

## ***CARDINAL FOLEY FACULTY and STAFF REOPENING PLAN***

Issued 7-13; Updates 7-27-20; 8-7-20; 8-21-20; 9-3-20

<b>ARRIVAL</b>	<ul style="list-style-type: none"> <li>• Families of students in PS and PK will walk and drop off the children at the door of the building the children are assigned.</li> <li>• Families of students in grades K and 1 are asked to drop the students off at the area between the convent and St. Denis building.</li> <li>• Families of all other students are asked not to enter the grounds to limit the number of people on campus at this time.</li> <li>• Bus drop off will be on Poplar Road. An adult will supervise the students as they get off the bus.</li> <li>• Families are asked to drop their children off either at the intersection of St. Denis Lane and Cherry Lane or Cherry Lane and Poplar Road. The children can easily walk to school from either location.</li> <li>• Please <b>DO NOT</b> stop on Poplar Road to drop children off due to the high volume of bus traffic.</li> <li>• Parents who are walking their child to the campus are asked to park at the GRIMES parking lot for the safety of all.</li> <li>• <i>Students who are late will wait outside until prayers are finished. Their screening form will be checked before entering the classroom.</i></li> </ul>
<b>CATHOLIC IDENTITY</b>	<ul style="list-style-type: none"> <li>• The students will pray four times each day.             <ul style="list-style-type: none"> <li>➤ In the morning, before lunch, after lunch, at dismissal</li> <li>➤ Quiet prayer will be directed in the morning and at dismissal.</li> <li>➤ Pope Francis prayer will be prayed each day.</li> <li>➤ Monthly liturgies will be live streamed into the classrooms.                 <ul style="list-style-type: none"> <li>○ The grade that organizes the liturgy will physically attend Mass in church.</li> </ul> </li> <li>➤ The Virtues Program will continue.</li> </ul> </li> </ul>
<b>STUDENT SCREENING</b>	<ul style="list-style-type: none"> <li>• Daily symptom screening will be conducted.             <ul style="list-style-type: none"> <li>➤ An Option C email with a link to a symptom screening Google form will be sent to families each morning.</li> <li>➤ <i>The form needs to be completed for <b>each child by 7:30 AM.</b></i></li> <li>➤ <i>When does my child stay home?</i> <ul style="list-style-type: none"> <li>○ <i>If a child has one symptom he/she will remain home and participate in school instruction through Google Classroom.</i></li> <li>○ <i>If a child's temperature is greater than 100.4 degrees.</i></li> <li>○ <i>If a family member is sick, the child stays home.</i></li> </ul> </li> </ul> </li> </ul>

	<p><b>(Student Screening)</b></p> <ul style="list-style-type: none"> <li>○ <i>If the child has a respiratory infection the child stays home, until cleared by a physician.</i></li> <li>○ <i>If the child was exposed to someone with COVID-19, the child stays home for 14 days.</i></li> <li>➤ Upon arrival a staff member will check in students. <ul style="list-style-type: none"> <li>○ If the form has not been filled out <b>OR</b> the student looks unwell he/she will not proceed to the classroom and the parent will be called.</li> <li>○ These students will not be admitted to the school.</li> </ul> </li> <li>➤ Random thermal screening will take place.</li> </ul>
<b>MASKING</b>	<ul style="list-style-type: none"> <li>● Every student from PS to grade 8 will be required to wear a mask during the school day, in the hallway and when using the bathrooms. There will be mask breaks.</li> <li>● <i>During mask breaks the children can use a lanyard to hold the mask in place.</i></li> <li>● <i>During lunch the masks will be stored in a brown paper bag to prevent moisture build up. Families will provide the mask and brown paper bag. We ask the masks be a solid color – gray, maroon, blue, black, white, natural or a disposable mask. Solid color masks with CJF initial logo are permitted.</i></li> <li>● Teachers and staff will wear masks. Teachers and staff may decide to wear the face shield in addition to the mask.</li> <li>● Students may use lanyards to hold their mask in place during mask breaks.</li> </ul>
<b>SOCIAL DISTANCING</b>	<ul style="list-style-type: none"> <li>● Desks will be arranged with 6 feet apart in Grades 1 to 8 classrooms.</li> <li>● Desks will be facing one direction.</li> <li>● The classroom configuration for PS, PK and K will be different due to the age of the children. <ul style="list-style-type: none"> <li>○ The children will remain in class cohorts.</li> <li>○ The PS and PK programs are still play based and developmental.</li> <li>○ K is still a balance between socialization and academics.</li> <li>○ Activities will be planned within the classroom.</li> <li>○ Visit the teachers’ websites for details.</li> <li>○ <i>Refer to the PS and PK video for more information on classroom set up, activities and play.</i></li> <li>○ Additional information for PS and PK will be provided at the individual parent orientation meetings.</li> </ul> </li> <li>● Hallways have been marked with floor sticker directional</li> </ul>

	<p><b><i>(Social Distancing)</i></b></p> <p>arrows.</p> <ul style="list-style-type: none"> <li>• Signage will remind everyone to maintain spacing.</li> <li>• Grades K to 5 will remain with the homeroom teacher. Special subject area teachers will instruct the students in the classroom.</li> <li>• <i>The Middle School schedule is as follows:</i> <ul style="list-style-type: none"> <li>○ <b>Grade 6</b> – <i>The students will be in their homeroom cohort for Religion, ELA, Science, Social Studies, and lunch. The students will attend Math with their assigned Math class.</i></li> <li>○ <b>Grade 7</b> – <i>The students will be in their homeroom cohort for ELA, Science, Social Studies and lunch. They will be in a Religion cohort for Religion and Math.</i></li> <li>○ <b>Grade 8</b> – <i>The students will be in their homeroom cohort for Religion, ELA, Science, and lunch. They will be in a Math cohort for Math and Social Studies.</i></li> <li>○ <i>Special subject area teachers will go to the classrooms.</i></li> </ul> </li> <li>• PE classes will be conducted outside weather permitting.</li> </ul>
<p><b>HYGIENE</b></p>	<ul style="list-style-type: none"> <li>• Hand sanitation stations are being installed in each classroom. Each time a student enters a classroom, he/she will be required to use the sanitizer. Parents are asked to provide individual hand lotion for the students to use on a daily basis.</li> <li>• Since community supplies will not be available, each student in grades K to 8 will need a box to store his/her supplies. Target sells a box that is made by Sterilite that is the perfect size for storage in the classroom. It is a clear plastic shoebox size container.</li> <li>• Please refer to the individual grade stationery list for supplies that are needed to begin school.</li> <li>• Bathroom breaks will be scheduled in the morning and after lunch. <i>Students will be required to use hand sanitizer before lunch and wash their hands with soap and water after lunch.</i> <ul style="list-style-type: none"> <li>○ <i>After lunch the teacher will spray the desk with a cleaner and the student will wipe the desk dry.</i></li> <li>○ Faucets, paper towel dispensers and toilets will be outfitted with motion sensors to limit touching surfaces.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Water fountains will be turned off.</li> <li>• Each student needs to bring a reusable filled water bottle to school each day.</li> <li>• Disposable water bottles are not permitted.</li> <li>• Common area surfaces will be wiped down on a daily basis.</li> <li>• Classroom windows will be opened during the day to ensure ventilation.</li> <li>• Classroom doors will be left open for ventilation.</li> <li>• Signage will remind everyone of the importance of practicing good hygiene.</li> </ul>
<b>BUSSING</b>	<ul style="list-style-type: none"> <li>• Each township will forward information to our families regarding the schedule and the safety precautions put in place.</li> <li>• The school will support the school districts plan for bussing.</li> <li>• All school districts will provide transportation.</li> <li>• Students are expected to follow the rules for riding the bus.</li> </ul>
<b>FOOD</b>	<ul style="list-style-type: none"> <li>• Pretzels will be sold each day. They will be individually wrapped in a brown paper bag for distribution to the students.</li> <li>• Lunch will be in the classroom each day. Since the classrooms are nut free, peanut butter may not be brought to school for lunch or snack for the safety of our students who have food allergies.</li> <li>• Children may not share or exchange food in the classroom.</li> <li>• <i>A boxed lunch is offered on Tuesdays and Thursdays.</i></li> <li>• Classroom trash will be picked up after each lunch period.</li> <li>• Birthday and holiday celebrations are suspended.</li> </ul>
<b>RECESS</b>	<ul style="list-style-type: none"> <li>• The students will go outside for lunch recess when the weather permits.</li> <li>• The students will remain as a cohort when out in the recess yard.</li> <li>• Each class will have a designated area to enjoy recess.</li> <li>• Playground items have not been identified yet.</li> </ul>
<b>DOCTOR</b>	<ul style="list-style-type: none"> <li>• <i>If a student needs to leave school for a doctor appointment</i></li> </ul>

<p><b>APPOINTMENTS</b></p>	<p><b><i>(Doctor Appointments)</i></b>  <i>in the middle of the day the parent is asked to email the school office with this information.</i></p> <ul style="list-style-type: none"> <li>○ <i>The child will not return to school.</i></li> <li>○ <i>He/she will log onto the classroom for virtual learning.</i></li> <li>● <i>If a student is late because of a doctor appointment, a parent is asked to email the school office stating the time the student will come to school. The student will ring the bell and enter the building. The parent will wait with the child until he or she enters the building. The email sent to the office will be proof of the child being signed into school.</i></li> </ul>
<p><b>EMOTIONAL-SOCIAL WELL BEING</b></p>	<ul style="list-style-type: none"> <li>● <i>Ms. Adamo will visit each class virtually on a monthly schedule to conduct a Social and Emotional Lesson.</i></li> </ul>
<p><b>DELAWARE COUNTY IU</b></p>	<ul style="list-style-type: none"> <li>● <i>The services of Reading, Speech, Psychological testing and Counseling will be provided on site.</i></li> <li>● <i>The schedules will begin in October.</i></li> </ul>
<p><b>VIRTUAL LEARNING WHEN SCHOOL IS OPENED</b></p>	<ul style="list-style-type: none"> <li>● <i>Interactive cameras have arrived and are installed in Grades K through 8 classrooms.</i></li> <li>● <i>If a student cannot attend in-person instruction a virtual learning plan will be developed with the teacher and the family. The principal will approve all plans.</i></li> <li>● <i>If a student has a symptom and cannot attend school on a particular day, he/she will log into the classroom for virtual instruction.</i> <ul style="list-style-type: none"> <li>○ <i>Each homeroom teacher will provide information on how to enter the classroom via the camera.</i></li> </ul> </li> <li>● <i>The school is providing each student in grades 1 to 8 a technology device.</i> <ul style="list-style-type: none"> <li>○ <i>The student is responsible for the care of the device.</i></li> <li>○ <i>The homeroom teacher will provide information on taking the device home, charging the device and reminding the students the device is for school use only.</i></li> <li>○ <i>Daily virtual learning will not be available for PS/PK children who are not in school because they are experiencing symptoms.</i></li> <li>○ <i>K students who are home will log on from 9:00 to 10:00 AM to receive instruction in Religion, Math and ELA.</i></li> </ul> </li> <li>● <i>We will continue to use Google Classroom as our</i></li> </ul>

	Learning Management System.
<b>VIRTUAL LEARNING WHEN SCHOOL IS CLOSED</b>	<ul style="list-style-type: none"> <li>• <i>Now that each student has a device the schedule for At Home Learning will be communicated prior to the closing of the school.</i></li> <li>• <b>PS/PK</b> <ul style="list-style-type: none"> <li>○ <i>If the school closes, virtual learning will be provided twice a week for a 15 to 20 minute period for the five day students. The three day students will have a scheduled lesson once a week. Activities will be posted on the class website that correlate with the weekly sessions.</i></li> </ul> </li> <li>• <b>KINDERGARTEN</b> <ul style="list-style-type: none"> <li>○ <i>Virtual lessons will be provided three times a week.</i></li> <li>○ <i>Teachers may schedule group sessions in addition.</i></li> </ul> </li> <li>• <b>GRADES 1 TO 8</b> <ul style="list-style-type: none"> <li>○ <i>We will communicate the schedule two days before the school is closed.</i></li> </ul> </li> </ul>
<b>VISITATION</b>	<ul style="list-style-type: none"> <li>• Visitation to the school will be made by appointment.</li> <li>• A container outside ABVM building will be used for emergency exchanges.</li> <li>• The volunteer program is suspended for now.</li> <li>• IST conferences will be held virtually.</li> </ul>
<b>ZONES</b>	<p><b>GREEN ZONE</b></p> <ul style="list-style-type: none"> <li>• School will be fully operational five days per week from 8:15 AM until 3:00 PM.</li> </ul> <p><b>YELLOW ZONE</b></p> <ul style="list-style-type: none"> <li>• School will continue to be fully operational in compliance with our Health and Safety Plan.</li> </ul> <p><b>RED ZONE</b></p> <ul style="list-style-type: none"> <li>• School buildings will close and learning will shift to At Home Learning. Students will take home individual devices and the At Home Learning schedule will be implemented by the teachers and supported by our families.</li> </ul>
<b>SUMMER TRAVEL</b>	<ul style="list-style-type: none"> <li>• Since travel increases the chances of getting and spreading COVID-19, we strongly suggest you keep apprised of the states experiencing significant spikes in COVID-19 and adhere to all the warnings so you can protect you, your family, and our community.</li> </ul>
<b>CARES</b>	<ul style="list-style-type: none"> <li>• Cares will begin on Monday, September 14.</li> </ul>

	<p><b>(CARES)</b></p> <ul style="list-style-type: none"> <li>• Attached you will find information regarding the procedure for the program.</li> </ul>
<p style="text-align: center;"><b>SUSPECTED OR CONFIRMED CASE OF COVID-19</b></p>	<ul style="list-style-type: none"> <li>• The Chester County Health Department will be notified immediately and they will take jurisdiction of the situation. We will comply with all policies and procedures of the departments.</li> <li>• Please visit <a href="http://www.chesco.org">www.chesco.org</a> for more detailed information. <ul style="list-style-type: none"> <li>○ Go to page 17 in the PreK-12 Health and Safety Plan.</li> </ul> </li> </ul>

**RESOURCES**

- Campus Restoration Task Force
- Secretary of the Pennsylvania Department of Health
- CDC Guidelines
- Chester County Health Department
- Office of Catholic Education Reopening Recommendations.
- District 7 and 8 Principal Meetings