

Return to Learning Plan 2021-2022



This document represents the current guidance from the Diocese, NJ DOE, and CDC. We will continue to provide updates regarding any changes to our plan.

The School Day

Morning Drop Off/Afternoon Pick Up

- Students will enter the building between 8:00-8:10, with homeroom beginning at 8:10. Each class will have an assigned entrance door.
Main entrance: K, 1, 2, 3
Parking lot stairwell door: PK, 4, 5, 6, 7, 8
- Classes will be dismissed at 3:00 by the homeroom teacher. Each homeroom will have a designated dismissal area. Teachers must see the adult picking up each student. After care children will be escorted to the gym.
- The main parking lot will be closed for morning drop off and afternoon pickup. Please use the lot area behind the church for parking. If you are using New Street, please only park or pull over on the school side of the street. Children should exit the car on the sidewalk side of the street.

Before/After Care:

- Before care is available from 7:00-8:00am each day. After care will be from 3:00-6:00pm.
- Students will be in the gym, distanced at 3 feet at the tables.
- Drop off for before care and pick up from after care will be from the gym doors on Jefferson Street.

School Schedule:

- The school day will run from 8:10-3:00, with 7 45-min periods plus a lunch/recess. There will be a designated snack time each morning. (See section called HSS Daily Schedule.)

Lunch:

- Lunch and recess will be split with PK-Grade 3 having recess first and Grades 4-8 having lunch first. There is a built-in 10 min disinfecting time in between for the cafeteria tables to be cleaned.
- Students will be eating lunch in the cafeteria. Each table will be divided down the middle, with students sitting every other seat. There will be single-use utensils/dishes for school lunch. Sharing of food is discouraged. Students will sit at an assigned table for the class. Outdoor recess will be mixed with other classes. Indoor recess will be in the classroom.

Health and Safety Protocols

Masks:

- Students, staff, and visitors must wear masks indoors according to Governor Murphy's NJ State Mandate 251 ([click here for link](#)). This is for all vaccinated and unvaccinated individuals. Masks will not be worn indoors during snack/lunch, instrumental music lessons, and high-intensity indoor gym activity.
- Medical exemptions must come from a documented medical condition as confirmed by the child's pediatrician. The Diocese requires a form (available upon request from the HSS office) to be filled out by the pediatrician and submitted for approval. Individuals with mask exemptions will wear a clear plastic face shield indoors.
- Masks will not be worn outdoors, unless the circumstances deem them necessary. Outdoor recess, gym classes, and mask breaks will be mask free, unless the individual prefers to wear one.

Distancing:

- Classroom desks are a minimum of 3 ft. apart, facing the same direction, though maintaining a distance of at least three feet may not be possible in all circumstances.
- Classes will be cohorted as homerooms, with the exception of language arts, math, and small group pull-out classes. Any shared spaces will be disinfected between classes, with desks being wiped down.
- Bathrooms will be limited to 2 students at a time. Students waiting will distance in the hallway.
- Desk shields available by written parent request. Otherwise, shields will not be used unless the risk level elevates in the community.

Hygiene:

- Students and staff will use hand sanitizer whenever entering or leaving the classroom, as well as when using shared supplies.
- Proper hand washing reminders will be posted in the restrooms.
- Desks in multi-use classrooms will be wiped down between student use.

Cleaning:

- Classrooms will be fogged nightly to disinfect all surfaces.
- High use areas, such as stairwells (railings) and hallways (doorknobs), will be wiped down daily.

Airflow:

- At least one window will remain open, as well as the classroom door, to maintain proper circulation.
- Each classroom has an individual AC unit, with filter, that will remain on for cooling or as a fan to maintain airflow.

Drills:

- NJ law requires one fire drill and one safety drill each month. Safety drills include active shooter/lockdown, shelter in place, bomb threat, communications, and evacuation drills. Drills will be held under the guidance and recommendations of the Diocese and NJ School Safety offices.

COVID Specific Protocols

Screening:

- Parents are asked to monitor their child at home for any symptoms of COVID (see section COVID Compatible Symptoms). Children should be kept home if sick. Absences, with symptoms, should be reported to the main office.
- Staff and visitors should also monitor for signs of illness and not enter the building when ill.
- Temperatures may be checked upon entry to the school building.

Symptoms During School:

- If a student, staff member, or visitor exhibits COVID symptoms during the school day, the individual will be isolated from others until able to be picked up. Classrooms and the nurse's office will be disinfected. Other students in need of the nurse will use a separate location until the room has been sanitized.

COVID Compatible Symptoms:

- If an individual exhibits at least TWO of the following symptoms, they should be excluded from school:
chills/shivers, muscle aches, headache, sore throat, nausea/vomiting, diarrhea, fatigue, congestion, or runny nose.
- If an individual exhibits ONE of the following symptoms, they should be excluded from school:
fever, cough, shortness of breath, difficulty breathing, new loss of taste and/or smell
- For students with a chronic illness, only new symptoms or the worsening of baseline symptoms are a cause for exclusion.

Testing / Exclusion from School:

- Individuals with COVID compatible symptoms who are not tested or those who have tested positive must stay home at least 10 days after positive test and at least 24 hours after resolution of fever. If untested, individuals must stay home for 10 days from symptom onset and at least 24 hours after resolution of onset.
- Asymptomatic individuals who have tested positive for COVID must also stay home for 10 days following the positive test.
- If symptomatic, yet test positive for an alternate illness such as strep or influenza, individuals may return to school based on the timeframe of the illness.
- Individuals who have been tested must remain home from school until the test result.

Close Contacts:

- A close contact is defined as being within 6 feet of someone with suspected or known COVID for more than 15 minutes during a 24 hour period. If this cannot be determined, a whole group may be considered exposed.

★ **In the K-12 indoor classroom, students who were within 3-6 feet of an infected student where both the infected student and the exposed student(s) correctly and consistently wore well-fitting masks the entire time are excluded from being named close contacts. This does not apply to any adult in the indoor classroom.**

If identified as a close contact of a COVID positive exposure, there are different scenarios depending on vaccination status and the presence of symptoms:

- Vaccinated Individuals with No COVID Symptoms- Do not need to quarantine or be tested following an exposure, but should monitor their symptoms for 14 days.
- Vaccinated Individuals Experiencing COVID Symptoms- Should isolate and be tested for COVID. If positive, follow exclusion guidelines above.
- Unvaccinated Individuals- If community transmission is HIGH (orange), close contacts will be excluded from school for 14 days. If community transmission level is MODERATE?LOW (yellow/green), close contacts will be excluded from school for 10 days OR 7 days with negative test collected at 5-7 days).

Vaccination Status:

- If a student, staff member, or volunteer is fully vaccinated, they should provide the school with a copy of his/her vaccination card to keep on record. This will help to determine who may be considered a close contact or how to proceed in the event of an exposure.
- In order to volunteer, adults must be fully vaccinated or show proof of weekly testing. Proof of vaccination or test result is required.

Quarantine Virtual Learning:

- Virtual learning is not being offered as a full time option for the 2021-2022 school year, nor is it offered for regular sick days, vacation days, or other non-COVID related reasons.
- If a student tests positive for COVID, the student, parent, and school will work out a plan for the student to maintain their learning during the quarantine period via Google Classroom assignments.
- If a student is named a close contact of a COVID positive exposure, the student, parent, and school will work out a plan for the student to maintain their learning during the quarantine period via Google Classroom assignments.
- If a student is awaiting a test, he/she will be given the work via teacher/Google classroom to complete, until a test result is received.

Holy Spirit School Daily Schedule

8:00-8:10	Students enter the building	
8:10-8:30	Homeroom	
8:30-9:15	Period 1	**Grades PK-3 do not follow same period schedule
9:15-10:00	Period 2	
10:00-10:10	Snack	
10:10-10:55	Period 3	
10:55-11:40	Period 4	

LUNCH/RECESS

	11:50-12:10	Grades K-3 Recess / Grades 4-8 Lunch
	12:10-12:30	Grades 4-8 Recess
	12:20-12:40	Grades K-3 Lunch (Go to classroom at 12:10 to get lunch and get to cafeteria while it is being disinfected from first lunch.)
12:35-1:20	Period 5	
1:20-2:05	Period 6	
2:05-2:50	Period 7	
2:50-3:00	Homeroom	
3:00	Dismissal	

