

No Minutes of February 24, 2017 CSGK Board: No Meeting

Email Motion & Submitted Reports Below

February 23, 2017 Email

Motion via Email: Fr. Schmidt moves to approve the minutes from the February 3, 2017 CSGK meeting; Clark seconds. Motion passes.

Motion via Email: Fr. Schmidt moves to approve the February 24, 2017 Consent Agenda; Clark seconds. Motion passes.

Motion via Email: Fr. Schmidt moves to approve the January 31, 2017 Financial Statements; Clark seconds. Motion passes.

St. Augustine Principal Report

Administrative Position: St. Augustine Principal

Administrator: Andra Zommers

Month Report: February

Brief summary of meeting/activities since last report:

Faith:

- We thank Monsignor Osborn and Fr. Marotti for making the rounds on the Feast of St. Blaise with a blessing of the throats.
- 2nd grades from all our parishes are receiving the sacrament of Reconciliation for the first time. We are celebrating with each student in the classroom and in the Atrium.
- All teachers were given the link to the Cardinal Newman Society Catholic Curriculum Standards. While the standards are general and difficult to measure, they are rich in language showing the connections to our Catholic faith. Teachers had a conversation about using the language to understand and execute the faith integration defined in our Catholic School Standards.

Knowledge:

- Winter MAP testing was successfully completed. Results have been shared with teachers and parents. For the 17-18 school year, Lower elementary teachers have requested that we move our 2nd grade students from the MAP for primary grades, to the MAP grades 2-8 version. This will enable us to identify gaps in reading earlier in their school careers.
- Our 2nd round of parent teacher conferences are complete.
- 7 teachers have been registered for the Professional Learning Communities Institute in Grand Rapids in August.
- Andra spent 2 days in Phoenix, Arizona at a follow up conference to the Latino Enrollment Initiative sponsored by the University of Notre Dame.
- Terry Nugent worked with teachers during staff meeting February 15 on the new ELA curriculum. Teachers are now charged to build stages 2 and 3 of their ELA units.
- Science Olympiad and Odyssey of the Mind teams head to regional tournaments February 18.

Stewardship:

- Catholic Schools Week was a success!

- We raised over \$300 for Hackett's Alternative Spring Break and enjoyed the students, our graduates, visiting and presenting their work to us.
- The Pancake Breakfast raised over \$1500 for the John Robert Amat Fund.
- The Free Throw Contest, Geography Bee and Catechism Bee were enjoyed by the kids.
- The 8th grade did a great job hosting Family Fun Night and the students showcased their talent via our annual Talent Show.
- The All Schools Mass was a highlight, and this year in particular, was a very joyous celebration.
- Teachers, Cathedral parishioners, hosted Coffee and Donuts for the Cathedral the first two weekends of February.
- We have received funds from our Covenant donor for the Covenant Scholarship for 2017-2018. Special outreach will be done to prospective Spanish speaking families at St. Joseph parish.
- Mike Flynn and I met on February 3 to go over initial plans for Phase IIIB of the Community Anchor Project and our office renovation. As soon as I have Mike's plans, I will seek bids for the work to be done.
- 2 students have returned to our school after trying a new option for fall/winter 2016. We are glad to have them back!

Advancement Review

CSGK Staff: Kate Willard

Month Report: February 2017

Date of meeting/activities: Ongoing through February 23, 2017

Mission and Catholic Identity:

The next edition of the Irish Connect will appear in parish bulletins the last weekend in March. One more edition will follow at the end of the school year.

School Funding:

To date, the annual fund is 80% to our unrestricted goal.

The Kalamazoo Regional Catholic Schools Foundation has approved a total distribution of \$178,281.86 from our various endowed funds for the 2017-2018 fiscal year. This includes the first distribution from the Eagan fund, of \$4,452 in unrestricted funds for CSGK.

Reservations, auction items, and sponsorships are coming in for the HCP Shamrock Celebration. It will be held on March 11th in the Bernhard Center ballroom at WMU.

On Saturday, March 18, preceding Hackett's performance of The Sound of Music, a reception will be held to introduce the Mary K. Carr Memorial Fund for the Arts.

Marketing/Enrollment Committee

Chair: Sarah Gillig, CSGK Enrollment Director

Month Report: February 2017

Date of meeting/activities: Monthly Meetings; location rotates from each school

The committee met Wednesday, February 22, 2017

Members Present: Mike Ogrin, Andra Zommers, Liz Peot, Sarah Gillig

Committee discussed the following:

- Renweb Enrollment Process is now live. I encouraged committee members to talk about it with other parents and direct any questions to Melissa Anderegg.
- We discussed the purpose of social media for each school and agreed that each school would try to share events from each other's page in a timely manner with respect for space and relevance.
- The CSGK will have a booth at the Kalamazoo Family&Baby Expo this Sunday, February 26.
- We discussed the planning for our involvement in the Holiday Parade next November
- We have 2 parent meetings scheduled for families of incoming freshman enrolled at HCP. St. Monica is April 17 and St. Augustine is April 20. We agreed to invite any interested parent to this meeting as well. *This is a new format this year as a result of parent feedback requesting more information about Hackett prior to the end of the school year.

Enrollment Review

CSGK Staff: Sarah Gillig

Month Report: February 2017

Brief summary of meeting/activities since last report:

Mission and Catholic Identity:

- Registration is "Live" on our websites. Returning Families and New families can visit our websites and begin the online process.
- We are excited to report the activity on our Renweb online enrollment system just since opening earlier this week. The return is much quicker than we have seen with paper enrollment. Looking forward to watching this progress in the next few months.
- Catholic Schools Week parish flyer was a success; we received lots of positive feedback. The Student Ambassadors from Hackett did a fabulous job speaking at each parish during Catholic Schools Week.

Enhancing Community Committee

Board Position: CSGK Secretary

Board Member: Susan Bradshaw

Month Report: February

Brief summary of meeting/activities since last report:

Catholic Identity:

The 5th scheduled group mass attendance will be Sunday, March 19th. It had originally been scheduled for March 12th and Mr. Kosmerick asked for it to be rescheduled due to the date of the Shamrock Auction. He believed we would get better attendance if we changed the date. Fr. Schmidt was fine with the date change. Given that, all of the Hackett Clubs and Organizations will attend the 11am Mass at Catherine of Siena on Sunday, March 19th. Those groups include: Ad Gloriam Dei, Agnus Dei, Alternative Spring Break, Earth Club, Latin & Spanish Club, Quiz Bowl, Model United Nations, Respect Life, SAAB, Student Council,

SLS (Students Leading Students), SLT (Student Leadership Team), Theatre, Student Ambassadors, Jazz Band, Philosophy Club, and Yearbook

Financial Review

Board Position: Treasurer and Finance Committee Chair

Board Member: Kristy VanderMolen

Staff Member: Melissa Anderegg (Business Manager)

Month Report: February 2017

Brief summary of meeting/activities since last report:

School Funding:

- Finance committee reviewed the January 31, 2017 financial statements. No concerns, on track with budget.
- Capital expenditure needs: Finance approved \$5976 purchase of chairs and tables for St. Monica. No board approval necessary due to under \$10,000.
- The committee continued discussions on tuition options. Various board members and CSGK staff drafted letter sent out to families discussing the tuition freeze.
- Kate gave an update on advancement and will cover at board meeting as well.
- Committee reviewed cafeteria results and meals are up at the schools. Committee will continue to monitor results.
- Letter going out to families regarding signing up for Renweb .

Action/Motions required of Board (if any):

- Approve the January 31, 2017 Financial Statements

Next steps: Next Finance Committee meeting is scheduled for Thursday March 16th, 2017, 3:15 at Hackett.