CCEC Meeting
January 16, 2019 7:00PM
LMC MSHS Room 226

Meeting called at 7:02PM by Sara Horvath

Opening prayer led by Father Bob

PRESENT: Father Bob, Sara Horvath, Michael Bauman, Maria Frank, Larry Hoskins, Kimberli Siglow, Larry Glendening, Joe Schmidt, Megan Munafo, Toby Riley, Stephen Milanowski, Theresa Rondelli, Charlie LaSata, Todd Zarotney

EXCUSED: Noreen Szymanski, Lori Anne Huegel, Michelle Oakes, Angie Seger

GUESTS: Tracy Glotzbach, Nadia Bucholtz, Sarah Jollay, Elaine Theisen

Motion: Megan Munafo moved to approve the December 4 minutes, seconded by Theresa Rondelli. All approved.

Sarah Jollay introduced the new Advancement Director, Nadia Bucholtz. Kelly Corning will stay on part time to help out.

Motion: Kim Siglow moved to approve the Boys' Varsity Tennis co-op with Bridgman and New Buffalo. Seconded by Michael Bauman. All approved.

Larry Hoskins update at the Elementary school:

- Getting ready to meet with the teachers for mid-year meeting
- Berrien RESA
  - Reading specialist working with Lorie Loebach
  - Observation of teachers
    - Math classes show 100% engagement - challenging/rigorous
    - Reading - teachers are working with students at their ability
Data collection to drive instruction

- NWEA is going well

Joe Schmidt update at the MS/HS:
- Band getting ready for Disney
- Teachers are planning for students not participating in the band trip
- Winterfest is coming up
- NWEA English, math, & science completed - data training for teachers
- Mid-year meetings with teachers
- Berrien RESA coming in February
- New Spanish teacher has been great, more structure to the classes

Catholic Schools Week
- Jan 27 - St. Joseph Parish, Open House at MS/HS
  - Joe and Father Bob will give State of the School
  - HS Band will play their Disney performance
- Feb 3 - The Bishop will celebrate Mass at the Elementary Gym
  - Open House at the Elementary
  - Sara and Larry H will speak
- Sign up for CCEC members - Sara sent out spreadsheet
- Feb 3rd enrollment starts - will have tables set up at Elem Open House
- Mentor families spreading word on activities coming up

School Improvement - Jody Maher
- Accredited 2017 (every 5yrs, next one is 2022-23)
- Todd and Megan are on the committee from the CCEC
- Goals set in October
- They will update scores when goals are met with evidence
- Staff retreat planning
New focus is on 4 pillars, short-term and long-term plans. Finance committee still meeting.

Academics - Megan Munafo
- Working on 3 areas
  - Students below & students above average
  - Digital curriculum - working with Diocese
  - Professional Development
    - Work with RESA
    - HS teachers AP training
    - Data driven instruction
- STEAM Lab at Elementary & MS/HS

Athletics - Toby Riley
- Met last week to identify all sports
- Concentrate on Elementary to play sports and continue in MS/HS
  - Just basketball and soccer
  - Bring back wrestling? Rocket football?
- More school spirit
  - Elementary playing in more halftimes at HS games
  - Home fields
  - camps
- Flier for every sport
- Coach for girls’ golf
- Need more JV programs

Facilities - Stephen Milanowski
- Work with Toby
  - What we have and what we need
  - Looking at different properties
- Ice dam work at Elem
- Roof needs to be redone at Elem
- Elem library needs new air conditioning unit
- MS/HS gym needs an uplift
  - Replaced lights
  - Needs paint
  - Add air conditioning
  - New piping for boiler or add air conditioning and forced air
- 2 classrooms
- Storage facility
- Elem MPS needs air conditioning
- Improvement at the MS/HS is part of the master plan

Finance - Michael Bauman
- Noreen, Joe Giannola, Larry G., Theresa
- Transformed budget process - more structured
- Plan for next year’s budget
- Eventually will get 3-5 yrs out
- Will work with the Advancement Director
- Meeting every other week
- Planning process is way ahead of where we have been in the past
- Financial assistance - taking new approach

Faith - incorporate into pillars
  - More students involved at weekend Masses

Open Discussions:
- LMCSF on board with CCEC
- Introduction of Nadia at the open houses
- LMCSF needs timeline for STEAM rooms

Close Meeting - 8:26PM

Charlie LaSata moved to adjourn the meeting at 9:01PM. Theresa Rondelli seconded. All approved.