

3-13-2020

Dear Families,

One great strength of the Holy Family Community is our ability, at both the staff and family level, to pull together to help and support one another. No doubt, this core value will be put to the test in the “Pandemic” days ahead!

In the language of Pandemics Planning, our school is currently in a stage of **limiting and postponing** events and activities.

Importantly, our staff is currently deeply involved in the effective planning for the next stage, which is **school closure**.

Please know that **no school closure is yet required** and we will continue to operate until directed to do otherwise by public offices. As of this email, school will be in session on Monday 3/16/20.

However, because this reality may change quickly our staff is proactively preparing for the next level, **school closure**. Because Monday is 72 hours into the future and because matters are changing very rapidly (schools in several states have now closed, PA may soon follow) we are taking the following steps.

At the close of day today day students in all grades will bring home core materials (books, work, workbooks and **computers where appropriate*****). **If schools are open on Monday** students will need to carry those materials back to school on Monday. Please understand that this minimal hardship is being implemented as a best effort to navigate the unknown but rapidly changing future of the virus spread.

How will learning continue if school is closed?

We have worked and will continue to work/plan to provide each grade level with age appropriate lessons, projects and assignments and our vehicle/method for delivering this information will be to utilize two main avenues: **Individual Classroom Teacher Websites and Individual Teacher School Emails**.

If a school closure is announced you will receive notification from our **OptionC email system**. Shortly after, depending on timing, each classroom teacher’s website will be updated and you will begin to receive instructions via email from your classroom teacher integrated with their individual classroom websites.

Once closure commences, our staff expects to have daily updated grade level work expectations and communicate via email with families/students guiding, directing and responding.

It is important to know that material sent home may *not be utilized immediately*, please work with your child to simply follow daily updates via teacher directions.

Thank you for your ongoing support during this rapidly evolving event.

Together we are prayerful for everyone’s safety and well-being.

Sincerely,
Charles Hughes
Principal

*****Connecting a Chromebook to Your Home WiFi**

Holy Family owns four different Chromebook models with slight variations from one model to another. We believe these instructions will assist in securing connectivity.

When starting a Chromebook in a new location, there is no WiFi for it to “remember”. The initial screen should show a list of available WiFi’s. Choose your WiFi and enter the password. You should then be prompted for your child’s email address and password.

In some cases, you may have to click on an icon in the lower right corner that looks like a triangle with a rounded top. Then click on the drop arrow below and to the right of a similar looking icon in the Window that opens. This will show the available WiFi’s. Click on your WiFi and enter its password.