



PARISH MINISTRY DIRECTORY

Southeast Rochester Catholic Community
Blessed Sacrament • St. Boniface • St. Mary's



February 22, 2019

Dear Friends and Fellow Parishioners,

Thank you for being a part of our parish and making our many ministries possible. The attached Parish Ministry Directory offers an overview of the various ways that our parish attempts to answer God's call, follow Jesus' example and live out the gift of the Holy Spirit within our church and the larger community. While I was aware of these various ministries, it is impressive to see them listed all in one place.

But the purpose of this Parish Ministry Directory is not merely to laud and celebrate the good work that our parish does. Instead, it is to serve as a means for inviting all our parishioners to get engaged in our parish by joining one or more of the many ministries listed here, or perhaps by encouraging you to start a new ministry to fill a need that is not currently being met in our parish.

As Christians, we are all ministers of Christ. Through the Holy Spirit, we as people of faith are called and given gifts to be used in our ministry of witness and service. As members of a parish church, we are called to discover, with the help of the church community, the gifts we have received and to use them for building up the Church and for the service of the world into which we the Church, the people of God, the Body of Christ are sent. Most of us do not have visible gifts that lead to fame and fortune. But everyone has one or more talents, that is, special gifts from God. Every talent is valuable and useful in carrying out God's plan.

The list of talents is endless – so is their use in service of God. To name just a few as examples: speaking, patience, cooking, cheerfulness, listening, and organization. Our parish needs you and whatever talents you have to offer.

Stewardship calls us to identify our special gifts, accept them gratefully, without pride or false humility, and to use them well, as God prompts us to do. A good steward also looks for talents in others and encourages them to put these gifts to work.

Stewardship of our talents benefits the parish, but is not limited to the parish. Wherever we find ourselves at home, at school, at work, anywhere we encounter another person, we have an opportunity to glorify God and thank God by putting our talents in service of others. When offered to the Lord, our service is made holy and pleasing to God.

As you read through the Parish Ministry Directory, consider how God may be calling you to be more engaged in our parish. When you find a ministry that interests you, please call or email the contact person listed to find out more and explore possible ways your God-given talents can be put to use. If you are not sure where to start, I and the other members of our parish staff would be happy to meet with you to help you discern where God is calling you.

Before I close, I would like to thank all those who help to compile the contents of this Ministry Directory, those who will help us to keep it up-to-date, and those from the various ministries who took time to share about their wonderful ministries.

Like all things in church ministry, this Parish Ministry Directory is a work in progress. We are encouraging our parishioners to make use of the Parish Ministry Directory on our website, where corrections and needed updates can be readily made in a timely and efficient manner. Please send any

corrections or adjustments to Kathy Marfione (kathy.marfione@dor.org; 558-271-7240) in our parish office.

Our parish is blessed with many faithful and faith-filled volunteers who put their time, talent and treasure in service of others to further the work of our parish in responding to God's call. May this Parish Ministry Directory lead many more to join them in glorifying and praising God through the use of their time, talent and treasure.

Yours,

Fr. John Loncle, Pastor
Southeast Rochester Catholic Community
Blessed Sacrament, St. Boniface and St. Mary's

Table of Contents

<u>DISCIPLESHIP AND FAITH FORMATION.....</u>	<u>3</u>
ADORATION AND BENEDICTION/HOLY HOUR.....	3
BIBLE STUDY	3
CONTEMPLATIVE PRAYER GROUP.....	4
FAITH FORMATION: CATECHIST	4
FAITH FORMATION: ADULT FORMATION OFFERINGS	5
FAITH FORMATION: SACRAMENTAL PREPARATION FOR CHILDREN	5
FAITH FORMATION: SPECIAL EVENTS	6
LITURGY OF THE WORD WITH CHILDREN	7
NATIONAL CATHOLIC YOUTH CONFERENCE – NCYC	7
OUTDOOR ROSARY.....	8
PRE-CANA TEAM	9
RITE OF CHRISTIAN INITIATION OF ADULTS (RCIA)	9
STATIONS OF THE CROSS	10
VACATION BIBLE CAMP	10
VOICES OF WOMEN.....	11
YOUTH MINISTRY.....	12
<u>FELLOWSHIP</u>	<u>13</u>
COFFEE HOURS AT BLESSED SACRAMENT	13
COFFEE HOURS AT ST. BONIFACE	13
COFFEE HOURS AT ST. MARY’S.....	14
FRASSATI GROUP (THE ROCHESTER FRASSATI SOCIETY)	14
KNITTING GROUP.....	15
NEXT TO NEW SALE	15
PARISH PICNIC.....	16
PARISH SOCIAL LIFE COMMITTEE.....	17
PRAYER SHAWL MINISTRY.....	17
ST. BONIFACE MEN’S CLUB	18
3 SPIRITS	19
YOUNG ADULT MINISTRY.....	19
<u>LITURGICAL MINISTRIES</u>	<u>21</u>
ALTAR GUILD	21
ALTAR SERVERS	21
EXTRAORDINARY MINISTERS OF HOLY COMMUNION	22
GREETERS AT SAINT MARY’S.....	22
GREETERS (MINISTERS OF HOSPITALITY) AT BLESSED SACRAMENT	23

LECTOR/LAY LEADER/COMMENTATOR	24
MASS COORDINATORS	24
SACRISTANS	25
USHERS	26
WOW – WORDS ON THE WALL	27
MUSIC MINISTRIES.....	28
CANTOR.....	28
CHOIR	28
OUTREACH/SOCIAL MINISTRIES.....	30
ALTERNATIVE CHRISTMAS FAIR.....	30
ANGEL COMMITTEE	30
BETHANY HOUSE	31
BLESSED SACRAMENT SUPPER PROGRAM.....	32
CHRISTMAS GIVING TREE	33
DOWNTOWN COMMUNITY FORUM	33
HOMELESS OUTREACH	34
NEXT STEP PROGRAM	34
PRAYER VIGIL.....	35
RAIHN (ROCHESTER AREA INTERFAITH HOSPITALITY NETWORK).....	35
ROC/ACTS (ROCHESTER ALLIANCE OF COMMUNITIES TRANSFORMING SOCIETY).....	36
ST. JOSEPH’S HOUSE OF HOSPITALITY	37
THE SOUTH WEDGE FOOD PROGRAM	37
VOCATIONAL INSTITUTE FOR THE CHILDREN OF SOUTH SUDAN	38
PASTORAL CARE MINISTRIES	39
EXTRAORDINARY MINISTERS OF HOLY COMMUNION TO THE HOSPITALS AND NURSING HOMES.	39
FUNERAL MINISTRY - GREETERS.....	39
FUNERAL MINISTRY - ADULT ALTAR SERVERS.....	40
FUNERAL RECEPTIONS TEAM.....	40
MINISTERS TO THE HOMEBOUND – VISITATION MINISTRY	41
ADMINISTRATION AND MAINTENANCE	42
BUILDING & GROUNDS COMMITTEES.....	42
COLLECTION COUNTERS	42
FINANCE COUNCILS.....	43
OFFICE VOLUNTEER	43
PARISH PASTORAL COUNCIL.....	44

Discipleship and Faith Formation

Adoration and Benediction/Holy Hour

Contact:	Fr. Felicjan Sierotowicz Fr.Felicjan.Sierotowicz@dor.org ; 585-271-7240 ext.120
Description:	This is a time of prayer and fellowship. There is quiet time for private prayer in the presence of the Blessed Sacrament and Evening Prayer. Currently held in the church at St. Boniface.
Related Activities:	Members of the Young Adult Frassati Group help facilitate this prayer time.
Ways to Participate:	We need a few people to help set up the environment with candles, set up the incense, greet people at the door and help clean up.
Time/energy commitment:	The Holy Hour is once a month on the First Thursday at 7:00-8:00 PM at St. Boniface Church. We need someone to come at 6:30 to set up and greet people. Clean up usually takes about 15 minutes.
Skills required:	To assist the priest with this liturgy, you must be physically capable of climbing the Altar steps with the candelabras and lighting the candles. Preparation of the incense requires carrying the stand out to the Altar steps. Lighting the candles requires some hand strength to light the lighter. People skills are needed to greet the people and make them feel welcome.
Needs of Ministry:	We need people who love to pray in the presence of the Blessed Sacrament and who appreciate creating a physical environment that is conducive to prayer.
Future plans/goals:	We would really like to grow this ministry by inviting more people to attend and by welcoming new people into the prayer experience.

Bible Study

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	Bible Study and Scripture sharing takes place at weekly gatherings. Currently, one group meets on Wednesday morning and a separate group on Monday evenings from September to the end of May. Periodically, Bible courses are offered on particular topics or themes.
Ways to Participate:	Bible Study leaders, facilitators and participants
Time/energy commitment:	Time commitment varies depending on which part of the process you serve.
Skills required:	An openness to growing in your faith and understanding of how God is present in your life, active participation in the worship life of the community and a commitment to spend time reflecting with

	Scripture. Ongoing groups use the upcoming Sunday readings for their reflection.
Needs of Ministry:	People who are willing to honestly share the joys and difficulties that are part of the faith journey. People willing to continue growing, being updated in the teachings of the church and needs of the local and diocesan communities.

Contemplative Prayer Group

Contact:	Beverly LaBelle, Pastoral Associate beverly.labelle@dor.org ; 585-271-7240 ext.124
Description:	Group gathers to engage in silent, contemplative prayer followed by brief discussion of the spiritual life.
Related Activities:	Occasional discussion of books linked to the contemplative style of prayer, but main emphasis is on the experience of silence.
Ways to Participate:	Participate in our prayer sessions. No prior experience needed; instruction in the basic method will be provided in advance of participation in a prayer session.
Time/energy commitment:	Generally, sessions are held monthly, except during the summer months
Skills required:	None beyond the ability to enter into silence for 20-25-minute intervals, interspersed with 5-minute sessions of silent walking meditation
Needs of Ministry:	We welcome new people to join us from our parish and from other faith groups or spiritual backgrounds
Future plans/goals:	Continue to encourage the ancient practice of silent contemplation in our overly loud and busy world.

Faith Formation: Catechist

Catechist/ Classroom Helper Pre-School through Grade 9

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	Catechists teach in a classroom setting with specific grade levels of children. Ongoing support, a diocesan curriculum and materials are provided.
Related Activities:	All volunteers are asked to participate in the Creating A Safe Environment Training and complete a Background Check and Code of Conduct form as mandated by the United States Conference of Catholic Bishops.
Ways to Participate:	As the "lead" teacher in a class room or as a support person/aide in the classroom
Time/energy commitment:	The Sunday morning classes meet from 9:00-10:00 Sunday morning, following a school year calendar (Sept-May) for 27 weeks at Blessed Sacrament. The Family program meets monthly at St. Mary's 4:00 PM Mass, followed by dinner and program, concluding by 7:30 PM
Skills required:	A love for children, a comfort in sharing your faith and love for God, as well as an ability to teach and maintain the attention of the group.

Needs of Ministry:	Enthusiastic people (post-Confirmation teens through adults) who want to share the faith with children.
Future plans/goals:	Continue to offer a variety of options for Religion Classes for students and parents that meet the demands of today's families.

Faith Formation: Adult Formation offerings

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	To ensure opportunities are available for ongoing faith formation opportunities for adults.
Related Activities:	Bible Study, Scripture sharing, Book Discussions, Retreats, Spiritual growth, lecture and ongoing learning opportunities on issues and topics important to the life of the church.
Ways to Participate:	Bible Study leaders, facilitators Small group facilitators for discussions Spirituality —retreats, prayer groups Developing opportunities and programs for ongoing formation (i.e. Voices of Women) Committee member or behind the scenes volunteer Publicity
Time/energy commitment:	Time commitment varies depending on the part of the process in which you participate.
Skills required:	Fully Initiated member of the Church. An openness to growing in your faith and understanding of how God is present in your life. Active participation in the worship life of the community.
Needs of Ministry:	People who are willing to honestly share the joys and difficulties that are part of the faith journey. People who are willing to continue growing, being updated in the teachings of the church and needs of the local and diocesan communities.
Future plans/goals:	Continue to explore ways technology can assist in adult learning.

Faith Formation: Sacramental Preparation for Children

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	Assisting with the preparation of children and youth to receive the sacraments of First Penance, First Communion and Confirmation. Program is governed by the Sacramental Policies, which are set by the Diocese. Actual implementation happens at the local level.
Related Activities:	Volunteers working with children are asked to participate in the Creating A Safe Environment Training and complete a Background Check and Code of Conduct form as mandated by the United States Conference of Catholic Bishops.
Ways to Participate:	Mentor for Confirmation —walk with and support the candidates who are preparing for the celebration of Confirmation (Grade 8 and older). Helping with service opportunities, inviting the candidates to parish

	<p>functions, encouraging them in parish worship life. Helping with some presentations.</p> <p>First Penance and First Communion preparation—helping with breakout sessions for the children. Resource and assistant in the parent/child component of the process.</p> <p>Support—open to offering hospitality or presence as needed throughout the process.</p>
Time/energy commitment:	Time commitment varies depending on the part of the process in which you serve.
Skills required:	Fully Initiated member of the Church. An openness to growing in your faith and understanding of how God is present in your life. Active participation in the worship life of the community.
Needs of Ministry:	People who are willing to honestly share the joys and difficulties that are part of the faith journey. People willing to continue growing, being updated in the teachings of the church and needs of the local and diocesan community.
Future plans/goals:	Offer preparation process that is faithful to Diocesan policies, but aware of the needs of today’s families and situations.

Faith Formation: Special Events

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	Brainstorm and help execute events that connect families with children to major celebrations during the Liturgical Year
Related Activities:	All volunteers are asked to participate in the Creating A Safe Environment Training and complete a Background Check and Code of Conduct form as mandated by the United States Conference of Catholic Bishops.
Ways to Participate:	Behind the scenes dreamer and planner of events, preparing materials and supplies for the event, leading an activity during the event.
Time/energy commitment:	Each event is a “stand alone” activity that would involve planning, preparing and executing. There are usually 4 events each year. Volunteers could sign on for one event or all events.
Skills required:	A love for children, a comfort in sharing your faith and love for God, creativity, an ability to interact in an environment of “organized chaos”
Needs of Ministry:	Enthusiastic people (post-Confirmation teens through adults) who want to share the faith with children and families
Future plans/goals:	Continue to offer a variety of events to help families make connection with faith, the liturgical year and everyday life.

Liturgy of the Word with Children

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	This provides an opportunity for Children, ages 4-8, to gather, hear and “break open” the Sunday readings at a more age appropriate level. This is faith sharing and prayer not classroom teaching. Currently takes place in the context of 10:00AM Sunday Mass at Blessed Sacrament in a designated room in the lower level of church.
Related Activities:	All volunteers are asked to participate in the Creating A Safe Environment Training and complete a Background Check and Code of Conduct form as mandated by the United States Conference of Catholic Bishops.
Ways to Participate:	You can volunteer to be the lead person, a supportive presence or a youth helper.
Time/energy commitment:	Volunteers are scheduled approximately every 6 weeks on a rotating basis. Volunteers are with the children from after the Collect (Opening Prayer) of Mass until the Presentation of the Gifts. The commitment includes preparation, which involves praying with the readings and thinking about how to best share the message with the children.
Skills required:	A desire to pray with and reflect on the Scripture readings for Sunday Mass. A love for children, a comfort in sharing your faith, scripture and love for God.
Needs of Ministry:	Enthusiastic people (post-Confirmation teens through adults - scheduled as leaders) who want to share the faith with children and families. Youth helpers age 10 or older.
Future plans/goals:	Currently, this is offered only at Blessed Sacrament. Expanding to St Boniface and St Mary’s is desired, if there are enough volunteers and children to participate.

National Catholic Youth Conference – NCYC

Contact:	Abby Cantello, Youth Minister Abby.Cantello@dor.org
Description:	The National Catholic Youth Conference (NCYC) is an exciting, biennial three-day experience of prayer, community and empowerment for Catholic teenagers (9 th -12 th graders) and their adult chaperones. Teens and their group leaders enjoy speakers, workshops, live music, electrifying large sessions, an amazing closing liturgy, and exploring faith in a supportive environment. Perhaps best of all, teens are part of an enormous community of peers who love Jesus, who embrace their Catholic heritage and who aren’t afraid to show it! Teens and youth leaders can together harness the experience and bring it back to their parishes.
Related activities:	National gathering every two years with speakers and musicians.

Ways to participate:	Support the group through prayer and donations, chaperone the event. Sign up and get more information through youth ministry; contact Abby or Fr. John Loncle, Pastor.
Time/energy commitment:	Fundraising for a year before the event. Adult chaperones needed for 4-day trip in November.
Skills required:	All chaperones are Catholics in good standing, who complete Creating A Safe Environment training, a criminal background check and sign a Code of Conduct form.
Needs of Ministry:	Fundraising support, both financial and people interested in organizing and running fundraisers.
Future plans/goals:	Take more pilgrims on future trips.

Outdoor Rosary

Contact:	Peg Finucane 585-442-8711
Description:	During the months of May and October (close to the 13th), we gather outside the Fatima shrine at St. Boniface Church to pray the rosary for peace as Our Lady requested in 1917. We hope to make people aware of the power of this prayer. We sing a Marian hymn before we begin, and close singing <i>Holy God We Praise Thy Name</i> . Chairs for outdoor seating are provided, along with copies of prayers of the rosary, hymns and a basket of rosaries for those who need them. Two people hold a banner identifying the activity.
Ways to Participate:	Come and join in the prayer and singing. Help to set up chairs outside, and a table with prayers of the rosary and hymns and a basket of rosaries. Hold the banner.
Future plans/goals:	We hope to increase the participation among our parishioners, because of the graces that flow from this prayer. We would like to have a greater awareness of this prayer through the bulletin and other means. In the future, we would like to add a coronation of Mary by younger parishioners. We would also like to see a short movie (28 min.) shown at a coffee hour and/or during religious education classes to encourage praying the rosary. It is our hope that the more people learn about Mary and her message, the more they will become close to her Son, who gave us His Mother as He was dying on the cross.

Pre-Cana Team

Contact:	Fr. John Loncle Fr.John.Loncle@dor.org ; (585) 271-7240 ext.119
Description:	Team plans and presents the Pre-Cana Session where married couples and clergy assist engaged couples in preparing for marriage in any number of areas, including: Faith & Spirituality in Marriage, Family of Origin, Parenting & Family, Communication & Decision-Making, "The First Five Years," and Intimacy. The actual session is usually held from 9:00am to 3:45pm on a Saturday in late February or early March.
Ways to Participate:	Usually working as couples, volunteers lead small group discussions and make larger group presentations on a variety of areas that assist couples preparing for marriage. Engaged couples rotate through the small group discussions with two sessions each in the morning and afternoon. Larger group presentations are made once to the whole group. Other volunteers assist with logistics, and with preparing and serving food.
Time/energy commitment:	One evening planning session in the fall for presenters; Several hours on the day of the Pre-Cana Session.
Skills required:	Willingness to share from experience of your own marriage with others preparing for marriage.
Needs of Ministry:	We welcome interested volunteers to be part of our team.
Future plans/goals:	With a large enough team, we may consider offering a Pre-Cana Session twice per year.

Rite of Christian Initiation of Adults (RCIA)

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	This process welcomes and prepares adults for full initiation in the Roman Catholic Church. The process is adapted to meet the needs of children (age 7 and above).
Related Activities:	Volunteers working with the process adapted for children are asked to participate in the Creating A Safe Environment Training and complete a Background Check and Code of Conduct form as mandated by the United States Conference of Catholic Bishops.
Ways to Participate:	<p>Team member—participate in the various phases of the process by attending sessions, supporting and encouraging those who are in the process. You may select working with Adults or Children/Teens</p> <p>Dismissal Facilitator—lead the break out session that further reflects on the Sunday reading. (Dismissal is used only when there is a catechumen—a person seeking to be baptized)</p> <p>Sponsor—forming a relationship, accompanying a person as they prepare for the sacraments of initiation. Introducing the person to the community and supporting them.</p> <p>Support—open to offering hospitality or presence as needed throughout the process.</p>

Time/energy commitment:	Time commitment varies depending on the part of the process in which you serve.
Skills required:	Fully Initiated member of the Church (having received sacraments of Baptism, Confirmation and the Eucharist). An openness to growing in your faith and understanding of how God is present in your life. Active participation in the worship life of the community.
Needs of Ministry:	People who are willing to honestly share the joys and difficulties that are part of the faith journey. People willing to continue growing, being updated in the teachings of the church and needs of the local and diocesan community.
Future plans/goals:	Continuing to respond flexibly to the needs of the individuals, who are seeking initiation in the Catholic Church.

Stations of the Cross

Contact:	JoAnn Englerth, englerth1@frontier.com ; 585-654-5988
Description:	On Wednesday evenings during Lent at St. Boniface Church, a variety of groups lead those gathered using formatted books and devotional materials. Usually someone carries the Cross from station to station. Candle bearers are a plus. Various groups have led the prayer in the past: Men's Club; Three Spirits; Family Faith Formation; Young Adults and Teens; Bible Study
Related Activities:	Organist or musicians to lead singing.
Ways to Participate:	Offer your group as a host and leaders for one of the weeks of Lent.
Time/energy commitment:	About an hour and a half. Come at least 15 minutes beforehand to get organized. Stay afterward to clean up and to socialize with participants.
Skills required:	Ability to lead prayer from printed booklets and materials. Ability to stand for an extended period of time.
Needs of Ministry:	We need groups to volunteer to lead. An overall coordinator would be helpful to organize the groups, to open the Church and provide a variety of devotional materials.
Future plans/goals:	We hope to continue this spiritual and devotional offering during Lent for years to come.

Vacation Bible Camp

Contact:	Sister Kathleen Wayne, RSM kathleen.wayne@dor.org ; 585-507-9961
Description:	This provides an opportunity for Children (Pre-School to 5 th grade) to gather in the mornings for one week in the summer in a "camp" atmosphere to learn and grow in faith through Bible stories, drama, music, crafts, outdoor activities.
Related Activities:	All volunteers are asked to participate in the Creating A Safe Environment Training and complete a Background Check and Code of

	Conduct form as mandated by the United States Conference of Catholic Bishops.
Ways to Participate:	You can volunteer in the planning and dreaming stage or during the actual camp week. Adults and teens, who have been Confirmed, serve as leaders during the camp. Youth helpers (Grade 6 and above) can assist. We also need a VBC “nurse” (RN, LPN, CHA) to be on site 8:30-Noon the week of camp.
Time/energy commitment:	The planning for VBC begins in late winter. Background help with publicity and organizing the camp, purchasing supplies and preparing for the week is completed by the time the camp begins (last full week in July). Camp volunteers meet to receive their “assignments” and do preparation in June, and are on site 8:30am-Noon the week of camp.
Skills required:	Behind the scenes volunteers - organizational skills and a creative spirit. Camp helpers - a love for children, a comfort in sharing your faith and love for God and the willingness to have fun and play with the children in a “camp” setting rather than a classroom setting.
Needs of Ministry:	Enthusiastic people (post-Confirmation teens through adults—scheduled as leaders) who want to share the faith with children and families. Youth helpers entering Grade 6 and up.
Future plans/goals:	Expand the camp to become an evangelization tool in the neighborhood and beyond.

Voices of Women

Contact:	Kathleen Little Klittle7@rochester.rr.com
Description:	Our mission is to hear the voices of women in the church. Approximately seven times per year, we host women of all faiths, who present the stories of their personal faith journey.
Ways to Participate:	Just contact Kathleen Little. We always welcome suggestions of speakers, help with publicity, and help with refreshments on the day of the presentation.
Time/energy commitment:	Seven times a year we have presentations that last about 1 hour. Help with set up and clean up for as little or as much time that you wish to offer.
Skills required:	None required, but any expertise in publicity is welcome.
Needs of Ministry:	We need more people and involvement from all the worship sites in our parish.
Future plans/goals:	We plan to follow the path identified by the needs of our members as it relates to the faith journey of women. We hope to identify better ways of encouraging younger members’ involvement in and understanding of women’s faith journeys.

Youth Ministry

Contact:	Abby Cantello, Youth Minister Abby.Cantello@dor.org
Description:	Prayer, teaching, large and small group discussion, Mass, adoration, games, social events, retreats, and more with 6 th - 12 th grade students within our parish.
Ways to participate:	Work directly with the youth by participating in the various events and/or work behind the scenes helping with the planning and execution of religious and social events.
Time/energy commitment:	Varies and can be individualized to the volunteer.
Skills required:	Ability to work well with others and communicate via e-mail. If you are working directly with the teens, Creating A Safe Environment training, background check and signing a code of conduct, along with a capability to empathize with and lead teenagers.
Needs of Ministry:	Volunteers (catechists; aides; coordinate food; planning and preparing activities and events).
Future plans/goals:	Get more teens involved and help them to deepen their relationship with Jesus and the Catholic faith.

Fellowship

Coffee Hours at Blessed Sacrament

Contact:	Beverly Labelle: Beverly.Labelle@dor.org ; 585-271-7240
Description:	Assist with set-up, clean-up and serving responsibilities at monthly coffee hours.
Related Activities:	Baking. Food Service. Shopping.
Ways to Participate:	After weekend liturgies serving and cleaning up. Or helping with set-up in advance.
Time Commitment:	Once per month, max 15-20 minutes for set-up; 45-60 minutes for serving and clean-up.
Skills required:	Hospitable, sociable parishioners who wish to help in any way with shopping, food service set up and coffee making before Coffee Hour; food handling and cash handling during; and clean-up after.
Needs of Ministry:	Well-trained, friendly helpers are needed.
Future plans/goals:	Cadre of people eager to help in various ways with monthly coffee hours or other social events.

Coffee Hours at St. Boniface

Weekly after 9:00 A.M. Sunday Mass

Contact:	JoAnn Englerth, englerth1@frontier.com ; 585-654-5988
Description:	Set-up, serve and clean-up for the Coffee Hour held weekly after 9:00 AM Mass in the lower level of the school. Arrange for substitutes, if unable to fulfill commitment. Scheduled to serve on teams of 2 to 3 people every 6-7 weeks.
Related activities:	Occasionally assist Men's Club with events
Ways to participate:	Serving as preparer and host as scheduled.
Time/energy commitment:	2 to 2-1/2 hours every 6 to 7 weeks.
Skills required:	Serve food and drink as required by local health laws (i.e. wearing gloves when handling food). Being hospitable.
Needs of Ministry:	New volunteers always welcome!
Future plans/goals:	Continue to serve our parish in a welcoming environment

Coffee Hours at St. Mary's

Contact:	Diane Kannel She can be contacted through the Parish office: rblessed@dor.org ; 585-271-7240
Description:	To promote the building up of our community, Coffee Hours are held at least once a month following Mass, so as not to conflict with other parish events.
Related Activities:	Baking. Food Service. Shopping. Money handling.
Ways to Participate:	Join one of our hosting teams as a worker, a baker or a shopper.
Time Commitment:	Set up a half an hour before Mass; Serving for one hour; Clean up for a half an hour after the Coffee hour.
Skills required:	Food handling and service. Baking.
Needs of Ministry:	Kitchen leaders to buy, setup and organize the kitchen spaces. Table servers to serve and assist with clean up.
Future plans/goals:	We would like to expand the number of service teams and make this event totally independent of staff. We would also like to make it as budget neutral as possible, enlisting parishioners to bring in the food and maybe even being a coffee sponsor once a month.

Frassati Group (The Rochester Frassati Society)

Contact:	Frank Wolfs therochesterfrassatisociety@gmail.com
Description:	Frassati is a young adult group seeking to grow in our faith and enrich our lives and the lives of others through adventure, formation, prayer, charity, & friendship. We meet weekly to pray the Rosary, read the Bible, and discuss our faith. Meetings are every Thursday at 7:00pm in the parish offices in the old rectory at Blessed Sacrament, with the exception of the first Thursday of each month, when we go to Holy Hour at St. Boniface Church.
Related Activities:	Adoration - Holy Hour on the first Thursday of the month.
Ways to Participate:	Become a regular member and have an opportunity to plan events. Regular members will have an opportunity to be part of the committee that runs the meetings and plans events.
Time/energy commitment:	The meetings last about an hour starting at 7:00pm on Thursdays with the exception of first Thursday when we attend Adoration/Holy Hour
Skills required:	A willingness to make friends and help enrich the group. An eagerness to share and learn about our Catholic faith
Needs of Ministry:	More people to be regular members
Future plans/goals:	Simply to grow the group and reach more members of the community to build the next generation of devout Catholics.

Knitting Group

Contact:	Peggy Rosenthal She can be contacted through the Parish office: rblessed@dor.org ; 585-271-7240
Description:	Monthly coming together to knit and crochet in the service of others.
Related Activities:	They support the Strong NICU, Bethany House, Prayer Shawl Ministry, Supper Program Christmas gifts, Refugees Helping Refugees, and parishioners in need of a prayer shawl (through Sue Howard, parish Pastoral Associate).
Ways to Participate:	Show up and knit, donate yarn, offer to deliver the knitted goods.
Time/energy commitment:	Time commitment varies depending on which part of the process you serve. The group meets monthly for 2 hours.
Skills required:	An ability to knit or crochet, and a spirit of generosity.
Needs of Ministry:	Just a space to meet and store yarn and created goods, bulletin announcement.

Next to New Sale

Contact:	Sally Schank and Jeanne Tyler, co-chairs. They can be contacted through the Parish office: rblessed@dor.org ; 585-271-7240
Description:	This biannual sale raises funds through the sale of donated goods. There are jobs for everyone. No special skills are required. If you love a good estate sale this is the place for you to put your expertise to work.
Ways to Participate:	Volunteers can participate by donating goods, helping with the set-up of the sale, working the days of the sale, baking for the meal portion of the sale, assisting with recruiting, collecting donations, sorting donations, pricing donations of all types. We can always use volunteers.
Time/energy commitment:	Volunteers can commit as little as an hour or as many hours as they feel they can give. A minimum number of hours is required to shop at the Volunteer Pre-Sale. The Next-To-New Sale runs the first weekend in May and October with about a 3-week preparation period prior to the sale each time.
Skills required:	No special skills are required. We will offer training for special tasks. We are always looking for volunteers who have skills in electronics and computers as we test equipment prior to selling.

Needs of Ministry:	We are always looking for new ideas in merchandising, advertising, expansion of the selling area, young men or women to assist with the heavy lifting and moving of furniture, etc.
Future plans/goals:	This ministry always will be needed unless we win the lottery. Fundraising is crucial to sustaining ministry in our church.

Parish Picnic

Contact:	Parish Staff & Parish Social Life Committee rblessed@dor.org ; 585-271-7240
Description:	We hold an Annual Summer Picnic to build community and to encourage people from all three worship sites to mingle and get to know one another better. We usually go to the Carmen Clark Lodge at Brighton Park, because it is central to all three sites and has the amenities we need (i.e. a kitchen, accessibility, accessible bathrooms, indoor seating and shaded areas outdoors). We usually host between 100 to 200 people at a nominal fee, so that everyone can afford to attend. We have used Hegedorns in the past to cater the event, supplying the meat, a few salads and the beverages, because they will deliver to the site. Attendees supplement this food with salads and desserts. We also have entertainment, lawn games, arts and crafts and door prizes to add interesting elements to the event.
Related Activities:	The Parish Social Life Committee assists with this event. The Maintenance Staff helps set up the grill and extra tables and chairs, if needed. The St. Boniface Men's Club helped pay for the entertainment in 2018.
Ways to Participate:	Menu Planning Arts and Crafts Entertainment Solicit Raffle Items Oversee the table of food. Grilling Lead Lawn Games Assist with set up and clean up.
Time/energy commitment:	This is a short-term commitment.
Skills required:	See the ways to participate.
Needs of Ministry:	We need people who are interested in promoting the social life of our parish and who want a short-term project.
Future plans/goals:	Parish Picnics need regular re-envisioning. New energy is always needed. The social life of the parish keeps us vital!

Parish Social Life Committee

Contact:	Tom Huonker and Carol Wilson, Co-Chairs Sue Howard, Pastoral Associate, Staff Liaison Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Plan and implement Special All Parish Events, Receptions and Coffee Hours
Related Activities:	Four areas of involvement: <ul style="list-style-type: none"> • Brainstorming ideas and planning events • Hands on Assistance with ticket sales, set up and clean up • Baking and Food arrangements • Help with Coffee Hours and Funeral Receptions
Ways to Participate:	Idea gathering, planning, implementation, publicity and social media, baking, cooking and food service, space set up and volunteer recruitment, photography.
Time/energy commitment:	The Committee meets once a month for two hours. Ticket sales only requires about 15 minutes after weekend Masses. Baking or shopping about two hours. Room set ups and clean up about 2 hours before and after an event.
Skills required:	Catering skills a plus. People skills - emcees, facilitating interactions. Party planning. Social media and publicity. Photography. Volunteer recruitment.
Needs of Ministry:	We especially need parishioners from St. Boniface and Blessed Sacrament to join the Parish Life Committee. Coffee Hour hosts are needed at all three sites.
Future plans/goals:	We would like to engage in some fundraising and more Young Adult events.

Prayer Shawl Ministry

Contact:	Diane Dailey and Mary Alyce Streb (Peggy Rosenthal - to get email reminders to participate in the Knitting Group) They can be contacted through the Parish office: rblessed@dor.org ; 585-271-7240
Description:	Prayer shawls celebrate birthdays and anniversaries, friendship and love, personal and professional achievements. Shawls also console those who are grieving and comfort those who are ill.
Related Activities:	See the Knitting Group and all the places where they donate their assorted knitted and crocheted items.
Ways to Participate:	As a prayer shawl is created, the knitter or crocheter offers prayers for the unknown recipient of the shawl. Once completed, shawls are blessed at Mass. Attached to each shawl is a card with the name of the shawl creator and a prayer of deep peace. When the shawl recipient wraps themselves in a prayer shawl, they will be

	comforted by the warmth of the shawl and the prayers of our parish family. Often the original recipient passes along their shawl to someone else because they know the power of the shawl's comfort and prayers.
Time/energy commitment:	You can spend as much time as you would like at this ministry. It's a great pastime for people who are homebound or who stay home more in the winter months. We do not supply yarn. But, we do get many donations of yarn that is stored at Blessed Sacrament. So, don't hesitate to ask, if you would like to make use of the donated yarn.
Skills required:	Basic knitting and crocheting. Instructions are provided.
Needs of Ministry:	We are in constant need of prayer shawls, as we now supply our three worship sites.
History of this Ministry and Future plans/goals:	St. Mary's Prayer Shawl ministry began in September 2004 with a gathering of women who shared their talent of knitting and crocheting to create prayer shawls. Through the end of 2018, almost 1800 prayer shawls have been made, blessed by the St. Mary's community, and given away. This now has expanded to include the Knitting Group that meets at Blessed Sacrament, so that more people are adding to our supply of prayer shawls. We hope to expand our membership to all three worship sites and to include more people in the Knitting Group for purposes of sharing our personal journey stories, and of course, sharing patterns. We would also like to start encouraging monetary donations to help cover the cost of new yarn.

St. Boniface Men's Club

Contact:	Tony Califano (585)359-0966 or leave a message at the Club (585) 473-7019
Description:	The St. Boniface Men's Club was established in 1909 and is a unique, one of a kind Catholic Organization. The object of the St. Boniface Men's Club is to promote Catholic interest and provide for the moral, physical, and social development of its members, as well as to exercise leadership in the various Parish and Community projects. The St. Boniface Men's Club sponsors many fun social events throughout the year, makes charitable contributions both within/outside the parish, and works with the Youth Ministry in various services and/or events. The Club features 4 bowling alleys, pool table, TV's, sound system and a great place to have social events.
Related Activities:	Men's Club Mass, Stations of the Cross, Saint Boniface Men's Club Golf Tournament, Euchre Tournaments, Bowling Leagues, Bowling Tournaments, Fall and Spring Breakfast, Spaghetti Supper, St. Patrick's Day Dinner, Children's Christmas Party, Ash Wednesday "Souper"

Ways to Participate:	New Members are welcome for a modest yearly membership fee. Participate in events, volunteer to work events or participate in service activities.
Time/energy commitment:	As much time and how often you would like to give to this ministry is up to you.
Skills required:	No specific skills or talents needed or required.
Needs of Ministry:	Looking for more men with time to give; new ideas to help the Club grow and expand; young men with energy and ambition to participate in all activities.

3 Spirits

Activities for the 50+ age group

Contact:	Beverly LaBelle, Pastoral Associate beverly.labelle@dor.org ; 585- 271-7240 ext.124
Description:	Planning & participation in activities specifically geared for those in the 50+ age group who are parishioners of all three churches in Southeast Rochester Catholic Community and their friends.
Ways to Participate:	Serve on planning committee composed of volunteers from the three sites of our parish. And participate in activities, which are promoted in the parish bulletin and via flyers in church. Activities include seasonal luncheons, daytrips via chartered bus, discussion groups and more.
Time/energy commitment:	Committee members: Monthly meetings & assistance with planned activities. Participants: varies depending on activity.
Skills required:	None.
Needs of Ministry:	We are especially looking for committee members from St. Mary's which is under-represented on the committee and at activities.
Future plans/goals:	To offer fuller and more varied range of activities for all older members of our parish

Young Adult Ministry

Contact:	Susan Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Our parish is very interested in the vitality that young adults in their 20's and 30's bring to the Church. We offer spiritual, social and service opportunities throughout the year. These include opportunities to be involved in the Mass by performing one of the liturgical ministries of Extraordinary Minister of Holy Communion, Lector or Choir member. We also hold a Holy Hour once a month and seasonal retreats. The Frassati Group has a weekly time of Scripture Reflection and praying the Rosary. We hold a brunch about 10 times a year that is open to all with a shout out to new people in the community. We also have a bowling party twice a year at the St. Boniface Men's

	Club. Once a month we have a team that serves dinner to the guests at the Supper Program at Blessed Sacrament.
Related Activities:	<ul style="list-style-type: none"> • We hold occasional fund raisers to help offset the cost of our programs. • Frassati Group on Thursday Nights. • Liturgical Ministry. • Choir and Music Ministry.
Ways to Participate:	<ul style="list-style-type: none"> • Greeters: We could use some help being a welcoming presence at the Masses. • We need someone to help facilitate the brunches. • We need someone to help be a team leader for our Supper Program night.
Time/energy commitment:	<p>Greeters at Masses- 15 minutes before and after Mass.</p> <p>Facilitating a brunch would be about an hour before to cook and then to facilitate conversation with a group of about 12 people.</p> <p>Team leader for Supper Program needs to orient new volunteers and assign duties at the Supper Program for about two hours once a month.</p>
Skills required:	<p>Personal Skills including welcoming strangers and knowing the programs and opportunities we have available.</p> <p>Preparing and serving a meal.</p> <p>Facilitating conversations with people who have diverse ways of being Catholic.</p> <p>Knowledge of the faith and Church practices.</p> <p>Leadership skills in making assignments to get work done.</p>
Needs of Ministry:	Young Adult leaders or people who enjoy being with people in their 20's and 30's.
Future plans/goals:	<p>We have a history of having a Young Adult Ministry for the past 25 years, because we are in a neighborhood that attracts people who are living here while getting their graduate degrees or their first jobs after college. This will continue to be the trend.</p> <p>Because our staff is now assigned to all three worship sites, we need more people trained to welcome young adults and make them feel part of the community while they are here.</p>

Liturgical Ministries

Altar Guild

Care for altar and sanctuary; Arts and Environment

Contact:	Blessed Sacrament: Beverly Labelle or Chris Walsh beverly.labelle@dor.org ; 585-271-7240 ext.124 St. Boniface: Sue Howard Susan.Howard@dor.org ; 585-271-7240 ext.123 St. Mary's: Diane Kannel or Tom Huonker They can be reached through the parish office rblessedc@dor.org ; 585-271-7240
Description:	Regular cleaning of our altars and sanctuaries, including among other things: dusting; washing and ironing of altar cloths; candle maintenance; polishing of vessels and candelabras; flower arranging; and changing the environment for special feasts and liturgical seasons.
Ways to Participate:	Join a team of volunteers who look after all these aspects of Altar care.
Time/energy commitment:	Varies: One hour a month to four hours during preparations for major liturgical celebrations like Christmas, Holy Week, and Easter.
Skills required:	Knowledge about care of precious metals, linens and candles are a plus. Training is available.
Needs of Ministry:	We especially need some assistance at St. Boniface with all aspects of this ministry.
Future plans/goals:	To establish teams at each site.

Altar Servers

Weekend Masses and occasional Holy Day Masses

Contact:	Beverly LaBelle beverly.labelle@dor.org ; 585-271-7240 ext.124; Sue Howard Susan.Howard@dor.org ; 585-271-7240 ext.123; Deacon David Palma David.Palma@dor.org ; 585-271-7240 ext.125
Description:	Serve on the altar and assist presider during Mass. Duties include carrying cross and candles during processions; bringing Roman Missal to presider for Collect (Opening Prayer) and Prayer after Communion; Setting and ministering at the altar; Leading the procession of gifts to the altar; Clearing the altar after Communion. More experienced altar servers may be trained to handle the thurible and incense for special liturgies.
Related Activities:	Candle Bearer and Cross Bearer at St. Mary's - minimal training required. Both adults and youth can serve in these roles without serving at the altar.

Ways to participate:	Contact one of the Pastoral Associates listed above to arrange training and scheduling.
Time/energy commitment:	Usually twice per month
Skills required:	Responsible parishioners, including adults and youth at least 8 years of age, who have received their First Communion and would like to serve at Mass
Needs of Ministry:	More well-trained servers are needed at all three worship sites Volunteers to assist with development and running of our altar server program.

Extraordinary Ministers of Holy Communion

Weekend and Weekday Masses

Contact:	Blessed Sacrament: Beverly LaBelle beverly.labelle@dor.org ; 585-271-7240 ext.124 St. Boniface and St. Mary's: Sue Howard Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Assist priest/deacon with distribution of Holy Communion
Ways to participate:	At weekend liturgies or weekday liturgies if needed (e.g. Holy Days)
Time/energy commitment:	Usually scheduled to serve at Mass several times per month Arrive at church at least 15 minutes before the scheduled Mass to check in and prepare yourself interiorly for your ministry.
Skills required:	Fully initiated and active Catholic, registered parishioner, love and respect for the sacred nature of the Eucharist; Completed required training and paperwork.
Needs of Ministry:	More well-trained and devout extraordinary ministers are needed at all 3 sites
Future plans/goals:	Developing a program to recruit, train, enrich and retain more Extraordinary Ministers of Holy Communion

Greeters at Saint Mary's

4:00 PM Saturday Mass, 10:30 PM Sunday Mass

Contact:	Ros DellaPietra She can be reached through the parish office rbleased@dor.org ; 585-271-7240
Description:	Greeters should be outgoing people who attend Mass in our community. They are trained on the use of the lift, location of information, etc. – all that will assist and empower them to make those who enter our church feel welcomed and cared for. Greeters make a big difference in the comfort level of those attending Saint Mary's, especially for the first time. They can answer questions, locate restrooms, extend people a good greeting, both coming and leaving, hand out bulletins, etc. Greeters are a big help, especially when a baptism brings an extended family and their friends, who have never attended St.

	Mary's Church. By participating in this ministry, volunteers come to appreciate what was the first ministry starting with the early church.
Ways to participate:	Please let the Mass Coordinator, who oversees all liturgical ministers for a given Mass and is stationed at the sign-in table in the southeast corner of church, or a Staff member know of your interest, so that you can receive the needed training and be added to the schedule.
Time/energy commitment:	Trained greeters serve every third week. There are more greeters for the Sunday liturgy and people serve every 6-7 weeks. There is a current need for more Saturday greeters.
Skills required:	Need to come at least 15 minutes before the start of the liturgy/event and be outgoing. Need to find a substitute when unable to fulfill a scheduled assignment.
Needs of Ministry:	Need to have more greeters at all liturgies/events. Would like to resume practice of giving visitors a "visitor's envelope" containing good information for both church and downtown.
Future plans/goals:	We hope this ministry continues to earn comments of how welcoming the parish is to both members and visitors alike. Some of us give a short history of the church/windows/ministries which adds to the comfort level of those who are visitors. We hope to continue to greet all and as they leave to wish them a good week; to continue the kind of hospitality that a host demonstrates in his/her home in the years to come. <i>"Do not forget to entertain strangers. For by doing so, some people have entertained angels without knowing it"- Hebrews 13.</i>

Greeters (Ministers of Hospitality) at Blessed Sacrament

Christmas, Easter and larger celebrations

Contact:	Beverly LaBelle; beverly.labelle@dor.org ; 585-271-7240 ext. 124
Description:	Welcoming people as they arrive, giving directions to church facilities, such as the restrooms, nursery, etc., providing information about the church and its activities.
Ways to participate:	Serving at liturgies by arriving early. Training and orientation provided.
Related Activities	Possibly handing out bulletins as people leave Church and helping to straighten pews after Mass.
Time/energy commitment:	Arrive 35-45 minutes before start of liturgy.
Skills required:	Hospitable, outgoing parishioners who wish to help at Mass by providing a warm welcome to newcomers and long-time parishioners.
Needs of Ministry:	Well-trained, friendly greeters are needed.
Future plans/goals:	Recruiting, training and retaining more knowledgeable, enthusiastic greeters. Hope to expand this ministry so that we can provide greeters at weekly 10:00AM and 12:15PM Sunday Masses

Lector/Lay Leader/Commentator

Weekend Masses and occasional weekday Masses (Holy Days)

Contact:	Blessed Sacrament: Beverly LaBelle beverly.labelle@dor.org ; 585-271-7240 ext.124 St. Boniface and St. Mary's: Sue Howard Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	In this ministry, the volunteer proclaims the Word of God in the first two scripture readings at Mass. In the absence of a deacon, they also lead the Universal Prayer (Prayers of the Faithful). And in the absence of a cantor, they may proclaim and lead the Responsorial Psalm. Depending on the worship site and presiding priest, they also may be tasked with reading the introductory remarks before the start of Mass and the announcements at the end of Mass. The expectations of each worship will be explained in the training and clarified by the Mass Coordinator/Sacristan/Priest at each Mass.
Ways to participate:	Contact Beverly or Sue to arrange the training and be placed on the schedule.
Time/energy commitment:	Usually scheduled to serve once or twice per month. <ul style="list-style-type: none"> • Prepare readings at home carefully and thoroughly. Read them aloud while practicing. Also read the notes in the margin of your workbook to help you understand the text. • Lectors should arrive at church at least 15 minutes before the scheduled Mass to check in and prepare themselves interiorly for their ministry.
Skills required:	Fully initiated Catholic, registered parishioner, good speaking skills, love for scripture, and a desire to master the art of proclamation and the use of microphones to aid in the projection of your voice.
Needs of Ministry:	More lectors/lay leaders/commentators are needed at all 3 worship sites
Future plans/goals:	Developing a sustained program of recruiting, training, enriching and retaining well-trained, confident and enthusiastic Ministers of the Word!

Mass Coordinators

St. Mary's Church - 4:00 PM Saturday Mass, 10:30 PM Sunday Mass

Contact:	Sue Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Sign in Liturgical Ministers (Greeters, Cross bearer, Candle bearers, Altar Servers, Lectors, Extraordinary Ministers of Holy Communion, Ushers) before Mass, fill vacant positions, and recruit people to bring up the gifts.
Related Activities:	Training new ministers. Works in cooperation with the Sacristan. Also assists the lead usher as needed.
Ways to Participate:	Serving once or twice a month taking a turn at coordinating the various liturgical ministers serving at a given Mass.

Time/energy commitment:	You would need to be at Mass at least 30 minutes before Mass begins. You would be scheduled once or twice a month depending on your availability. After Mass you need to be present for a few minutes to collect the medallions.
Skills required:	Knowledge of the elements and flow of the Mass and what each ministry involves, as well as of procedures and special events (e.g. baptisms, blessings, anointings, etc.) happening in the Mass. Familiarity with who the trained ministers are in case you need to recruit someone to fill in for an absent minister. Training is provided.
Needs of Ministry:	We need new people at the 4:00pm Saturday and 10:30am Sunday Masses.
Future plans/goals:	We hope this ministry will expand to the other two worship sites.

Sacristans

Contact:	Beverly LaBelle beverly.labelle@dor.org ; 585-271-7240 ext.124; Sue Howard Susan.Howard@dor.org ; 585-271-7240 ext.123; Deacon David Palma David.Palma@dor.org ; 585-271-7240 ext.125
Description:	Men and women who prepare the vessels and Altar for celebrations of Mass and other liturgies, and clean and put everything away afterwards.
Related activities:	Prepare for Mass: <ul style="list-style-type: none"> • Set up the credence table with communion cups, chalice, purificators, cruet of water, bowl and towel. Place key in Tabernacle key slot. • Check the tabernacle for Hosts and put enough altar bread on the gift table to ensure the entire congregation will be able to receive Holy Communion. • Set up gift table in the back of church with cruet of wine and ciboria containing altar bread. • Unless there is a Mass Coordinator - ensure Lectors, Lay Leaders/Commentators, Extraordinary Ministers of Holy Communion and Altar Servers are present. If needed, find someone to fill in any open positions. • Take care of anyone needing low gluten altar bread. After Mass: <ul style="list-style-type: none"> • Clear off credence table, wash the water and wine cruets and the holy vessels, and store them and other items in their proper place. Ensure sacristy is in order.
Ways to participate:	Contact any of the Pastoral Associates listed above to volunteer and receive any necessary training and orientation. Once trained and comfortable, you will be scheduled to serve based on your availability.

Time/energy commitment:	Sacristans are assigned one or two Sunday Masses a month. You need to arrive in the sacristy a half an hour before Mass for set-up and stay about 15 minutes after Mass for clean-up.
Skills required:	Attention to details and able to follow directions. Training is provided.
Needs of Ministry:	We need sacristans in all three worship sites: Blessed Sacrament, St. Boniface and St. Mary's Churches.

Ushers

Weekend Masses and occasional Weekday Masses (e.g. Holy Days)

Contact:	Blessed Sacrament: Beverly LaBelle beverly.labelle@dor.org ; 585-271-7240 ext.124 St. Boniface and St. Mary's: Sue Howard Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Taking up the weekend collections, handling it according to Diocesan policies and procedures, assisting those in need with finding a seat and locating the restroom; being on alert for potential problems, providing information about the parish
Related Activities	Possibly handing out bulletins as people leave church
Ways to participate:	Contact Beverly to sign up and receive training
Time/energy commitment:	Usually several times per month
Skills required:	Responsible hospitable parishioners who want to help at Mass with a crucial but perhaps overlooked ministry
Needs of Ministry:	More well-trained, friendly ushers are needed at all three sites
Future plans/goals:	A program to consistently recruit, train and retain well-trained, knowledgeable reliable ushers

WOW – Words on the Wall

Weekend Masses at St. Mary’s Church

Contact:	Mary Wagner waginns@frontiernet.net
Description:	During each Saturday and Sunday Mass, the words for the songs, hymns and prayers are projected on the walls in order to enhance participation by all those in attendance.
Related Activities:	The Music department and Priests will inform the slide show creator of any special elements of specific Masses. A Computer to create the slide show is available in the parish office. A computer and projectors are in the Church to project the presentation.
Ways to Participate:	There are two tasks involved in this ministry: (1) Creating the slide show for the Mass including the lyrics of the songs and the Creed and loading presentation onto the computer in church; (2) Being the projectionist who runs the slide show during the Mass on Saturday or Sunday.
Time/energy commitment:	Slide Show Producer: It takes about 2 hours to put together the slide show for the Masses on a given weekend and can be done up to a month in advance. Projectionist: Arrives at Mass about 15 minutes early to turn on the projectors and get the program up and running. Projectionists are scheduled to serve about twice a month.
Skills required:	Some computer skills to make a slide show. Minimal computer skills needed to run a slide show. Understanding of all the elements and flow of the Liturgy is necessary. Training is provided.
Needs of Ministry:	We need projectionists for the Saturday and the Sunday Masses and substitute slide show producers.
Future plans/goals:	We hope to keep this ministry alive for years to come.

Music Ministries

Cantor

Weekend, Holy Day, Funeral, Wedding Masses

Contact:	Chelsea Barton, Director of Liturgical Music chelsea.barton@dor.org ; (717) 433-3830
Description:	Sing the Psalm and Gospel Acclamation during weekend and Holy Day liturgies as available; lead the congregation in hymns and liturgical music
Related Activities:	Opportunities to sing (for remuneration) for funerals and weddings as availability and need allow
Ways to Participate:	Contact Chelsea if interested in serving as a cantor at one or multiple worship sites.
Time/energy commitment:	The cantor schedule is made according to each singer's availability and preferences.
Skills required:	Serve as a positive and encouraging presence to inspire congregational participation; convey the Psalm and Gospel Acclamation with clear diction and attention to the meaning of the text.
Needs of Ministry:	Enthusiastic and prayerful singers
Future plans/goals:	We are in great need of more cantors at St. Boniface, St. Mary's, and Blessed Sacrament. We hope that building a strong group of cantors will also help the congregation to participate more actively at Mass.

Choir

Weekend Liturgies

Contact:	Chelsea Barton, Director of Liturgical Music chelsea.barton@dor.org ; (717) 433-3830
Description:	Choir sings weekly at Mass to support the congregation in hymns and liturgical music, as well as presenting anthems and motets, especially during the Offertory
Ways to Participate:	Contact Chelsea if interested in joining the choir
Time/energy commitment:	Attend a weekly evening rehearsal, and sing weekly for mass: St. Mary's Choir: rehearses Wednesdays at 6:30pm, sings Sundays at the 10:30 Mass St. Boniface Choir: rehearses Tuesdays at 7:00pm, sings Sundays at the 9:00am Mass Blessed Sacrament Choir: rehearses Thursdays at 7:00pm, sings Sundays at the 10:00am Mass **Singers are also welcome and encouraged to gather at the 12:15pm Mass at Blessed Sacrament, although there is not a formal choir, and no weekly rehearsal, at this point.

Skills required:	Be able to match pitch; demonstrate a solid commitment to weekly rehearsals and Masses
Needs of Ministry:	Enthusiastic, prayerful, and committed participation
Future plans/goals:	We hope to bring the three choirs together more and more, to sing together for Christmas Eve, Holy Week, and other important events in the Church year.

Outreach/Social Ministries

Alternative Christmas Fair

Contact:	Mary Coughtry mcoughtry@frontiernet.net
Description:	Our annual Christmas Fair features alternative fair-trade gifts. Through the sale we support: St. Michael's Woodshop, One World's Goods, Social Ministry in the Southeast Rochester Catholic Community, and other ministries working to build a more just world. When: The fair is held after the Masses on one weekend several weeks before Christmas.
Related Activities:	Currently working with the Sisters of Mercy who live at the St. Boniface Convent, who through the sale of various crafts and goods raise money for the parish.
Ways to Participate:	Need volunteers to set up and take down event. Also, volunteers to be available days of the sale to help out with security and crowd control.
Time/energy commitment:	On the weekend of the sale: 2 – 6 hours.
Skills required:	Able to help with set up – some light lifting.
Needs of Ministry:	Needs many volunteers each year so people aren't filling over worked. Many hands make light work.
Future plans/goals:	This is a stable ministry. 2018 will be the third time that it will include all three churches. It is growing. It helps people to view Christmas differently. Certainly an alternative to the mall.

Angel Committee

Contact:	Sue Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	A committee organizes the delivery of poinsettia's and holiday cards to our homebound and parishioners in nursing homes around the week before Christmas. We also host a card signing day for people to get together to write cards at Christmas time. And we put together gift tags for the gift drive and for Kirkhaven Nursing Home and other organizations.
Related Activities:	This is an extension of the Christmas Giving Tree ministry.
Ways to Participate:	Sign on for the committee.
Time/energy commitment:	Short term commitment of a few hours at the end of November and the beginning of December.
Skills required:	Good handwriting a plus! Organizational skills for a short-term project would be beneficial.

Needs of Ministry:	We would like to cultivate a volunteer who could make this their special project.
Future plans/goals:	We need to keep in mind the ever-changing needs of the larger community and the always changing lists of people in our care.

Bethany House

Second Wednesday of the Month

Contact:	Sandy Behnke sbehnke3@rochester.rr.com
Description:	The second Wednesday of every month sees members of our community bringing dishes to pass for sharing with residents of Bethany house -- a Catholic Worker House for Women. After an evening prayer service, the meal is shared with everyone. We also collect clothes and non-perishable food once a month after Masses and deliver them to the house.
Related Activities:	Once a year, Bethany Households their Christmas Party at St. Mary's in the Dugan Center.
Ways to Participate:	Cooking a dish to pass and attending a monthly event.
Time/energy commitment:	Preparing a dish to pass at home and about 2 hours for set-up and clean-up. It would be good to go more than once during the year to get to know the women and children.
Skills required:	Able to prepare a food dish for others.
Needs of Ministry:	More volunteers would be a big help. People can also participate by bringing non-perishable food and requested items once a month to church. There is also a need for interested people to help deliver that food and other items.
Future plans/goals:	It is an important involvement for the community, supporting women and children who are escaping from abusive relationships. This is a very long-standing ministry going back at least 20 years and hopefully will exist as long as there is a need.

Blessed Sacrament Supper Program

Contact:	MaryJo Lightholder, Director of Supper Program MaryJo.Lightholder@dor.org; (585) 422-5279
Description:	Since 1992, Blessed Sacrament Parish and countless volunteers have provided a supper program in the lower level of our church to some of the most vulnerable in our neighborhoods. The problems are many for most of our guests, but our mission is simple—to feed them a warm, nutritious meal and provide the nourishment of safe and hospitable social interaction. When the program first started, most of our guests were homeless. Today, many have housing and are working, but their limited income means assistance with a healthy meal is needed and appreciated.
Related Activities:	Any related activities – events; fundraisers; links to other groups
Ways to Participate:	<p>Ways to volunteer:</p> <ol style="list-style-type: none"> 1) Serve and Clean-Up – Work on a team once a month to serve and clean-up for Supper Program. Time commitment is from 6:00PM to 7:30PM. Most teams are currently full, but we are always looking for “substitute” members. 2) Cook – Cook dinner with ingredients assembled by Mary Jo for approximately 75-100 guests. Strict Health Dept guidelines must be followed in our kitchen. Cooks come in once a week. Currently there are no openings but “substitute cooks” can be trained to work on needed basis. 3) Meal/Kitchen Coordinator – Manage kitchen from 5:30PM to 7:30PM, when MaryJo’s schedule prevents her from being there. Prior Supper Program experience is necessary. 4) “Next Step” - Work on Tuesday evenings with our Social Justice team as they assist Supper Program guests to improve their life situations with “positive next steps.” Guests may be pursuing education, new jobs, better budget planning, addressing health and addiction issues, etc. Next Step meets on Tuesday evenings from 5:30-6:30. 5) Donation Pick-Up – Assist Supper Program director with food donation pick-ups from area businesses. Pickups are random so there is no set schedule. 6) Administrative Support – Assist Supper Program Director with: maintaining volunteer and donor computer databases; program newsletter, budget, fundraising, grant writing, public relations, social media etc. No set schedule. <p>If you are interested in any of the opportunities above, please contact MaryJo Lightholder.</p>
Time/energy commitment:	See individual roles above
Skills required:	See above.

Christmas Giving Tree

December

Contact:	Mary Coughtry mcoughtry@frontiernet.net
Description:	Each Advent a giving tree is erected at each of our worship sites. On the branches are paper ornaments indicating gifts for children and families in need. The items listed on the ornaments are suggested by several social service agencies. Parishioners take an ornament, purchase the listed items, and return the gifts under the tree. The gifts are distributed so that these families may enjoy a joyful Christmas.
Ways to Participate:	People are needed to help making the ornaments for the tree. Also, folks are needed to help organize the gifts that come in each week at Masses. Finally, some volunteers available when the client agencies come to collect the gifts.
Time/energy commitment:	Cutting out ornaments and labeling – 2-3 hours. Sorting after Masses, ½ hour. Helping agencies load cars – 2 hours.
Skills required:	For preparing ornaments, writing and organizing. Working with the gifts: Sorting and light lifting.
Needs of Ministry:	More volunteers to help things get organized and flowing would be much appreciated.
Future plans/goals:	It is an important Social Justice ministry connecting us to the very poor in our area at a significant time of year. Sadly, as long as extreme poverty exists, we will need to help our neighbors.

Downtown Community Forum

Contact:	Deacon David Palma David.palma@dor.org ; 585-271-7240 ext.125
Description:	The DCF, for over 30 years, has been a community service to the downtown community as well as the community at large. It has been a place for folks to gather and be challenged as they hear about the most important issues of the day. The programs are mostly held at the Dugan Center at St. Mary's Church in downtown Rochester.
Related Activities:	Grant writing and fundraising, as well as working in collaboration with other agencies and organizations.
Ways to Participate:	Join the advisory committee. Volunteer for set-up and clean-up on days of the events.
Time/energy commitment:	For the Advisory Committee, 4 meetings a year. On the day of the event, volunteers work about 2 hours. (Approximately 4 – 8 events a year.)
Skills required:	Advisory Committee members need to be interested in examining the “signs of the time” in our community and world. They make recommendations and contact speakers. Event volunteers move tables and chairs and set out snacks, as well as greet people.
Needs of Ministry:	Need more people in both areas.

Future plans/goals:	It is one of the few places that the critical issues of our times can be discussed from a faith-based perspective in a civil dialogue. It needs to continue and expand in our ever increasingly complex world.
---------------------	--

Homeless Outreach

Contact:	Deacon David Palma david.palma@dor.org ; 585-271-7240 ext.125 Beverly LaBelle beverly.labelle@dor.org ; 585-271-7240 ext. 124
Description:	Volunteers from our community and other faith communities go out monthly offering assistance and overnight shelter to those who find themselves homeless. Along with volunteers, the team can include dedicated professionals: social workers/case managers, doctors, nurses, medical students, nursing students, social work students, agency representatives, a driver for the bus used for transportation and police officers as escorts. The focus of this ministry is to help homeless people connect to the social service system, so they might find permanent housing and access benefits for which they may qualify.
Related Activities:	Members of the ministry go to other parishes to preach and present programs about homelessness. This ministry also works closely with many faith communities and agencies on a regular basis. Fundraising is also an important piece. Without the generous support from so many the program could not function.
Ways to Participate:	Volunteers make bagged lunches, assemble hygiene packs and go out on the outreach. We can also use professionals such as Social Workers, Nurses, and Doctors. People who could make presentations to groups about the program to help them to decide to sponsor an Outreach.
Time/energy commitment:	2 -3 hours for each activity.
Skills required:	On the Outreach, the ability to walk some distances. To assemble food bags, the ability to make good sandwiches.
Needs of Ministry:	Some more volunteers to help out at all levels.
Future plans/goals:	This has been a ministry of St. Mary's Church for over 25 years. It needs to continue well into the future because homelessness is not going away.

Next Step Program

Contact:	MaryJo Lightholder, Director of Supper Program MaryJo.Lightholder@dor.org ; (585) 422-5279
Description:	Next Step volunteers work in community with guests of the Supper Program at Blessed Sacrament, providing support for the "next step" to wholeness. In a hospitable, caring and confidential environment, guests can share and be sure of being heard.

Ways to Participate:	Volunteers listen, advocate, provide health care screening, and identify resources to meet emergency needs.
Time/energy commitment:	Team members work Tuesday evenings from 5:30-6:30pm.
Skills required:	See above.
Needs of Ministry:	This ministry is always in need of social workers. Also needed are volunteers who want to work one-on-one with Supper Program guests. Many guests are just looking for a caring person to talk with.

Prayer Vigil

For those who have been murdered in our city

Contact:	Deacon David Palma david.palma@dor.org ; 585-271-7240 ext.125
Description:	For more than 20 years, after a murder has been committed in our city or county, people have gathered in prayer near the site of the crime to pray for the victim(s) and families. This initiative was started by Deacon Bill Coffey during his time at St. Mary's and continues to this day. It is a profound and sacred moment. If you can join the Prayer Vigil please let us know. We will enter your name into our database and inform you of when and where a Vigil is to take place.
Related Activities:	Updating of the database of those interested in attending.
Ways to Participate:	Join us at the site at noon to pray for 15 minutes.
Time/energy commitment:	The Vigils happen when needed. You do not need to attend all of them. Only come when your schedule allows it.
Skills required:	A willingness to pray.
Needs of Ministry:	People who could lead the prayers.
Future plans/goals:	There is great hope that this ministry will not be needed in the future. Until that time, it is very important for our community to remember those who have been so violently taken from us.

RAIHN (Rochester Area Interfaith Hospitality Network)

Contact:	Kathy Little Kliddle7@rochester.rr.com
Description:	RAIHN is a partnership among several Rochester area faith communities to provide temporary housing for families that have become homeless. St. Mary's partners with First Universalist Church, located across Washington Square Park, to provide housing, meals, and support for homeless families housed at First Universalist Church. Parishioners help to provide support,

	fellowship, breakfasts and dinners approximately three-four times a year for one week.
Ways to Participate:	Volunteer to help at the site for the weeks the families are present. This could mean aiding with set up and take down, helping to prepare meals, common area clean-up each day, and staying overnight one time during the week.
Time/energy commitment:	Approximately 3-4 times a year the families stay for a week at the First Universalist Church. Helping time could vary according to your schedule.
Skills required:	Training by RAIHN is required.
Needs of Ministry:	It needs more volunteers to help lighten the load.
Future plans/goals:	St. Mary's was a founding member of RAIHN and has been engaged on a deep level with the program. There are over 100 families each year that the program cannot serve. To take away a site would be devastating to homeless families.

Roc/ACTS (Rochester Alliance of Communities Transforming Society)

Contact:	Deacon David Palma David.Palma@dor.org ; 585-271-7240 ext.125
Description:	St. Mary's is a founding member of Roc/ACTS. This is an interfaith, inter-denominational, inter-racial, urban-suburban community organizing initiative affiliated with the Gamaliel Network of community organizations. Involvement with the initiative within the community and within the larger regional community is open to any interested parishioner. The organization is organizing communities to help us confront the issues of poverty and racism in our city.
Related Activities:	Roc/ACTS has many opportunities for engagement. You can join a protest march, lobby governmental agencies and support local initiatives by your presence.
Ways to Participate:	A volunteer could join the local parish Core Team as well as participate in individual initiatives and projects as they arise.
Time/energy commitment:	Core Team meets when needed. Other engagement is time limited by the nature of the project, initiative or gathering.
Skills required:	All kinds of skills are welcomed.
Needs of Ministry:	We need Core Team members as well as volunteers to help in the various initiatives and projects.
Future plans/goals:	Rochester tops so many of the poverty measures in our country and racism is so entrenched here. To not engage these issues that are so immediate in our community and to not help the poor organize would be an institutional sin.

St. Joseph's House of Hospitality

Contact:	Tom Pomodoro tpomidoro@frontiernet.net
Description:	Several Saturdays a year a group of parishioners cook and serve lunch to the guests at St. Joseph's House of Hospitality, a Catholic Worker House founded almost 80 years ago.
Related Activities:	Folks can volunteer to help at the St. Joseph's Men's Shelter from October to April.
Ways to Participate:	Helping to cook and serve food.
Time/energy commitment:	Usually 6 times a year for 2 – 3 hours.
Skills required:	None that would limit anyone's involvement.
Needs of Ministry:	We need more volunteers. Many hands make light work.
Future plans/goals:	As long as there is a need in our area, we will respond. All three communities have been involved with St. Joseph's since its founding.

The South Wedge Food Program

(formerly known as the Calvary St. Andrews Food Program)

Contact:	Tom Pomodoro tpomidoro@frontiernet.net
Description:	This program fights hunger in Rochester's South Wedge. For years, St. Boniface has supported the program with food, supplies and volunteers. It is the only "Food Cupboard" in our community. It is a long walk to another one.
Related Activities:	St. Boniface takes up a monthly food collection at weekend Masses to help stock the cupboard.
Ways to Participate:	Spend time each week helping out at the Food Cupboard. We can also use help transporting food from St. Boniface once a month.
Time/energy commitment:	3-4 hours once a week.
Skills required:	None that would limit anyone's involvement.
Needs of Ministry:	Volunteers.
Future plans/goals:	As long as there is need we hope this ministry will continue to grow stronger.

Vocational Institute for the Children of South Sudan

Contact:	Kuc Majak kuc500@yahoo.com ; (585) 458-1993
Description:	Kuc Majak, an experienced educator, St. Mary's parishioner and native of South Sudan, in 2009 decided to work toward reestablishing an educational system in his home area of Aweil, Northern Bhar El Ghazal State. To this end, the community has supported Kuc in raising funds for a vocational school. This school opened in August 2015, and while a significant accomplishment, the need to raise funds for the next phase of development is still very great.
Related Activities:	Fundraiser each year and involvement of the children in a yearly "Lemonade Stand".
Ways to Participate:	We need people to serve on an Advisory Committee.
Time/energy commitment:	Monthly meeting and time to work on projects in between.
Skills required:	Business and organizational skills.
Needs of Ministry:	People with specific skills that can help with the next phase of development.
Future plans/goals:	There is great hope that this ministry will be almost 100% self-sustaining within 10 years. The skills that the orphans and students are learning are utilized in running the school. They are also growing crops, with the hope that these crops will provide food to all that reside at the school.

Pastoral Care Ministries

Extraordinary Ministers of Holy Communion to the Hospitals and Nursing Homes.

Contact:	Sue Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Volunteers bring communion to parishioners who are unable to participate in weekly liturgies. Parishioners due to an illness or the challenges of aging may be hospitalized or residing in an assisted living facility on a short-term or long-term basis. We currently visit residents at St. John's Home, Kirkhaven Nursing Home, Episcopal Senior Life Communities, Cobb's Hill Manor and patients at Highland Hospital, as well as to the homebound.
Ways to Participate:	Contact Sue to discuss how you might be able to help based on your availability and for the required training
Time/energy commitment:	The amount of time involved depends on the number of residents or patients who are in the facility you are visiting.
Skills required:	Training is required.
Needs of Ministry:	With changing schedules, snowbirds, and fluctuating demand, this ministry is always looking for more volunteers to help. Whether serving once a week or once a month, we welcome whatever time you may be able to give to this ministry

Funeral Ministry - Greeters

Contact:	Sue Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Many people who come to funerals have never been in our Churches before. They need someone to answer their questions and orient them to our spaces. The greeters are often asked to hand out Funeral Programs and assist the Mass coordinator.
Ways to Participate:	Training is provided to specific tasks as needed.
Time/energy commitment:	The greeters are expected to come at least a half an hour before the funeral and to stay to help clean up the pews afterward. On average, it would be a two to two-and-one-half hour commitment. Volunteers will be contacted as funerals are scheduled to see if they are available and willing to serve.
Skills required:	Sensitive people skills and a working knowledge of the Church spaces. Knowledge about the grief process is a plus.
Needs of Ministry:	Currently we need to train four people, two for St. Boniface and two for Blessed Sacrament.
Future plans/goals:	Ongoing training and recruitment to maintain coverage for funerals in all three worship sites.

Funeral Ministry - Adult Altar Servers

Contact:	Sue Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Adults are needed to serve at Funeral Masses. This includes some sacristan duties and help cleaning up after the funeral.
Related Activities:	Greeters for Funerals.
Ways to Participate:	Take a training session to learn all the steps needed to prepare the altar and to serve.
Time/energy commitment:	We have several Adult Servers for each worship site so that we do not rely on one person for every funeral. We cannot determine how often you will be called, but a rough guess is about 5 times a year. The time commitment for each funeral would be roughly two to two-and-one-half hours. Volunteers will be contacted as funerals are scheduled to see if they are available and willing to serve.
Skills required:	Training sessions are a must. Training takes about two hours and you will have someone to shadow the first few times you serve.
Needs of Ministry:	We need at least two people for each worship site.
Future plans/goals:	We hope to add greeters to each site as well.

Funeral Receptions Team

Contact:	Sue Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	Many families desire to have a simple reception after a funeral because they have family visiting from out of town and need a place to host them. We have a few spaces on our campuses that we could host a simple reception. At St. Boniface Church, there is the gathering area in back of the Church and in the School Cafeteria (lower level - not accessible) but only on Saturdays if/when there are no school classes. St. Mary's Church has the Dugan Center, if there are no other events taking place. Blessed Sacrament Supper Program Dining Room or the Office Dining Room suite (neither are accessible, Office has three steps) if there are no other events or activities taking place. Our Volunteer Team will provide baked goods, coffee service and a cold beverage. They will set up the room, serve and clean up afterward. A donation for use of the space is appreciated to cover costs. If families choose to have the reception catered, they will cover the cost of the catering and arrange delivery.
Related Activities:	Bakers: Our Baking Team also provides baked goods for Parish Special Events.
Ways to Participate:	The Funeral Reception Team is comprised of: Team captains that organize the volunteers on site. Phone caller or emailer to call together work teams.

	<p>Set up Teams of 2 to 3 people who set the tables and prepare the coffee service.</p> <p>Servers who manage the food tables, replenishing platters and removing empty plates and managing the beverage service.</p> <p>Bakers who provide homemade or store-bought baked goods, breakfast casseroles or fruit plates.</p> <p>Clean up Team that does dishes and cleans the tables and puts away all the supplies.</p>
Time/energy commitment:	Sometimes we go for months without having a reception and not every team member gets called to each event, so the commitment is often only once a year. However, sometimes you might get a call twice a month. Bakers could be called on more frequently for special events.
Skills required:	<p>Sensitive people skills are needed to provide hospitality to grieving families.</p> <p>Email or phone skills to call together the teams.</p> <p>Some physical labor is involved for set up and clean up teams. Moving tables, putting on table cloths, walking from the kitchen to the serving tables you are on your feet the whole time (about two hours)</p> <p>Baking or shopping - time availability</p> <p>Leadership skills - managing volunteers to get the work done without offending anyone.</p>
Needs of Ministry:	<p>We need some new team leaders who will be trained and oriented to the spaces we use.</p> <p>Bakers are always needed.</p> <p>We need to add to our roster of workers.</p>
Future plans/goals:	There will always be a need for this service/ministry, so we need to recruit new people all the time as volunteers age out of this ministry.

Ministers to the Homebound – Visitation Ministry

Contact:	Sue Howard, Pastoral Associate Susan.Howard@dor.org ; 585-271-7240 ext.123
Description:	We have many elderly people who can no longer attend church due to temporary or long-term disabilities. They really want and need to remain connected with their church, which has been a life-long support for them.
Related Activities:	Training as an Extraordinary Minister of Holy Communion is a plus.
Ways to Participate:	A gift of your time, a friendly countenance and conversation skills.
Time/energy commitment:	You could give one hour a month or one hour a week depending on your availability and the needs of the person you visit.
Skills required:	Conversation skills. Trained communion ministers are a plus. Training on visiting the homebound and a background check are mandatory.
Needs of Ministry:	We could use someone to set up food chains. We need at least three more people to be trained in the Visitation Ministry to see to the needs of over 70 parishioners.
Future plans/goals:	To establish a program of continual recruitment and training to address ongoing needs of our parishioners.

Administration and Maintenance

Building & Grounds Committees

One committee for each worship site: Blessed Sacrament, St. Boniface and St. Mary's

Contact:	Molly Hedges, Director of Finance Molly.Hedges@dor.org ; 585-271-7240 ext.112 Fr. John Loncle, Pastor fr.john.loncle@dor.org ; 585-271-7240 ext.119
Description:	Acts as a consultant and resource in matters pertaining to maintenance, improvement, renovation and safety of all parish properties, which for two of our three worship sites includes a church, rectory, convent and school. Primary tasks involve assessing, evaluating, recommending, costing out and assisting with prioritizing any needed projects. Works in conjunction with Maintenance Coordinator and Director of Finance, reports to Pastor and Finance Council. Each worship site has its own committee.
Ways to participate:	Contact Molly or Fr. John
Time/energy commitment:	Variable. At St. Mary's the Committee is scheduled to meet the first Tuesday of the month at 5:30PM, if there are matters to be discussed. At Blessed Sacrament, the Committee meets on an as-needed basis. At St. Boniface, the Committee is still being formed. Individual members working alone or in teams may take on tasks that involve time and effort on specific projects outside of meetings.
Skills required:	Knowledge of buildings, maintenance, HVAC, plumbing, electrical, landscaping, roofing, security or related field.

Collection Counters

Contact:	Molly Hedges, Director of Finance Molly.Hedges@dor.org ; 585-271-7240 ext.112
Description:	Volunteers serve on teams of two-three people which count the Sunday collection and are scheduled on a rotating basis. Opportunities also exist to serve as a substitute to fill in, if available when contacted.
Ways to participate:	Call Molly.
Time/energy commitment:	Rotating schedule of volunteers serve roughly every other week. Counting is usually done on Monday mornings and takes roughly two hours.
Skills required:	Basic math.

Finance Councils

One Council for each worship site: Blessed Sacrament, St. Boniface and St. Mary's

Contact:	Fr. John Loncle, Pastor fr.john.loncle@dor.org ; 585-271-7240 ext.119
Description:	Each of our three worship sites is a separate corporate entity with its own Finance Council overseeing all its financial affairs. Members serve as advisors to the Pastor and have a Diocesan responsibility to be aware of and approve all major financial expenditures, investments, and divestitures. Working with the Director of Finance, they are responsible for budgeting all income statements for the next fiscal year, and then reviewing progress of actual results for both the income statements and balance sheets quarterly. They are also responsible for publishing the financial performance of the parish proper annually to the parishioners. They oversee all Diocesan audits and are responsible for adherence to approved internal controls.
Related activities:	Their activities are confined to quarterly meetings, plus ad hoc meetings or tasks on specific financially oriented projects.
Ways to participate:	Parishioners can contact the Pastor or any Finance Council member, if they have an interest in joining the council.
Time/energy commitment:	The Councils meet regularly on a quarterly basis. Special meetings may be required, if the Council needs to act as part of legal or Diocesan mandated oversight.
Skills required:	Members must have significant experience in financial work which is applicable to our needs.
Needs of Ministry:	They generally need one new member every other year to replace those who leave through term limits or attrition.

Office Volunteer

Once or twice per week

Contact:	Diane Pawlik rblessed@dor.org ; 585-271-7240 ext.115 Kathy Marfione Kathy.marfione@dor.org ; 585-271-7240 ext.132
Description:	Volunteer as a receptionist at the parish office to answer phones and greet visitors at the door. Assist with a variety of tasks and help cover during vacations or times when staff members are away from the office.
Ways to Participate:	Call Diane or Kathy to discuss volunteering.
Time/energy commitment:	3-4 hours per week as available.
Skills required:	Friendly, helpful attitude.
Needs of Ministry:	Answering phone and doors, copy jobs, mailings, small projects that would be very helpful to office staff.

Parish Pastoral Council

Contact:	Fr. John Loncle, Pastor fr.john.loncle@dor.org ; 585-271-7240 ext.119
Description:	The Parish Pastoral Council is combination of members draw from all three worship sites in the Southeast Rochester Catholic Community: Blessed Sacrament, St. Boniface and St. Mary's. The Council works with the Pastor to set and implement goals for the parish and to be the Pastor's eyes and ears, to develop a common vision and purpose, to orchestrate a statement of mission for the parish community and become the reference point for activity in the parish, to provide recommendations for parish priorities, to promote communication understanding and collaboration among parish organizations and between the parish.
Related activities:	Any activity determined by the council, such as special projects or tasks.
Ways to participate:	Typically, through a nomination process or inquiries to the Pastor or current chairperson. Members are selected through a nomination and discernment process each spring. Currently, three members from each worship site serve three-year terms on a rotating basis, such that the term of one member ends each year. This allows for some continuity. One of the two Lay Trustees from each worship site also serves on the Council. Provision is also made for youth (Grade 9-12) to serve a 1-year term by appointment of the pastor. If a youth is interested, they should contact the pastor.
Time/energy commitment:	Parish Council meets in the evening once a month September – June, except December.
Skills required:	Council members must be registered and supporting members of the parish, have a desire for spiritual growth in oneself and the parish, eagerness to participate in parish decisions, willingness to listen, speak openly and honestly, communicating what one has heard and inspire and empower others.
Future plans/goals:	Seek to recruit and retain members who can accurately represent the diversity of people and interests to aid in pastoral planning in increasingly interesting and dynamic times.