

Minutes of July 3 2018, CSGK Board Meeting

Due to lack of agenda items requiring action, the June 22, 2018 CSGK Board meeting was cancelled.

On July 3, 2018, the following motions were presented electronically to the Board for consideration.

Motion 1 - Ellen Brown has made a motion and Tim Harding has seconded the motion to approve Custom Concrete Concepts, LLC for demolition and concrete work and approve Ace Parking Lot Striping, Inc. for re-striping of Phase IIIB of the Community Anchor project. The plans are attached as is a summary of the bids. The entire project will be paid for with Legacy funds. The St A LAC and CSGK Finance Committees have approved this. If the CSGK Board approves, this will go to Please Advise Committee for approval. Once all approvals are received Andra is hoping to get on the contractor's calendars for work to be completed in August.

Motion 2 - Ellen Brown has made a motion and Tim Harding has seconded the motion to approve adding Ed Clifford as a member of the St Monica LAC.

The following Board members voted on both of these motions: Msgrs Hazard and Osborn, Fathers Hyman and Schmidt, R Basler, E Brown, S Clyne, T Harding, M Ogrin, and M Romstadt. Both motions passed.

Principal Reports

Hackett Catholic Prep Principal Report—NO REPORT

Administrative Position: Hackett Catholic Prep Principal

Administrator: Brian Kosmerick

Month Report: August

St. Augustine Principal Report

Administrative Position: St. Augustine Principal

Administrator: Andra Zommers

Month Report: August (through September 6)

Brief summary of meeting/activities since last report:

Faith:

- 1 teacher completed her Level I Catechesis of the Good Shepherd training. We continue to offer Levels I, II and III atrium to grades Pre – 6.
- Teachers and staff attended their annual retreat August 15 at the Bird Sanctuary. The focus was on Pope Francis' exhortation, "Gaudete et exultate". This was a great springboard for this year's school-wide theme, "Our call to holiness".
- We welcome Trevor Scoles to the Middle School team. Trevor has taught Theology at HCP and now teaches 3 hours of MS Theology at St. A.
- We celebrated the feast of our patron, St. Augustine, throughout the school on August 28. The day began with a school Mass celebrated by Monsignor Osborn.

Knowledge:

- 7 teachers participated in curriculum work through the Office of Schools during the months of June and July. St. A had teachers serving on all 4 committees. 5 of the 7 teachers served on multiple curriculum committees.
- All teachers attended a safety training with Compliance One, who updated our Emergency Response Plan.

- All teachers attended a refresher session on Positive Behavior Intervention with Courtney Eiseler-Ward.
- All teachers attended the diocesan professional development day August 20. The day was spent unpacking the elements of Marzano’s teacher growth program. Teachers this year will focus on the 3 elements of effective planning.
- St. A hosted Meet the Teacher on Sunday, August 19 and a Parent Information Night Wednesday, September 5.
- We welcome Amanda Jenrich to our MS team. Amanda has taught ELA at HCP and this year teaches 2 hours of ELA in our MS.
- We have new non-core teachers through PPS: Abby Rickert, music; Tamara Schoonbeck, art; Karen White, Spanish.
- School Improvement Team met August 29 to set goals for the year. We will focus on supporting parents as the primary educators in the faith (4.2, 4.3, 4.4), on implementing our communications plan with a goal of retaining current students and recruiting new students (13.1, 13.2), focusing on standards in all subject areas, teaching to standards with fidelity and identifying individual student needs through attention to formative and summative assessments (7.1, 7.9) and tracking and sharing the ways in which we support the social emotional needs of our students (9.2).

Stewardship:

- Atlas Electric completed work on lighting upgrades in June. That was followed by dropped ceilings being installed in the ‘north wing’.
- Work on Phase IIIB, the final phase of the Community Anchor Project, began August 20. This last phase includes pulling asphalt away from school and rectory buildings, adding sidewalks and landscaping, and re-configuring parking.
- The Legacy Celebration Golf Outing June 15 was a great event. We hosted 102 golfers and netted \$26,000+. Planning has begun for the Legacy Celebration Dinner on November 9.

St. Monica Principal Report – NO REPORT

Administrative Position: St. Monica Principal

Administrator: Becky Reits

Month Report: August

Local Advisory Council Reports

Hackett Catholic Prep LAC Representative —NO REPORT

Administrative Position: Hackett Catholic Prep LAC Representative

Administrator: Tim Harding

Month Report: August

St. Augustine LAC Representative —NO REPORT

Administrative Position: St. Augustine LAC Representative

Administrator: Ellen Brown

Month Report: August

St. Monica LAC Representative —NO REPORT

Administrative Position: St. Monica LAC Representative

Administrator: Sue Clyne

Month Report: August

Committee and Staff Reports

Advancement Review

Mission and Catholic Identity:

Over the summer, Nina Laney and CSGK staff have been working with a committee of parents and administrators from each school to form a comprehensive marketing and enrollment plan, detailing the outreach work that each school, and CSGK as a whole, will take on. The committee has met twice, and will gather again in September to review the plan.

The CSGK tailgate at the HCP Homecoming game will be held on Friday, September 21 before the football game. All CSGK families, along with alumni and parishioners, are invited to attend. We hope to see you there! We are collaborating with the new middle school youth group, who will be gathering middle school students for their own celebration within the tailgate.

School Funding:

Through the end of August 2018, we have raised \$30,364.44 for CSGK and \$43,925.33 toward endowed funds. The annual fund is 4% to its unrestricted goal.

Solicitations will begin in September with faculty and staff, followed by alumni, parents, and friends in November.

A summary of 2017-2018 fundraising will be distributed at the meeting.

- Overall, CSGK raised \$624,681.58.
 - The previous year we raised \$657,283.10; this included a \$110,000.00 estate gift.
- CSGK received \$147,346.67 in unrestricted funds, which fell just short of our goal of \$150,000. We followed up with certain donors this summer to understand their decision not to renew their annual fund gift.
- Funds endowed through the Kalamazoo Regional Catholic Schools Foundation (KRCSF) distributed \$200,000.00 to CSGK this past fiscal year: the first time we have reached that number.
- We also saw gifts to endowed funds nearly triple from the year before, to \$29,025.62.
- The 2018 HCP Shamrock Celebration raised \$147,724.98. The 2017 St. A Legacy Celebration (including both the spring golf outing and the fall auction) raised \$78,510.44. The 2018 St. Monica Diamond Jubilee raised \$52,782.53.

KRCSF is off to a strong start this fiscal year:

- Over the summer, the Mary K. Carr Memorial Fund for the Arts was formally endowed, with over \$40,000 invested to produce \$2,000+ annually to support scholarships and program support for the arts at Hackett Catholic Prep.
- KRCSF also took over management of the Wheeler Fund, transferred from the Diocese at the request of Mr. Dick Wheeler, which has been endowed to provide tuition assistance particularly for families who are members of St. Joseph Parish. The Wheeler Fund has a current value of just over \$30,000, and will produce \$1,500+ annually in tuition assistance.

- A recent gift of \$10,000 from parents of alumni will be invested in the Daleiden/Doerr Fund, providing an additional \$500+ in unrestricted support of Hackett annually.

This past year, with many thanks for Ellen Brown and Andrew Riker's hard work, we have been developing a proposal for an endowed fund to benefit faculty salaries. We have focused on identifying the needs and researching and developing a model, and are beginning to identify the key donors we will need to get on board to determine that we can be successful in reaching our goals.

CSGK and CSGK School Mission Statements

CSGK Mission Statement

The Catholic Schools of Greater Kalamazoo is an unparalleled school system formed to develop hearts as well as minds through Gospel values, character formation, and Catholic faith experiences in an environment that nurtures life-long learning, commitment, and service to our church and civic community.

Hackett Catholic Prep Mission Statement

Hackett Catholic Prep is committed to preparing our students for lifelong success by promoting and developing faith, character, and academic achievement in a supportive and challenging Catholic faith-based environment.

St. Augustine Cathedral School Mission Statement

St. Augustine Cathedral School, in partnership with parents and the Catholic Church, welcomes and shapes young people as they grow in faith, knowledge and stewardship.

St. Monica Catholic School Mission Statement

A Mission Ordered towards Reaching Eternal life.

"In the spirit of Saint John Paul II's call for a New Evangelization, Catholic Schools of the Diocese of Kalamazoo desire to respond to this transformative invitation to holiness with a firm and renewed zeal. As a multi-culturally diverse institution, we joyfully embrace the universal vocation to holiness. We are a community centered in the Eucharistic Christ and an educational system of the highest standards, rooted in our Catholic faith. Our goal is to equip students with an excellent education and a solid faith formation so each student may know the faith confidently, live the faith in a community where families and teachers work together to advocate for each other's salvation and Sainthood, and share the faith with relevance and loving courage throughout their lives."