

School Commission Meeting

May 18, 2020

- Present- Mary Pat Sharpe, Janet Andriole, Matt Deitchle, Marta Bolchini, Marta Bolchini, Jamie Pachciarz, Sara Mitchell, Natasha Johnson, Patsy Johantges, Robyn Baker, Sarah Funk, Todd Leone, Nick Lyons, Cara Bach
- Matt Deitchle opened with prayer.
- Mary Pat had the April minutes approved by Nick Lyons and Sara Mitchell.
- Principal Report
 - FYI, ELC is now referred to as ELP, Early Learning Program
 - State of the School is May 27 at 7:00 pm.
 - No standardized tests, so no data
 - Missed two months of school
 - Can have some live participants and have people submit questions that we can answer. So far none have been submitted.
 - Sarah and Janet will be together for the meeting
 - Post on web site and request questions
 - Bridge Books are distributed at drop off for students to complete over the summer
 - Parent Curriculum Guides by Grade Levels are being drafted. Will also be on web site. Will include Grad at Grad. Creating “What is a Joan of Arc Education?” guide.
 - Dr. Jill Jay is having Zoom meetings with staff on “Mind the Gap” to address “COVID-slide”.
 - Butler summer program research project will help with the blue print for reopening the schools.
 - Personnel 2020-2021
 - ARMOR Coach-Kacy Naab
 - 7&8- Kyle Murphy, Estelle Britner, Cassidy Samuelson, Molly Howell, Maddi Wincek
 - 5&6- Erica Hofer, Shiva Thinakal, Angie Mannon, Katie Bradley?
 - 4- Marilyn McCalley, Elaine Branson
 - 3- Megan Shea
 - 2-Rachel Bennett w/ Christina Stokes
 - 1-Karen Roberson, Shannon Larkin
 - K-Leah Harbour
 - Title One-CARES Money- receiving \$100k?
 - Power30- 4 times/week school-wide intervention with a focus on Power Standards at every grade level
 - Tier Time- extend math by 30 minutes at certain grade levels, focus on both remediation and enrichment
- Facilities
 - Windows-Todd Leone will meet with contractor to walk the building and discuss details and phase it out. Will get them on south and east side of building for phase 1.
- Early Learning Programming
 - Robyn Baker created position standards, duties, and job descriptions for staff.
 - All twelve documents are ready to present to Father and Janet.
 - Every staff member will receive an employment agreement.
 - Received another grant for Pre-K funds for \$9k

- Finance
 - Molly and Janet worked on the budget. Will come in \$34k more than anticipated on revenue side.
 - Cafeteria income will be decrease in \$4500.
 - \$20k more on forecast than actual for revenue for next year
 - \$165k more for salaries and benefits for next year than actuals this year.
 - \$20k reduction in school administration for next year due to reduction in PowerSchool implementation.
 - \$36k cleaning contract expense decrease for next year.
 - \$12k reduction in food loss for next year.
 - Janet is modifying personnel data (salary and benefits), and per her figures, the balance will be balanced.
- Enrollment
 - Patsy Johantges states 292 are enrolled.
 - 3rd grade is full.
 - 1st grade is a little low.
 - May gain more kids if public schools don't come back with all students returning to school in light of the pandemic.
- \$152k in Annual Fund.
- Survey results are back and will be part of The State of The School.
- School Commission Bylaws
 - Will combine ELP with school commission
- Accreditation Visit- November 2020
 - Mary Pat is chair of this team
 - Self-Assessment- how does this school see themselves? Janet will share this information
 - Strategic Plan- need to reduce it, combine more action plans, technology and five year plan needs to be included.
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