

CATHOLIC COMMUNITY EDUCATION COMMISSION

TUITION REFUND POLICY

To facilitate sound budget practices, there will be absolutely no refunds of tuition, withdrawal or dismissal, granted to any family enrolled in the school. Except for students moving out of the service area of LMC, the obligation to pay fees and tuition remains unconditional. Prorated tuition will be refunded to those families moving out of the service area (within 50 miles of 915 Pleasant Street, St. Joseph, MI) upon receipt of new school's request for transfer of student's records form.

Enrollment Withdrawal Fee of \$200 per student up to a maximum of \$600 per family will be assessed.

In adherence of this policy, all families who have enrolled online have electronically signed the contract for this obligation.