

John F. Kennedy Catholic School



4th Grade Handbook

2021-2022

Mrs. Marchezak

This handbook includes information to familiarize you with our classroom procedures. If you are unclear about any of the following information, please feel free to contact me via email, handwritten notes, or a phone call.

rmarchezak@jfkatholic.com

School office - 724-225-1680

OUR CLASSROOM GOALS:

- ★ Responsibility
- ★ Organization
- ★ Independence

ARRIVAL:

- Students may come into the classroom as early as 7:50 a.m.

- After 8:00 a.m. students will be marked tardy

DISMISSAL: 2:45 p.m.

- Car riders will line up alphabetically and proceed to Spruce St. to the designated letter of their last name.

SICK DAYS:

- Call the office by 10:00 a.m. if your child will be out for the day
- Please keep your child at home 24 hours after a fever has broken without the use of medicine
- When absent, please check Google Classroom/Calendar for assignments
- Please refer to the Covid-19 plan found on the JFK School website

ESSENTIAL SUPPLIES:

- Water bottle - fresh one daily
- Pencils
- Crayons
- Glue sticks
- Scissors

★ Please replenish supplies when needed.

NOTES:

- All notes should come directly to the homeroom teacher
- Notes should be brought in for absences, early dismissals, and any change in dismissal procedures
- Money should be brought to school in a marked envelope

HOMEWORK:

- Recorded every day on a weekly “homework sheet”
- Graded for completion

GRADES:

- Reflect test scores, projects, homework, and classwork
- Uploaded onto Option C
- Grading Scale -
 - A 93 - 100
 - B 85 - 92
 - C 75 - 84
 - D 70 - 74
 - Failure - 69/below

RULES:

- Follow directions the first time given
- Keep your hands to yourself
- Be ready for class with proper supplies
- Raise your hand for permission to speak or leave seat
- Practice social distancing
- Wear your mask
- Treat others with respect

DISCIPLINE:

- 2 verbal warnings
- 3rd warning warrants an email or phone call home
- Every day begins on a clean slate

“Let us work together for unity and love.”

