

St. Bartholomew Academy **‘20/’21 Re-entry Plan**

Principal Castillo, Ed.S

Health & Safety Guidelines

- **Social Distancing**

- Desks arranged 6 feet apart in all classrooms.
- Floor spots applied throughout building to remind students and staff of social distancing.
- Wall signage throughout the building to remind students and staff of social distancing.
- Students will eat in their classrooms at their assigned seats 6 feet apart.
- Desk shields will be placed on all student desks and on all small group instructional areas.

Face Coverings

- Students must wear face coverings at all times
- All students will need to have a spare face covering
- Students must wear face coverings entering and exiting the building, walking in the hallways, and traveling to/from the restrooms
- SBA staff members will be wearing face coverings at all times.
- All individuals above the age of two must wear a face mask while at school. Masks may only be removed during designated activities (such as lunch and outdoor activity) and only then if individuals remain at least six feet apart.
- Any request by an individual to be exempt from this requirement must be supported by a note from a doctor.

Daily Health Screening

- Parents will be required to conduct daily health screenings before students come to school via a school generated google forms link. Not completing this form will delay a students admissions into the building. Please see sampling of form on the next slide.
- All students and staff will undergo a temperature screening upon arrival at school.
- If the first reading registers 100 F or higher, a recheck will be conducted. If the recheck is static, the student will not be granted admission into the building and must be picked up immediately.

Protocols for Symptomatic Students/Staff

- If an individual registers a temperature of 100 F or higher, a second reading will be taken after a brief waiting period
- No one with two consecutive temperature readings of 100 F or higher will be admitted to the school building
- Students or staff that register a temperature of 100 F and/or display symptoms of COVID-like illness will be required to leave the school
- List of possible symptoms:
 - Fever 100 F or above
 - Respiratory symptoms (cough, congestion, runny nose, sore throat, difficulty breathing)
 - Gastrointestinal symptoms
 - New unexplained loss of taste or smell
 - Tested positive for COVID-19
 - Had a close exposure to a confirmed case of COVID-19
- Staff members who observe signs of illness in students will be required to report this immediately to the school nurse
- Student/staff will be brought to an isolation room with supervision until parent picks up student or transportation can be arranged for the staff member if needed
- Students/staff will be required to wear a face covering in the isolation room
- All symptomatic students/staff will be advised to seek medical care
- Readmittance policies will align with the Department of Health guidance and information for schools and the Department of Health/Communicable Disease Services Quick Reference Guide on the Discontinuation of Transmission-based precautions and Home Isolation for Persons diagnosed with COVID-19

Return to School Protocols for COVID-19

- **Symptom-Based Strategy:**
 - If you have COVID-like symptoms and do not get tested, the following must **all** occur before returning to school:
 - 24 hours has passed since the resolution of fever without fever-reducing medicine
 - Improvement of respiratory symptoms
 - 10 days has passed since the onset of symptoms
- **Test-Based Strategy**
 - If you have COVID-like symptoms and get tested, the following must **all** occur before returning to school:
 - Resolution of fever without the use of fever-reducing medicine AND
 - Improvement in respiratory symptoms AND
 - 2 Negative results of COVID-19 test at least 24 hours apart
- **Time-Based Strategy**
 - If you have COVID-like symptoms and get tested, the following must **all** occur before returning to school:
 - For asymptomatic positive cases only
 - At least 10 days has elapsed since the date of the first positive COVID-19 test assuming no symptoms have been developed after the testing was conducted
 - If symptoms are developed, the symptoms-based or test-based strategy must be applied

Return to School for Non-Covid Related Illness

For other diagnosed conditions:

- After the first 24 hours of various antibiotic treatments for non-COVID related illnesses such as the common cold, flu, a doctor's note verifying the diagnosis and 72 hours fever free without fever-reducing medicine
- For re-entry after other illnesses, a doctor's note with diagnosis will be required (strep, flu, etc.)

Quarantine

- If you have traveled to a state/location currently on the restricted list, quarantine will be required for 14 days prior to the return to school
- If you have had a close contact with a known or suspected case of COVID-19, you will need to quarantine for 14 days. You can not test out of quarantine.

Reporting/Contact Tracing

- The school must report anyone with COVID-symptoms to the Local Health Department where the person lives for contact tracing.
- The Local Health Department will notify the school nurse when there is a positive case in the school. The nurse may also hear this information from other channels, such as the parent or staff member themselves.
- As with any communicable disease outbreak/investigation, the LHD is the primary agency to conduct a disease investigation. LHD will work in collaboration with the school to identify close contacts to assist in contact tracing activities.

Procedure when there is a Positive Case

- School will develop a line list (close contacts) in collaboration with LHD
- Close contact is any person(s) who has spent 10 minutes or more within 6 feet of the positive case (inclusive of masked times)
- Close contacts will need to be quarantined for 14 days from the last contact to a COVID-19 case
- Communication with close contacts will be managed by LHD, school nurse and administration
- School closures are made in collaboration with LHD, NJDOH, and the Archdiocese of Newark

Vaccinations

- The NJDOH will not waive vaccination requirements
- There will be no extensions for 2020-21 school year. Students will be expected to comply with all vaccine requirements prior to attending school in-person.
- Religious exemptions per NJ Guidelines still exist, but must be approved by the Superintendent of Schools of the Archdiocese of Newark.

Remote Learning

- A family choosing the remote learning option, will fill out a form agreeing to such and adhere to remote learning protocol. Details on such protocol will be shared next week. Deadline for remote learning is August 20th.
- Remote teaching will follow the live-streamed classroom lessons each day, with times to work independently, and then re-join the class.
- If you choose remote learning you must remain in this choice. At the beginning of the second trimester you will be asked if you want to come back into the classroom or remain remote for the rest of the year.

Daily Cleaning Procedures

- Enhanced cleaning of high touch point areas such as light switches, door knobs, door bars, etc.
- Increased restroom cleaning throughout the day as well as nightly deep cleaning.
- Deep cleaning of all areas will be conducted once students leave for the day, including sanitizing of desk surfaces.
- The Vortex-UV light room sanitizer will be used on the surfaces in the classroom.

Visitor Policy

- The school will maximize the use of online platforms to hold meetings whenever possible (Zoom, Google Meet, etc).
- Parents visiting the school will be limited to emergencies only.
- In-School assemblies and other gatherings will be suspended indefinitely.

- If it is necessary for a guest to visit the building, the following will be required:
 - Must have a pre-scheduled appointment.
 - Upon arrival, the visitor will call the office and then "stay in car" until the office gives the green light to enter the building.
 - Individual must wear a face covering
 - Individual will complete a health screening form
 - Individual will undergo a temperature check (100 F and above=no admittance).

Arrival/Dismissal

- Staggered arrival/dismissal times and door assignments will allow for reduced traffic and social distancing.
- Students will be dropped off to school in a family car only at a designated door.
- No walkers will be permitted
- Health survey questions and temperature will be confirmed while students are in the car by safety monitors and administrators.
- No student will be allowed out of the car without a temperature recording
- **Families with only middle school age children will enter and exit by convent door #6.**
- **Families with students in grades K-8 will enter and exit by rectory door #2.**
- **All PK students will enter and exit by rectory #2.**
- Each entry will have hand sanitizer, non contact thermometer, shield guard and signs for social distancing when student are waiting to enter the building
- **Entrance/Exit Times:**
 - **Family car with students in grades K through 8: 7:45 AM/ 2:40 PM at door #2 rectory**
 - **Family car with students in grades 5 through 8: 7:45 AM/ 2:50 PM at door #6 convent**
 - **Family car with only Pre-school students: 8:10 AM/ 3:00 PM at door #2 rectory**
- There will be no congregating on school property after the 3:00 pm dismissal. All students and parents must leave the property.

Classrooms

- No items will be shared throughout the day. Faculty will have extra pencils, crayons, etc. on hand for students who need it.
- Students will need to wear masks.
- Students will need masks to go to bathroom or travel in school building.
- Hand sanitizer will be at all entrances and exits of classroom and building.
- Technology used in the classroom will be wiped after each use.
- Classroom windows will be opened at all times.
- Ceiling fans and oscillating fans will circulate air.

Lunch

- Students will eat lunch in their classrooms.
- Lunch can be brought from home or ordered through Chase Foods. Chase Foods offers pre-packaged lunches. More lunch information to follow later this month.
- There will be no outside deliveries allowed due to the current health situation. Students who have forgotten their lunch will be provided with an alternate meal (cold lunch option).
- Parents will not be permitted to drop off lunches due to revised visitor policy
- Recess will be outside. Classes will be spread out and play areas will be marked. No more than two grades at recess at a time. Students must have proper outerwear each day (coat).
- Students will have the option to play some games or take class walks socially distanced.

Special Classes

- Art, Italian, Library, STEAM, and Technology teachers will travel to student classrooms.
- Physical Education classes will be outside weather permitting.
 - Gym will take place with social distancing circles. Minimal equipment will be used and sanitized between use.
 - In the event weather does not allow for outdoor P.E, Physical Education class will evolve into health class.

How can Parents help?

- Each student will be assessed a \$40 COVID fee to assist in the continuing purchases of PPE materials.
- Spreading the word to follow the rules so that everyone stays safe.
- Help us get the word out when we send newsletters, messages and do fundraising.
- Let us know if you hear of anything that can help our school during this pandemic.
- Be patient. We are all working for the common good and for ...OUR SBA STUDENTS & COMMUNITY.
- REMINDER: In person instruction is on Mondays/Tuesdays, Thursdays/Fridays with Wednesday being full virtual instruction.

All of us want the same thing...to be safe and learn in a non-judgemental environment all the time.