







St. Mary's Assumption School Infection Prevention Plan



	LEVEL 1 STANDARD PRECAUTIONS 	LEVEL 2 ELEVATED PRECAUTIONS 	LEVEL 3 GRADE LEVEL GROUPING 	LEVEL 4 HOMEROOM GROUPING 	LEVEL 5 STAGGERED SCHEDULE 	LEVEL 6 VIRTUAL/DISTANCE LEARNING 
Criteria	Normal/Low Risk of Infections	Moderate risk of infections, flu season, small outbreaks.	Heightened risk of infections, flu season, medium outbreaks.	Heightened risk of infections, flu season, multiple outbreaks.	Government mandated capacity limits.	Government mandated campus closure
Arrival & Dismissal	Loop = Car Riders Front Gate = Private Bus	Level 1 + Touch free temperature check at arrival.	Level 2 + may require face masks in hallways to classrooms.	Same as Level 3	Same as Level 3	School Campus is temporarily closed.
Classroom Procedures	Classroom & bathroom hard surfaces will be sanitized multiple times a day. Hand sanitizer in classrooms, outside of class doors, bathrooms & common areas.	Increased sanitation. Desks may be distanced. Water fountains may be turned off. No shared supplies. "Clean In, Clean Out" enforced.	Level 2 + students use designated bathrooms. Grade levels operate as a "family" to avoid transmission.	Level 3 + additional sanitation measures. Homerooms operate as a "family" to avoid transmission.	Level 4 + maximum sanitation throughout campus and between staggered schedule groups.	School Campus is temporarily closed.
Instructional Traffic & Ancillary Classes	6-8 th Grades change classes. Ancillary classrooms are open. Hard surfaces will be sanitized between classes.	6-8 th TEACHERS may change classrooms. Ancillary classrooms are open with heightened sanitation protocols.	Level 2 + Ancillary teachers instruct in contained classrooms, outdoors or in alternative locations. Ancillary teachers may be required to wear a mask.	Same as Level 3	Follow staggered schedule. School divided into 2 groups – attend on alternate day schedule.	School Campus is temporarily closed.
Cafeteria	Hand sanitation at entrance and exit. Hard surfaces will be sanitized between students.	Level 1 + increased sanitation. Distancing if possible. Shield dividers on tables.	Level 1 + students will eat by grade level in cafeteria. Shield dividers on tables.	Students will eat by their homeroom in classrooms, outdoors or alternative areas.	Level 5 Cafeteria Schedule Shield dividers on tables.	School Campus is temporarily closed.
Recess	Hand sanitation at entrances and exits.	Level 1 + sports equipment will be sanitized.	Level 2 + designated play areas & equipment by grade level.	Level 2 + designated play areas & equipment by homeroom.	Short recesses and "Brain Breaks" will be incorporated.	School Campus is temporarily closed.
Mass & Multi-Grade Gatherings	Hand sanitation required upon entry and exit.	Level 1 + possibility that Mass is temporarily closed to visitors to allow distancing.	Live stream mass or rotating grade level Mass schedule. No multi-grade gatherings.	Live stream mass or rotating grade level Mass schedule. No multi-grade gatherings.	Same as Level 4	School Campus is temporarily closed.
Volunteers & Visitors	Allowed with normal office check-in.	Level 1 + temperature check at office.	Level 2 + may be required to wear a mask.	Level 2 + may be required to wear a face mask.	Level 2 + may be required to wear a face mask.	School Campus is temporarily closed.



St. Mary's Assumption School

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Infection Prevention Plan for Fall 2020

June 2020

This document serves as a supplemental guide to St. Mary's Assumption School's Handbook. The purpose of this guide is to outline the modifications of St. Mary's Assumption School's plan to return to school. The administration recognizes and accepts the challenge of finding ways to continue serving students, both spiritually and academically, even during times of disruption.

Since St. Mary's Assumption School was shut down in mid-March, the administration, faculty, and staff have been adjusting to the unique challenges of COVID-19. Regardless of uncertainty caused by COVID-19, **SMS will reopen on July 27, 2020**. Reopening SMS will require coordination, communication, and flexibility among all parties.

Coordination: Our top priority is the health and safety of our students and school personnel. Our return to campus will be guided by information from public health officials.

Communication: Reopening will require diligent communication between the school, our students, and our parents. We will continue to use email, text alerts, and various social media outlets to ensure that parents are confident and aware of the measures put in place. Please download our APP. Parents will be required to utilize **RenWeb** in all classes for assignments.

Flexibility: We recognize the need to be flexible with our rules and regulations that govern attendance, daily instruction, and assessments. RenWeb will be the primary source of communication for lessons, assignments, and anything else. Please set up your account from Day 1 and use it daily!

In our preparations for reopening school in July, we have considered plans for three different scenarios:

1. All students are attending school in person with different levels of precaution.(see guide)
2. Some students in physical building (staggered schedule—Level 5)
3. All students are virtual (Level 6)

All Students in Physical Building

Students will return to school with modifications and levels of precautions recommended by public health officials

- Practicing Prevention
 - SMS will use social media and email to inform parents, students, and staff of COVID-19 symptoms, preventative measures, good hygiene, and school specific protocols.
 - School will provide hand soap, paper towels
 - Signage will be posted in classrooms, hallways, and entrances to communicate how to stop the spread.
 - Classrooms and surfaces that are touched often will be cleaned throughout the day.

- Water fountains will be bottle filling stations. Students are encouraged to bring their own LABELED water bottles.
 - Students are encouraged to bring hand sanitizer and **face masks** from home.
 - 5th-8th grade students may be required to wear masks.(depending on concern level)
 - Staff will be encouraged to wear face masks if close group contact is necessary.
 - Switching from tables to individual desks in Pre-K and K to allow for social distancing.
- Entering School Buildings
 - Temperature screenings will be administered to all students and faculty when entering the building.(According to Levels)
 - An isolation room has been established for students/staff who feel ill or experience symptoms while at school. Students and staff with a temperature of 100.4 will be isolated and sent home and not allowed to return until cleared by a doctor.
 - All visitors/volunteers are required to check in through the front office. Visitors and volunteers will be medically screened when entering the school.
 - Morning drop off – The goal with morning drop off procedure is to eliminate unnecessary congregations of students and staff. Students’ temperature may be checked as necessary.
 - Lunch
 - Social distancing protocols will be practiced, to the greatest extent possible. Table shields will be installed.
 - Hand sanitizer and hand washing stations will be available for staff and students.
 - Conducting Large Group Gatherings
 - We will use a staggered schedule for large group gatherings (MASS) according to levels.

Some Students in Physical Building (staggered schedule) LEVEL 5

- If we are limited to a certain number of students allowed on campus, we will execute a staggered schedule.
 - The staggered schedule will divide the student body into 2 groups.
 - **Group 1** will attend on Monday and Wednesday
 - **Group 2** will attend on Tuesday and Thursday
 - Groups will alternate Fridays
 - Groups to be determined later.

Week 1				
Monday	Tuesday	Wednesday	Thursday	Friday
Group 1		Group 1		Group 1
	Group 2		Group 2	
Week 2				
Monday	Tuesday	Wednesday	Thursday	Friday
Group 1		Group 1		
	Group 2		Group 2	Group 2

All Students Virtual

Plans for virtual learning are created for a potential localized 14 to 28 day rolling closure triggered by new outbreaks.

Principles of Distance Learning

1. **Establish and maintain regular interaction**
 - To ensure quality instruction, verify performance and participation, teachers will keep in contact with students on a regular basis.

2. **Create opportunities for student centered learning**
 - In distance learning, the role of the teacher is a facilitator.
 - Students are encouraged to interact and collaborate with the teachers and peers in order to understand content and create their conclusions.
3. **Create opportunities that have practical real-world applications**
 - Activities should be based on tasks that students would have to perform outside the classroom.
 - Students should have chances to enhance their knowledge about real world through critical thinking and reasoning skills.
4. **Provide support for each student's learning process and autonomy**
 - Lessons will provide content and assessments that respect and accommodate the different needs and learning styles of each student.
5. **Ensure all course content is readily and easily accessible to all students**
 - Content and assessments should be user friendly in terms of technology and provide alternate means of access to the course material should there be problems with the iReady etc.

Expectations for Virtual Learning:

1. Teachers post lessons through via RenWeb. Lessons will include due dates, points assigned to each assignment, and a rubric.
2. Students complete assignments and turn them in through Google, iReady, or whatever is appropriate.
3. Schedule may include face-to-face meetings with each teacher, if appropriate.
4. **Students are expected to attend in person meetings hosted by each teacher.**
5. Daily assessments will be given to award attendance in classes.
6. Teachers will be available during normal school hours to answer questions by email.
7. Lessons and assignments will be MANDATORY, and graded. Not optional!
8. 45 Wifi locations will be available throughout the parish for downloading and uploading data. (locations to be announced at a later date)

Students Occasionally Virtual (For ill-students/teachers)

- Accommodations will be made for teachers, administrators, school staff, and students who may be at heightened risk from COVID-19 due to their age or other health conditions.
- Lessons will be sent through Renweb for students who are not able to attend in-person classes.
- Communication of absence is necessary, and students will be responsible for all missed lectures, lessons and assignments in a timely manner. (Don't wait until you get back to school to get assignments.)



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Every student has access to a device. All coursework will be available on Google Classroom, i-Ready, and Renweb.



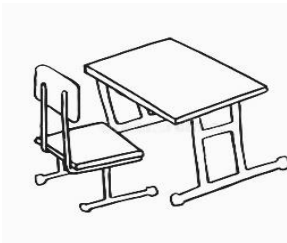
Teacher Training on Google Classroom and how to approach Virtual Learning.



Hand sanitizer stations will be added outside of every classroom, bathroom and common area. They will also be located at all entrances and high traffic areas.



Touch-free thermometers were purchased for all classrooms.



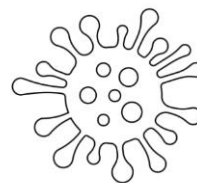
Individual desks for all students to help with social distancing.



We have increased our budget for sanitation supplies.



Signage will be displayed to remind students to wash and sanitize their hands. Health class in the 1st 9 weeks will include more emphasis on the importance of good hygiene techniques.



We are making a designated area for sick children waiting to be picked up.

HOW CAN SMS FAMILIES HELP THIS SUMMER?



Encourage good hygiene by teaching kids the proper way to wash your hands.



Purchase any water bottle to use with filtered bottle filling stations. Don't forget to label it!



Purchase a few cloth or disposable facemasks in case they will be required.



Stay connected through texts, emails, and Facebook posts regarding infection levels and other important news. Also, download the SMS App!