<center>**PACE I, PACE II AND FULFILLING THE PROMISE**
FREQUENTLY ASKED QUESTIONS</center>

Since the Activity Center/Building Project (PACE I, PACE II and Fulfilling the Promise) has officially ended due to lack of funds and support after 20 years. We decided to offer every donor an opportunity to either repurpose the donated funds (dollar to dollar) to the needs of the community or reclaim them. On June 29, 2020, we sent out a package to all donors, including 1) A list of donations on file, 2) a Donor Request Form (to be returned to the Parish office with their decision), and 3) a current Financial Status Report as of May 2020. We understand that you may have questions. Therefore, for your convenience, we compiled the   following questions and answers.

BUILDING PROJECT

Why was the Building project canceled?
It did not generate enough financial support in the last 20 years. Besides, the parish suffers a significant decline in the number of people and students in school. Current facilities are in disrepair, and the needs of the community have changed significantly. For more information, please visit: https://stcmtz.org/building-project

Is there any plan to build something in the future?
At this time we are focused on the current needs of our facilities. The projects, for example, the Youth Shack, may involve remodeling or extending the existing facility to meet our needs.

CAMPAIGN/FINANCIAL
I have heard that the records for this project are not complete. Can you explain what the problems are?
To the best of our knowledge, the records are in order. Although the project had three separate fundraising campaigns over twenty years, all physical copies have been retained. All donors have been entered into our current software program.

Did any of these issues affect the handling of funds?
No, all funds have been transferred and maintained in the Diocesan Savings and Loan program from 1999 to 2019.

I was told that the funds from Fulfilling the Promise would not be returned due to our agreement with the Diocese?
Donors from the Fulfilling the Promise campaign will be given the option to repurpose or reclaim their full donations.

Will the money spent from the campaigns be deducted from my repurpose of reclaiming?
No, all donors will be allowed to repurpose or reclaim their funds, dollar for dollar.

Why am I not getting the interest on my reclaimed funds?
There were costs expended in planning and architectural renderings for the project in excess of interest earned on the funds. None of the costs expended are offsetting the contributions; therefore, no interest will be added to the reclaimed balance.

Were monies donated to these campaigns used by the Parish to renovate the church last year?
No, these funds are held in separate restricted accounts at the Diocese Savings and Loan.

Where did the funds come from for the Divine Renovation project?
All funds for the renovation of the church were provided by individual bequests ($331,901), gifts and other donations ($76,016) from current parishioners, as well as existing monies from our Parish Savings and

Maintenance Accounts (approximately $400,000).

DONOR REPORTS AND FORMS

What if I did not receive a letter regarding my donation?
Please contact the Parish Office to request the information.

What if the donor does not return the Donor Response Form?
In the event that a donor does not return the Donor Response Form sent to them with the letter of their donation, the Parish will follow up with them via a phone call. It is important to reconcile all donors' requests for reclaiming and repurposing.

What will happen to the funds if nobody claims them?
Further efforts will be undertaken to locate all donors using a variety of resources and under the direction of the Diocese of Oakland.

What if the amount reported for my donations, does not match what I believe I gave?
All efforts will be made to help clarify any discrepancies. Please contact the Parish Bookkeepers office at (925) 228-2230 Ext. 1004. Please, provide documentation of donations for review.

What happens to the cash donations that I placed in a collection basket without an envelope?
"A gift of cash (i.e., currency in the form of bills and coins) without an envelope identifying the donor is an anonymous gift.

REPURPOSING

How do I know what my money will be used for if I repurpose it?
We will update the parish on current and future projects in the bulletin and on our website. You can find the list of needed projects here: https://stcmtz.org/divinerenovationprojects

What are some of the current projects being funded with the repurposed monies?
Currently we have committed to the following projects which are in progress:
- Painting the exterior of the school -$54,000
- Replacing the lighting in the parish hall to the same lighting throughout the school building - $10,680
- Installation of security doors for the Parish hall to be connected to the school's security system - $7,210
- Installation of wrought iron fence, replacing the chain link fence around the school - $17,500
- Repave and restriping of the lower parking lot - $9,000

What future projects are planned with the monies repurposed?
These projects are currently in the planning and bidding process:
- Renovation of the Youth Shack
- Renovation of the Parish Hall and Kitchen
- Repave and Replacement of fence in the Upper Parking Lot
- Repairs to the cemetery

Can I specify what my funds are used for?
There are many projects that will benefit from the funds you may repurpose.
Care has been given to address and prioritize the most pressing needs of the community and our facilities. St. Catherine Leadership Team is committed to honoring all donors; however, we are unable to accept the repurpose of donations to projects/ideas, which are not in the scope of need or priority for the parish.

Can I specify that my funds are used for a specific ministry of the church?
You can specify that your funds are used for any of the ministries that fall under the leadership of the Parish. This includes, but is not limited to: St. Catherine of Siena School, Faith Formation, Ignite, Music, Confirmation/Youth, RCIA, Grief Ministry, Respect Life Ministry, etc. For further information, please contact the Parish office.

Can I specify that my funds are moved to one of the groups or organizations that I am a part of? (Example: St. Vincent de Paul, YLI, Knights of Columbus, etc.)
If the group or organization operates under a separate 501c3 or other charter, we are not able to transfer the funds to those organizations. You can reclaim your funds and donate them directly to the organization of your choice.

Will my gift be acknowledged as a contribution to the Divine Renovation Projects?
All repurposed donations will be acknowledged as part of the Divine Renovation project in our Parish. Likewise, any donations repurposed to a specific need will be acknowledged as such. The contributions are not considered tax-deductible, as they were given in prior years.

RECLAIMING
How can I reclaim the money that I donated?
You can reclaim the money donated by completing the Donor Request Form and returning it to the Parish office.

Can I reclaim funds donated by deceased family members?
If a donor is deceased, efforts will be made to contact the next of kin. Decisions will be made based on the terms of the donor's estate. Unclaimed funds will have to be handled in accordance with laws and regulations. Any request for funds donated by a deceased relative will be referred to the legal department at the Diocese of Oakland.

If I reclaim the money donated, will I have to pay taxes on it?
You should consult your tax professional for any tax consequences.

How long will it take for me to receive the funds returned to me?
We are anticipating the process to take approximately 6 to 8 weeks.

Why will it take so long to return my money?
Your requested funds must be reconciled at the Diocese and withdrawn from the campaign account. Recently, the Diocese has had to reduce their workforce significantly due to the pandemic situation; therefore, it will take a while. We appreciate your patience in this process.