

**For Schools Participating in the Student Scholarships for Educational Excellence Program**

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The Louisiana Student Scholarships for Educational Excellence Program covers the cost of tuition and fees (those charged to all students attending the school) for scholarship recipients. [Act 240](#) of the 2019 Legislative Session (R.S 17:4022) requires that all fees paid included in the student’s scholarship be identified in writing in a student fee policy, which must be disseminated to scholarship recipients’ parents and/or legal guardians.

Any required fees not covered by the scholarship must also be identified, along with an opportunity for families to apply for an economic hardship waiver. The policy should identify the purpose and amount of the fee(s). It should also describe the process for parents of scholarship recipients to apply for and receive a waiver of the fee due to economic hardship, including objective criteria for granting such waivers. A statement must be included that indicates that scholarship recipients’ educational records will not be withheld due to failure to pay a fee.

Please note that the above requirements do not pertain to optional fees and fees associated with extracurricular activities. However, required fees for curricular or co-curricular activities, items, or services that are not paid for by the scholarship must be addressed in the policy.

The following is a sample template that includes the requirements of the law.

Fees Included in the Scholarship

The following fees are included in and covered by the Student Scholarships for Excellence Program scholarship:

Fee and Purpose	Amount
Registration Fee	\$165.00

Required Fees **Not** Included in the Scholarship

The following required fees are not included in or covered by student's scholarship.

Fee and Purpose	Amount
Athletic Fee ( <u>optional</u> fee covers all extra-curricular athletic activities)	\$40

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4 H Dues/Fee ( <u>optional</u> fee for club membership)	\$15
AllStar Drama Dues/Fee ( <u>optional</u> fee for club membership)	\$20

Economic Hardship Waiver Process

For the above listed required fees that are not included in and covered by the student’s scholarship, eligible students may qualify for an economic hardship waiver. The process for applying for such a waiver is that a written request must be submitted to the school principal for consideration. Students will be approved for a waiver of the fees(s) if they meet the following criteria:

N/A (We do not have any additional required fees)

A written approval or denial of the waiver request will be provided within N/A school days of the date of receipt of the request.

Educational Records

Failure by a student, or parent or legal guardian on behalf of their child, to pay any required fee will not result in the withholding of a student's educational record.