

St. Cornelius Meeting Minutes

October 9, 2019

Board Members Attending

Stephanie Matteo- President

Victoria Lucas- Vice President

Dave Tomlinson-Treasurer

April Williams- Secretary

Meeting Started 6:40 pm

Opening of Meeting: Tom Constan to talk about Tuition Care and importance of every family participating.

Need 65 for the program, we only have 30 so far.

Only 10 or 11 of those participants are St. Cornelius School families

Participation is needed to maintain our family tuition discount of \$1000

Deadline to sign up is October 15th, 2019 @ www.tuitioncare.org

President Report:

Run down of HSA By-Laws explained by Stephanie; motion to take place for approval and will be posted on website

All important information will be updated on the HSA tab on school website; monthly newsletter will continue

Our Box Tops program will soon be digital to make it easier, but for now we are still using the old fashioned way. New program should be up and running in December.

Amazon Smile and Giant Rewards information will be posted on website as well

Please send all HSA event flyers to Stephanie as final step; she will approve and submit to Mr. Touey for final approval and distribution

Principal Report:

October 14, 2019 will be our first open house and they are scheduled monthly through January.

Terra Nova testing in the spring

Bench Mark test, there will be two or three short tests to prepare for the Terra Nova. These tests will be done online and are only meant to evaluate students progress. There will be nothing stressful for them in regards to the test.

Parent Conferences

October 18th 2019. Option C Parent Portal has the sign up genius for times.

Parent/Teacher Communication is really important!!!

Vice President Report:

Need volunteers for Hospitality Committee

This committee will be responsible for teacher appreciation events, breakfast/luncheons for special occasions and honoring staff. Let Vicki know if you are interested in joining the committee.

Treasurer Report:

No more additional dues collected; it's part of the tuition cost.

Dues are important, they pay for our events

Our role is friend raising, we want school solidarity

PLC controls the cash re-imbusement. Form needs to be filled out and submitted to Dave T.

(posted on website)

2 x's a month checks are issued

Send all receipts to Dave Tomlinson

What happens to HSA money?

Many events that are for school are through HSA funds:

Holiday events

Supplemental funding for classrooms and school (supplies, playground equipment, ...)

Service Club

8th Grade Graduation gifts

Scholarships

End of year parties and celebrations with parents

Catholic Schools Week celebrations

Assemblies

HSA held one big event a year which helped with the budget. Moving forward, HSA members (parents) are asked to participate and volunteer for Development Committee events. All fundraising is now done through this committee.

We are a united front; all money goes to the whole community. Money raised goes towards the parish and tuition reduction.

Committees/Event Leaders:

Trunk Or Treat

October 25th, 2019

Jen String is Event Leader

All grades invited

There will be a candy trade in Walker Hall after the Trunk or Treat

Flyers will be sent home with all the information

Budget provided for items needed

Need to know a head count of how many decorated trunks vs. trick or treaters

Cars should arrive at 4:30 to decorate trunks

Must provide your own candy to give out

Walker Hall will be for the Trunk or Treaters

Halloween Dance

October 25th, 2019

Andrea Small is the Event Leader and has volunteers helping with the event planning

Grades 4-8

Details will be forthcoming; event is following Trunk or Treat

Stephanie will contact Andrea about the budget

Event held in the PLC

Christmas Village

December 13th, 2019

Jeanette Rumignani is the Event Leader

Set up the day before

Takes place in Walker Hall during the school day, for all grades

Students shop for gifts for families, visit Santa, make crafts and enjoy baked goods

Budget was approved prior to meeting

Motion to approve By-Laws

All Voted, All Approved

Meeting Adjourned 8 PM