessary hallway traffic, all restrooms throughout the school will be designated as community restrooms so as to allow all students access to nearby facilities to their classroom. Bathroom usage will be limited to using every second stall and the elimination of urinal use. Students will only be able to enter the restroom with knowledge of SSPP staff. Restrooms will be sanitized after use. A schedule of restroom usage will be put in place.

Lunch will be consumed in the cafeteria. Additional lunch periods will be added to the schedule if needed, so as to allow proper social distancing between students. There will be no sharing of food/beverage. Students will be required to sanitize their hands upon arrival and departure from the cafeteria. Cleaning and disinfection will take place between each lunch period prior to the next group of students arriving in the cafeteria.

Until a time has been found to insure proper safety for all involved, large group gatherings will be suspended. This includes, but is not limited to pep rallies, assemblies, concerts, plays and other extracurricular activities. Field trips will be curtailed until further notice. Arrangements are being made for school Mass celebrations.

Teachers are encouraged to take students outside on a regular basis for mask breaks while adhering to the social distance regulations.

Water fountains will be out of service with the exception of fountains equipped with bottle filling features. Students/staff are encouraged to bring reusable water bottles to use as needed.

Visitors, including parents, guardians and vendors, will access the school building only through the main Pine Street entrance. Access will only be granted through the intercom. Visitors needing to drop off supplies or pick up articles will only be granted access to lobby and not into main school hallway. Tables/receptacles will be provided in the lobby area. If a parent/guardian needs to pick up a student they are to press the intercom and the student will be escorted out the Pine Street entrance.

Additional time will be allotted for dismissal so as to allow for proper social distancing in the hallways. Parents/guardians will not be allowed to enter the building to pick up students. All parents are to remain in their cars to await their child(ren).

The after school program, staffed and operated by “Just For Kids”, will follow the guidelines from the CDC and NY State for the safety of the students in the program.

Daily cleaning and sanitizing of school will take place by trained staff. Although students are not involved in the professional cleaning of the school, they will use disinfectant wipes to clean their desks at various times during the school day.

In case increased numbers of COVID-19 cases and need necessitates, in-person teaching will be replaced with virtual classroom teaching. This remote instruction will be provided by competent teachers. At such a time, parents will be notified and proper arrangements will be made for all students to receive supplies and instruction according to their needs. A hybrid model for instruction will be implemented if the need arises. Communication in case of need or emergency will follow the guidelines set forth in the SSPP student handbook and include, but not be limited to telephone, email and social media.

Any student with symptoms of illness will be referred to the School Nurse. He or she will be escorted to the school nurse’s office to be properly cared for, and properly supervised. The school nurse will assess the child’s condition, contact the parents of the child and share the assessment along with any treatment recommendations. If the symptoms are consistent with COVID -19, the student will be kept in isolation and the parents will be expected to make arrangements to pick up their child. Faculty and staff displaying symptoms of COVID -19 will follow a similar protocol. The school nurse will follow New York State and Erie County Health Department guidelines in terms of reporting these incidences to the Erie County Health Department, follow up on the condition of the symptomatic individual, communication with parents of other students who could be impacted by this incident, quarantine (if necessary), or in the extreme, school closure. In the event of a confirmed Covid-19 case, all Saints Peter and Paul School parents will be notified that a case occurred and the grade level in which it occurred.

The School Administrator will assure continuous compliance with all aspects of the re-opening plan, and work with the school re-opening plan committee for revisions as deemed necessary. Any updates to this plan and other pertinent information regarding the re-opening of SSPP School can be found on the school website.