

Pastoral Council May 9, 2017 Meeting

Meeting Called to Order at 18:32

Members Present: Patrick Martin, Tammy Lefaive, Colleen Semler, Nathan Whitford, Chip Everett, Scott Betzler, Nancy Dudasko, Fr. Ken, Janet Ingersoll, Jim Hoppe

Opening Prayer

Approval of the January 30, 2017 meeting

Reports

- Steward Reports
 - Nancy advised there were not numbers for the youth ministry programs. Fr. Ken advised the new leadership will be providing numbers.
- Finance Council Report
 - Budget process is underway for 2017-2018 budget year.
 - BAA 2016 is \$35,000 short (\$50,000 budgeted).
 - 2017-2018 budget will include 1% of Sunday collections to charitable giving.
 - Budget covers 4 priests, Fr. Bruno's situation is still on-going and unresolved.

Business

- Update on staffing and hiring
 - Fr. Ken has new part time administrative assistant funded from outside of the parish. This includes assisting with parish and non-parish roles.
 - Nicole McClish hired as Pre-School Director.

- St. Catherine's and St. Joseph's are going to run a collaborative youth ministry program.
 - Phil Dezern will be the director of Youth Ministry for collaboration in Kalamazoo, and 6-12 faith formation. Phil comes from St. Robert's in Ada where he was the Youth Minister.
 - Start date is July 1
 - Two assistants will be hired
- Summer religious education will be discontinued
 - Monday, Wednesday, Sunday afternoon programs
 - Covers 2nd – 5th
 - 3yr – 1st grade will still be offered during mass
- Liturgy / Music position
 - 8 applications
 - Interviews are still underway
- RCIA / Adult Education
 - Job description needs to be re-written (nothing currently exists).
- Update on solar energy project
 - Installation is underway
 - Project will be finished within a few more weeks
- Discussion on staff model/organizational chart
 - Fr. Ken discussed his previous structure versus the structure/steward program here
 - No action to be taken, just preliminary information

- Possible staff and council retreat on parish vision
 - Support from the council
 - Fr. Ken will look at date/times

Communications

- Council member comments
 - Suggestion made to explore mobile phone option for mass card and music handout.
 - Question on any upcoming maintenance needs
 - Fr. Ken advised there is an on-going list of projects from routine maintenance to renovation projects.
 - Encouragement to Fr. Ken to explore organization structure he's previously used and was successful with.
 - Discussion about church sound system and ensuring it is set appropriately as levels seem to be inconsistent to some.
 - Discussion on staff job descriptions and adding goals/objectives to each position.
 - Discussion on actions taken from the listening sessions.
 - Parish vision
 - There was no one issue that had particular momentum
 - Leak in ceiling around altar
 - Maintenance is looking into it
 - Adult faith formation programming need
- Other business
 - Fr. Ken looking at the bylaws for the council.

- Terms and lengths of service need to be re-clarified in order to make sure members are within the bylaws.

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Next Meeting: June 27, 2017 to approve budget (if necessary)

Closing prayer

Meeting adjourned: 20:11