



# *Immaculate Conception School*

March 17, 2020

Dear Parents,

Today our Kindergarten through 7th grade teachers met here at school in small groups to continue the planning they had begun over the weekend. It was a super productive day in which grade level teams were able to ask questions, share ideas and resources, as well as do weekly and long term planning. In the next day or two you can expect to hear from your child's teacher(s) about upcoming lesson plans and procedures.

Going forward, teachers in grades Kindergarten through 7th will be posting and sending class lessons and assignments for the upcoming week on each Friday, no later than noon. These weekly lessons will be broken down daily, and some teachers, particularly 4th-7th, will be asking students to post their answers/work to Google Classroom daily and/or weekly. If you receive an email asking you to accept the google invite, please do so, using the student option. Our faculty will also begin soon, sending links to view teaching videos. Some of these videos will be created and presented by your child's teacher, and some video links will be the lesson taught through an educational site. Please understand that we are new to this. We ask that you be patient with us as we grow in the creative use of technology in order to better teach and engage our students. We will also be offering opportunities to pick up assignments from the office, for those households that do not have internet access. Third quarter report cards will be posted and mailed home as scheduled on Friday, March 20th.

Tomorrow, our Nursery through PreK 4 will meet as grade level teams to discuss the ways in which we will teach and engage with our younger students, and their parents. Parents of babies and PreK students in these grades can also expect to receive daily/weekly communication from our teachers and caregivers. After tomorrow, we will have a better idea about what this will look like. Although our Nursery-PreK 2 year old program is a licensed daycare, we are much more than a daycare. We are a daycare within a school, and we have an age appropriate curriculum that we follow for all children.

I have received a few emails regarding tuition. As per OCS (Office of Catholic Schools) tuition payments should be made as usual, but if you need an extension, late fees will be waived by the bank. Currently, there are no plans to reimburse tuition. Our faculty, although remotely, will continue



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to provide an education, as set forth by the LA Dept. of Education; faculty will continue to fulfill their contractual obligations by working from home and periodically reporting to campus. ICS is committed to continuing to pay our employees throughout this time, and equally so, we are committed to working with each of our families. If you experience a hardship during this time, know that you can reach out to us and we will work with you through this challenging situation.

Be reassured that we are here for you and your children and will be readily available to answer questions and provide support. Our faculty will be in contact with you via email on a daily basis. Faculty will also be checking in with you weekly, by phone, to see how you and your child(children) are doing. If you have any questions related to curriculum (lessons, assignments, etc.), please email your child's teacher. Email is the fastest and most efficient way for us to communicate. If you'd like to talk by phone, please email to request a phone conference.

I will continue to regularly keep you updated and am always available to assist you. Please email me at [k.dimarco@icschargers.org](mailto:k.dimarco@icschargers.org) or you may call the office and leave a message for me to call you. The office will be open Monday-Thursday, 9:00-2:00. You may call during these hours. We are asking that if you must stop by in person to pick up assignments, we ask that you call upon driving up to the front office, remain in your car, and one of our staff will bring school work out to you. Be aware that we have instituted one point of entry and are stopping all persons at the main office door and taking one's temperature before allowing anyone into the building.

Thank you for your continued understanding and support during this time. May God bless you and your family and keep you safe and healthy.

Kim DiMarco  
Principal