

## School Advisory Committee Meeting Minutes

July 23, 2020 - 6:00 pm -7:30 pm

*“St. Mary of the Immaculate Conception School: Forming disciples of Jesus Christ through quality Catholic Education.”*

### Current Board Members

Last Name	First Name	Term Expires	Term #	Current Position	Last Name	First Name	Term Expires	Current Position
Griesbach	John	6/30/21	2nd	Co-Chair	Schmidt	Phil	6/30/21	Trustee
Gassner	Leah	6/30/20	1st	Secretary	*Collar	Julie	6/30/21	Trustee
*Wenninger	Cathy	6/30/19	1st		Warden	Fr. Michael		Pastor
McHugh	Tiffany	6/30/20	1st	Chair	Fuller	Deb		Staff
McCarthy	Rachel	6/30/20	1st		*Gietman	Luke		Staff
Moore	Todd	6/30/21	2nd		*Tate	Barbara		Staff
Reynebeau	Matt	6/30/21	1st					
Simonds	Amber	6/30/21	1st					

\*indicated absence of board member

Agenda Item	Facilitator	Notes	Time
<b>Call to Order &amp; Opening Prayer</b>	Tiffany	<ul style="list-style-type: none"> <li>● <b>Our Father</b></li> </ul>	1 min.
<b>Review Meeting Norms</b>	Tiffany	<ul style="list-style-type: none"> <li>● Start on time/end on time</li> <li>● Be open and honest</li> <li>● Respect the ideas, thoughts and opinions of others</li> <li>● Model good character</li> <li>● Stay on task</li> <li>● Know when to hold off on a decision</li> <li>● State confidentiality and respect that request</li> </ul>	1 min.
<b>Review and Approval of Minutes</b>	Tiffany	<p>Motion to approve by John G seconded by Matt R</p> <p>Approved by consensus.</p>	1 min.

<p><b>Review Reports</b></p> <ul style="list-style-type: none"> <li>● <b>Faith Formation</b></li> <li>● <b>Principal's Report</b></li> <li>● <b>Pastoral Report</b></li> </ul>	<p>Luke</p> <p>Deb</p> <p>Fr. Michael</p>	<ul style="list-style-type: none"> <li>● Nothing to report</li> <li>● Science teacher hired</li> <li>● Will be following Diocese recommendations for COVID planning and follow county assessments on where we are related to risk. Currently outagamie county is rated at a median risk related to spread of COVID 19</li> <li>● Lights ordered to be replaced and roofing replacement is in process</li> <li>● Walls needing to be placed and a door to isolate students if developing symptoms while at school to wait for transportation home and to monitor until guardian arrival. Plan to have them up prior to start of school.</li> </ul>	<p>10 min.</p>
<p><b>Standing Committee Reports</b></p> <ul style="list-style-type: none"> <li>● <b>Marketing Committee</b></li> <li>● <b>PTO</b></li> </ul>	<p>Rachel</p> <p>Cathy</p>	<ul style="list-style-type: none"> <li>● Nothing new to report, did not meet last month due to pandemic</li> <li>● Will be attempting to do meet and greet with park dates this summer. Will plan to communicate dates by Facebook and email as well as personally contact new families to invite them to come and meet other students. Next park date August 17<sup>th</sup>.</li> </ul>	<p>10 min.</p>

<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• <b>Planning for next year</b></li> </ul>		<ul style="list-style-type: none"> <li>• Reopening Committee consisted of 3 Rns, 4 parents and 3 teachers. Met in July and created a proposed plan in compliance with the Green Bay Diocese (GBD) on how to open school safely during the COVID pandemic.</li> <li>• Governor Evers mandate for masking in public was made so communication was revised and sent out to parents with approved policy for returning to school safely in accordance to the GBD recommendations.</li> </ul>	
<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>• <b>Review Action Items for next meeting</b></li> <li>• <b>Closing Prayer</b></li> </ul>	<p>Tiffany</p> <p>Fr. Michael</p>	<ul style="list-style-type: none"> <li>• Next Meeting: August 18th @ 6:45 pm in the School Lounge</li> <li>• Glory Be</li> </ul>	