



Nourishing the Human Spirit – Mind, Body and Soul – Through Jesus Christ

Phase 1- 3 Virtual/Distance Learning

Times may vary slightly with individual classrooms, concepts/skills, and content.

PREK

- Small groups for literacy/math (approx. 3 students) meet 2x/week for 15-20 mins.
- Whole group meets at least 1x/week for 20 mins.
- Circle time (e.g., science experiments/social studies) (pre-recorded).
- One-on-one for students with special needs/accommodations or ELL on an as needed basis.
- Minimum # of meeting connections per week – 3.

K-2

- Whole group meets 5 days (10-15 mins.).
- Small groups meet for reading 3x/week (e.g. Mon/Wed/Fri, 20 mins.).
- Small groups meet for math 2x/week (e.g. Tues/Th, 20 mins.).
- Special needs/accommodations or ELL meet one-on-one as needed.
- Minimum number of meeting connections per week – 10.

3-5

- Whole group meets, 2x/day, 5 days (10 mins. in the morning to preview the day/10-15 mins. after lunch to refocus).
- 3 sessions of math per week (20 mins. each) (variety of methods).
- 2 sessions of literacy per week (20 mins. each) (variety of methods)
- Science/Soc Studies taught in 2-week units, inquiry/project-based.
- Specials-designate a day for each special/specials teachers may attend whole group meetings when applicable/necessary.
- Minimum # of meeting connections per week – 15.



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Tech/Devices

- Lake Michigan Catholic Elementary School will provide Chromebooks to each of their students to ensure there is not a gap in the technology and availability to access instruction.
- The school will also provide technical support for any family having issues with school devices.

Attendance Policy

- Teachers are required to take session attendance at the in-person virtual meeting. Teachers will be asked to follow up with parents/guardians of those students with attendance issues.
- Parents should reach out first to the teacher if there is a concern or issue with the scheduled time. If the issue continues, parents/teachers are asked to then reach out to the administration.

Grading and Accountability

- Grading will be maintained whether we are virtual or onsite.
- Late work policy will allow for flexibility in times of difficulty.
- Failures should be rare and will only occur if all efforts to help have been exhausted.
- Expectations will be clear for both students and families.
- Specials will be required for all students unless there are other issues that prevent the student from completing the work.

Assessments (Summative)

PreK-3rd Grade

- Literacy assessments should be 1-1
- Math/Science/Social Studies may be assessed in small groups or individually.
- Project-based assessments may be assessed in small groups or individually.

4th-5th Grade

- All subjects may be assessed in small groups or individually.
- Project-based assessments may be assessed in small groups or individually.



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Posting/Collecting Assignments

- Lake Michigan Catholic Elementary School will be using Google Classroom as the online foundation for the distribution of information for students.
- Teachers will set clear expectations for students and parents on posting and collecting assignments.

Virtual Enrichment

- Teachers will provide additional resources for student enrichment. The enrichment programs will allow our students to continue to be pushed to the best of their abilities.

Social-Emotional Learning/LMC Community Health Support

PreK-1

- Daily mood check-in (Pictorial Depiction)

2nd-5th Grade

- Daily mood check-in (Google Form, Google Meeting, etc.)
- Teachers will share data/information with the school social worker to assist follow-ups

PreK-5th Grade

- Teachers will use age-appropriate books/stories in lessons with students to help younger students articulate their emotional well-being.
- Communicate Social/Emotional Learning to parents in level groups.
- Continue communication with families to keep them up-to-date on additional resources.