Meeting called at 7:01PM by Sara Horvath

Opening prayer led by Father Bob

PRESENT: Father Bob, Sara Horvath, Michael Bauman, Maria Frank, Larry Hoskins, Kimberli Siglow, Noreen Szymanski, Larry Glendening, Joe Schmidt, Megan Munafo, Toby Riley, Stephen Milanowski, Theresa Rondelli

EXCUSED: Lori Anne Huegel, Charlie LaSata, Michelle Oakes, Angie Seger, Todd Zarotney

GUEST: Tracy Glotzbach

Motion: Noreen Szymanski moved to approve the November 5 minutes, seconded by Michael Bauman. All approved.

Motion: Theresa Rondelli moved to approve the October 17 minutes, seconded by Megan Munafo. All approved.

Motion: Megan Munafo moved to approve the LIQUOR LICENSE for Trivia Night Feb. 23, 2019 6-11:30PM in MPR, SCENE Auction April 26, 2019 5-11:30PM & April 27, 2019 5-11:30PM in Elem Gym, and St. Patrick's Day Dinner March 16, 2019 4-11:30PM in MPR, seconded by Theresa Rondelli. All approved. 9 ayes, 0 nayes.

Motion: Maria Frank moved to approve the RAFFLE LICENSE for SCENE Auction April 26 & 27, 2019, seconded by Michael Bauman. All approved. 9 ayes, 0 nayes.

Larry Hoskins update at the Elementary school:
Teacher Appreciation Fund from SCENE Auction - checks were given to teachers this week
  - Will put “thank you” in SCENE program this year
- Christmas programs on Dec 12 & 13
- Door decorating contest between the classrooms

Joe Schmidt update at the MS/HS:
- Teacher Appreciation Fund from SCENE Auction - checks were given to teachers this week
  - Will put “thank you” in SCENE program this year
- Dec 5 Band Concert and Dinner
- Exam week coming up before break
- Sock Drive - Goal 400 pairs
  - Uggs & slippers can be worn during exams if goal is reached
- Dec 14 Middle School Activity Night

Focus Groups Feedback
- Breakfast went well
- Want to do staff & student feedback sessions next year
- By March/April people should be able to see issues fixed or working on them
- Themes:
  - Communication → Teachers & Parent - possible App
  - Communication of week coming up → Joe does, Larry H. will start
  - Marketing to internal “family” → on website? In new family packets now
  - Teacher talent & turnover
  - Who do I go to?
    - People that answer the phone don’t always know who to direct calls to → matter of time before things get settled
    - FAQs → let everyone know when it’s added to the website
- Perception that small classes are not good in MS/HS but good in elem. → small individual class size is good academically but need bigger whole class
Find Alumnae in college that could come back to give speech during Catholic Schools week→small class size and still succeeding at a big college

Pick out things to incorporate into Capital Campaign Story
Outreach→Dominican Sisters of Mary, Mother of the Eucharist on east side of the state

Brainstorming Sessions

Academics - Megan Munafo

- STEAM rooms
- Faculty/staff development→working with RESA
- Larry H. met with reading specialist→where do we want to be?
  - ELA → most met growth
  - Math → above Diocese % and National %
    Not meeting our students’ growth %
    Looking into getting new math books
- Online textbooks for MS/HS?

Facilities - Larry G. & others working on spreadsheet to prioritize things

- Possible property on Delaware & Union
  - Do they want to get rid of it?
  - Larry G. & Stephen M. to meet with Bob Herrera Dec 17th

Athletics - Master Plan on programming in the works

- Outside of season activities started
  - ie. elementary basketball camps
- Picture in newsletter & Facebook
- Communicate is programs are continuing and/or dropping
  - Maria Frank will help with communications

Continuing quarterly CCEC breakfasts to get feedback from parents

Advancement Director will start after Christmas
Will probably attend January meeting
Close Meeting

Sara Horvath moved to adjourn the meeting at 8:39PM. Kim Siglow seconded. All approved.