



Second Grade Teaching Position

Good Shepherd School in Pacifica seeks an enthusiastic teacher for second grade. Must be committed to carrying out the mission and philosophy of the school in collaboration with a dynamic faculty group and in partnership with the parents as the primary educators of their children. High-level enthusiasm, professionalism, flexibility, and competence required. In exchange, the school will provide support and resources for an experienced or new teacher to develop his or her professional competencies in the context of a caring community.

JOB TITLE: Second Grade Teacher

LOCATION: Good Shepherd School, Pacifica California

GENERAL SUMMARY: Under the supervision of the Principal, the accepted candidate is responsible for teaching Second Grade curriculum to meet the Common Core State Standards as well as preparing the students for First Holy Communion during scheduled religion classes.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Demonstrate effective planning skills by preparing and/or following lessons designed to implement stated goals and objectives and by incorporating school and diocesan curriculum objectives in lesson plans.
- Demonstrate competence in teaching by demonstrating current, thorough knowledge of curriculum and subject matter and be able to communicate effectively with students; be able to organize classroom learning and materials to maximize student time on tasks as well as motivate student learning.
- Use effective methods of evaluation that are directly related to curriculum objectives and to concepts and skills taught; consistently and effectively evaluate student progress.
- Establish a consistent disciplinary approach that promotes self-direction and positive self-image; set high standards for student behavior and manage inappropriate behavior effectively (and in partnership with parents).
- Maintain a functional and pleasant learning environment. Cooperate with school administration; work effectively with all staff members to promote positive relationships with students and parents.
- At all times demonstrate professional responsibility in enforcing school policies and regulations. Maintain confidentiality of information, display sound judgment in dress and general behavior.



Basic Qualifications:

- Excellent communications skills including written, verbal, public speaking, and presentation skills
- Excellent human relations and interpersonal skills; must be a self-starter and be well-organized; must be a team player
- Have reliable transportation
- Be able to manage multiple tasks simultaneously
- Proficiency in the use of computer technology to enhance and support teaching and learning. Skills needed include the use of Google Suite, Zoom, and Seesaw: ability to maintain confidentiality.
- Flexibility in assessing needs and strategies and adapt appropriately in a ministerial environment
- The ability to successfully complete a criminal history and background check. Professional bearing and clean and neat personal appearance.

Education and Experience:

- A Bachelor's degree from an accredited university
- A valid California Teaching Credential (or equivalent from another state) OR in the process of obtaining a CA Teaching Credential

To Apply:

Visit the Archdiocese of San Francisco Department of Catholic Schools Website

<https://sfarchdiocese.org/documents/2017/10/application-employment-revised-9-01-15%201.pdf> and

complete the Archdiocesan application.

Email the application for employment, a cover letter, a resume, and contact information for three references to Leo Alvarez, Principal of Good Shepherd School: l.alvarez@goodshepherdschool.us

STATEMENT OF NON-DISCRIMINATION Good Shepherd School adheres to the following policy: "All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories."
