

Minutes of March 2019 CSGK Board Meeting

Attendees: Fathers: Farrell, Fleckenstein, Hyman, Schmidt; Lay Members: M. Ogrin, M. Romstadt, R. Basler; LAC Reps: E. Brown, S. Clyne, T. Harding; Principals: B. Kosmerick, A. Zommers; Diocesan Staff: M. Erich; CSGK Staff: K. Willard

Call to Order: 3:37pm

Opening Prayer: Father Hyman

Executive Session: 3:40pm - 4:11pm

Introduction of Guests: Jen Whiting

Approval of Agenda: March 29, 2019

Motion: Fr. Schmidt moves to approve the Agenda. Fr. Hyman seconds. Motion passes

Approval of Consent Agenda:

1. Minutes: March 29, 2019
2. Principal Reports

2.1. Hackett Catholic Prep (B. Kosmerick)

Mission and Catholic Identity:

- Senior Capstone presentations were scheduled for March 12 and 13.
 - The top 4 will move on to the Diocesan Scholarship competition.
- HCP hosted its 2nd Faith, Science, and Reason Presentation on Feb. 11
 - Father McNally presented on "How to Keep Your Children Catholic"
 - 51 people attended, including HCP, St. Augustine, and St. Monica staff, and some area parishioners
 - Parents have responded with positive feedback regarding the first two presentations and have expressed a desire for more Q/A with FOCUS reps
 - Dr. Robin Pierucci has agreed to give the 3rd presentation in May
 - Scientific Proof of Life's Beginning at Conception
- 33 HCP students attended the March for Life Rally in Washington DC in January
 - The group met up with 6 recent HCP alumni attending the march with their college/university Respect Life Clubs
 - HCP Right to Life Club will be participating in the 40 Days of Life Silent Protest

Academic Excellence/School Governance:

- Hackett has partnered with Aquinas College to offer dual enrollment classes on the HCP campus (see attached letter)
 - Classes will begin in the fall of 2019
- The HCP Spring Musical, The King and I, will be on March 15, 16, 22, & 23. Show times are 7:00 pm.
- Mrs. Ulbrich has begun meeting with students regarding scheduling classes for next year.
 - So far 17 sophomores have expressed interest in the Aquinas classes.
 - Mrs. Ulbrich is speaking with juniors later this week.
- Mr. Kosmerick is meeting (one-on-one) with 8th grade parents to answer questions and help them with transitioning to HCP
- HCP staff began ALICE training with an hour of online tutorials on Feb. 7
 - Staff will be going through different training scenarios on Friday, March 15, in the afternoon.
- Our juniors will be participating in the Michigan Merit Exam (MME) on April 9, 10, and 11. The SAT will be taken on April 9. Also, on April 9, our sophomores will take the PSAT 10 and our freshmen will take the PSAT 8/9.
- Our band received all Division 1 ratings at the MSBOA District Band Festival in late February

School Governance/Funding:

- The School Improvement Team met in February and identified 3 standards to work on for the remainder of the school year.
- The 2019 Shamrock Celebration was a huge success. Over 350 tickets were sold.
 - Preliminary numbers are in line (if not a little higher) than 2018.
- Chapel restoration – interior confessional walls have been installed, some trim work needs to be finished in the upcoming weeks

2.2.St. Augustine Cathedral School (A. Zommers)

Faith:

- 2.2.1.** HCP offered an evening with Fr. McNally on "helping students remain in the Catholic Church". I was super pleased to see parents from 11 of your families at the event.
- 2.2.2.** We celebrated Fat Tuesday with pancakes and sausage, and a School Families activity reflecting on the virtues and our Lenten commitments to fasting, praying and giving alms.
- 2.2.3.** We are focusing on "Signs of Holiness in today's world", from Pope Benedict's exhortation this Lent. As well, we are "taking 5 for Lent", following the suggestions of Education in Virtue's Lenten program. Weekly Stations of the Cross are part of our Lenten observance. Thank you to Monsignor Osborn, Fathers McNally, Vinh Le, Hyman, Doctor, Farrell, Potter and Raczkowski for celebrating Reconciliation with our students.
- 2.2.4.** Middle School students enjoyed their annual retreat. This year it was hosted by NET Ministries, "Fully Alive". Thank you to St. Catherine of Siena parish for letting us use your space!

Knowledge:

- 2.2.5.** Our Lady Irish participated in both the Pulling Tournament as well as the Galesburg Augusta Middle School Jamboree which made up for some of the games we lost to snow days.
- 2.2.6.** Our Odyssey of the Mind teams did very well at tournament. Miss Appleyard's team is continuing on to state competition.
- 2.2.7.** HCP administered the high school placement test to our 8th grade students on Feb. 20.
- 2.2.8.** Author Kamilla Benko visited with grades 2-5 on Feb. 22.
- 2.2.9.** Teachers continue to read "Mindsets in the Classroom". After our last discussion on understanding the importance of letting kids fail, I am adding short videos to Monday Mailings, encouraging parents to learn more about the growth mindset.
- 2.2.10.** Mr. Peters hosted a great band concert on Feb. 27, followed by our 7/8 band kids attending festival in Fowlerville on March 1.
- 2.2.11.** St. A is proud of our 11 students and many graduates participating in HCP's production of the King and !! Great event!
- 2.2.12.** Three students participated in the Knights of Columbus spelling bee at the state level. Erin Cook and Graham Zygadlo placed 11th and 8th at the 4th-6th grade level. Nick Doerr placed 5th at the 7th/8th grade level. And one of our Odyssey of the Mind teams participated in state competition on March 16 and took 5th place. Congratulations!
- 2.2.13.** Our Science Olympiad team placed 3rd in the Regional Competition on March 23 and they will be heading to state competition later this spring.

Stewardship:

- 2.2.14.** \$24,180 was transferred from St. A restricted funds to operations for tuition assistance. Additional tuition assistance comes from Covenant Scholarship and parish assistance.
- 2.2.15.** The PTO hosted another wonderful Daddy Daughter Dance attended by nearly 200 dads and girls.
- 2.2.16.** PTO hosted their annual fundraiser, the Once In A Blue Moon Sale. We had 50% of our families volunteer at the sale, some spending 2 hrs helping, some spending the entire week helping! PTO uses the funds raised, \$11, 500, to fund their community events throughout the year.
- 2.2.17.** February financials look good. We have had large building repair expenses. Ellen, Melissa and I went over those and I have a plan.

2.3. St. Monica School (B. Reits)

Mission and Catholic Identity:

- 2.3.1.** Deacon Lucas concludes this series of the Parent/Student Bible & Catechism Study on "Fasting and Mortification" with sixth grade. The final study will commence after spring break and will focus on "Sacred Images".
- 2.3.2.** Students in grade 6 will attend a retreat this week, Friday, March 29, based on Bishop Barron's Lenten reflections on the "Tre Ore". Students in grades 3, 4, and 5, attended on previous Fridays during Lent. Students also received the Sacrament of Reconciliation and attended Stations of the Cross and Mass.
- 2.3.3.** Thank you to Kathy Williams and her HCP students for planning our seventh and eighth grade retreats this year. They were well-received by our students.

Academic Excellence:

- 2.3.4.** The 2019-2020 school calendar is available in Ren Web's Resource Documents
- 2.3.5.** Andra and Becky recently met with PPS administration to discuss shared time staff for the upcoming school year
- 2.3.6.** Teachers received new ideas from Diana Philpot to design upcoming CLE lessons for the second semester.
- 2.3.7.** The school Leaders Forum in Denver, Colorado was canceled in March due to inclement weather. The Institute for Catholic Liberal Education recently rescheduled the session for May 14-16. Four teachers will attend.
- 2.3.8.** Ten SMCS teachers plan to attend the CLE training on "How to Apply Liberal Arts Principals in the Classroom" from June 10-12 in the Diocese of Marquette.
- 2.3.9.** A presentation on Classical Education will be hosted by Light of Christ Academy on March 28 at 7:00p.m.
- 2.3.10.** Teachers have started working on designs for their 2019-2020 web pages. These are linked to our new website at stmonicakzoo.org. Check it out.
- 2.3.11.** Reading Month wraps up with "Dress as your Favorite Book Character" Day, Guest Reader Week, and a school wide play on "Rikki Tikki Tavi", directed by our librarian, Mrs. Flynn.

School Governance:

- 2.3.12.** The accreditation site visit is complete.

School Funding:

- 2.3.13.** Johnson Controls finished the final phase of installation of the electronic door locks. Clare has been trained on programming the electronic key cards and has been working to distribute them to all school employees.
- 2.3.14.** The finance committee approved the purchase and installation of several updated short-throw projectors, to be paid from our bequest. We look forward to expediting the approval process so as to schedule replacement work ASAP.
- 2.3.15.** MDE declined approval of the School Leaders Forum in Denver, CO and the June training in Marquette. The Institute for Catholic Liberal Education will assist us with new verbiage for these conferences in the fall.
- 2.3.16.** Flynn O'Hara provided a proceeds check to us for \$2625.00 which was turned back around to purchase gift cards for the spring and fall 2019. Thank you to Aimee Pienta for all her work in detailing new options for fall. A fitting day is scheduled for May at SMCS

3. Local Advisory Council Reports

- 3.1. Hackett Catholic Prep (T. Harding) - No Report**
- 3.2. St. Augustine Cathedral School (E. Brown) - No Report**
- 3.3. St. Monica School (S. Clyne) - No Report**

4. CSGK Report (M.Ogrin)

Enrollment information as of Wednesday, March 27, 2019 is presented below:

| | 2018-2019 Enrollment | | | | | 2019-2020 Enrollment | | | | | Over (Under) Budget |
|---|----------------------|--------------|------------|-------------|------------|----------------------|-------------|------------|-------------|------------|---------------------|
| | Budget | Beg. of Year | Final | At 03/23/18 | % | Budget | In Progress | Enrolled | At 03/27/19 | % | |
| St. Augustine | 290 | 292 | 291 | 108 | 37% | 279 | 45 | 61 | 106 | 38% | (173) |
| St. Monica | 255 | 254 | 245 | 79 | 32% | 237 | 22 | 18 | 40 | 17% | (197) |
| Hackett | 236 | 236 | 236 | 94 | 40% | 253 | 27 | 43 | 70 | 28% | (183) |
| Totals | 781 | 782 | 772 | 281 | 36% | 769 | 94 | 122 | 216 | 28% | (553) |
| Note: Includes TK- 12th grades only | | | | | | | | | | | |
| Preschool: | | | | | | | | | | | |
| | 18-19 | 19-20 | | | | | | | | | |
| St. Augustine | 37 | 14 | | | | | | | | | |
| St. Monica | 41 | 4 | | | | | | | | | |
| Total | 78 | 18 | | | | | | | | | |
| Note: Preschool includes enrolled and in progress | | | | | | | | | | | |

5. Committee and Staff Reports

5.1. Advancement Review (K. Willard)

Mission and Catholic Identity:

- 5.1.1. The first annual Hackett Alumni Weekend has been scheduled for October 3-5, 2019. Alumni Awards will be presented the evening of Thursday, October 3. Friday will conclude the golf outing and Homecoming celebration at the football game. On Saturday we will host an alumni Mass and encourage classes to consider a reunion event.
- 5.1.2. CSGK is included in Jaqua Realtors' relocation guides. KRESA's Realtor Packet guide of local school systems, and KzooKids Preschool Guide.

School Funding:

- 5.1.3 To date, we have raised \$439,341.18 for CSGK and \$74,066.53 toward KRCSF endowed funds. The annual fund is 67% to its unrestricted goal.
- 5.1.4. The 2019 HCP Shamrock Celebration was a great success! We had just over 350 guests attend and are projecting \$157,000 in profit, including \$95,000 in sponsorships. All of these numbers are records. We are grateful to everyone who made this possible. Many thanks are due to new Hackett parents Christina Butkiewicz and Margaret Oakes, who hit the ground running this year to chair and promote the event. Many, many thanks are due to graduating parent volunteers Sarah Harding, who has overseen item acquisitions for many years and Pat O'Brien, who has headed up two record-setting sponsorship committees.
- 5.1.5. Thanks and congratulations as well to the Irish Jubilee committee, headed by Megan Scarlett and Aimee Pienta, who raised \$60,000 for the St. Monica Boosters through this year's event.

- 5.1.6. The Mary K. Carr Fund for the Arts reprised its pre-show reception at the March 16, performance of *The King and I*. Then evening raised over \$4,500 for the fund, which has grown to a level where it will provide supplemental funds for HCP arts program in addition to multiple annual scholarships.

Motion: Fr. Schmidt moves to approve Consent Agenda. Fr. Hyman seconds. Motion passes.

Financial Review: Finance Committee (M. Anderegg)

School Funding:

- The committee reviewed the February 2019 financial statements with expenditures at 64%, which are better than 67% (8/12 of the fiscal year).
- The committee reviewed the February 2019 cafeteria financials. Net income continues to be higher compared to last year at this time.

Capital Items:

- Capital item for Hackett Band for outerwear = the band purchased new uniforms in 2015-2016 and would like to add rain coats, hat boxes and garment bags. The total cost is \$6,650 and \$5,250 was raised at the Shamrock Auction this year and the remaining balance of \$1,400 will be paid by the band boosters. The order takes 180 days to turn around so David Peters would like to get this approved now to get the items by the start of the 19-20 school year. Note: Due to the dollar amount, this only required Finance Committee approval.
- Capital item for St. Monica for new projectors - St. Monica would like to replace projectors in nine classrooms. The classrooms are middle school and upper elementary grades. The current projectors are over eight years old. Three quotes were obtained as follows: Secant Technologies for \$24, 146.73, Bridges Audio Visual for \$16,650 and Newman IT Solutions for \$15,673.35. The project will be funded by a restricted account. The LaRocca fund, which was a donation for technology and music. The fund has \$10,945 left and the remaining balance will be paid from operations - capital improvements. Rick and Becky would like to select Bridges Audio Visual for the project. We have used them to install projectors in our buildings and have been happy with their work.

Open Item for the Committee to Focus on for Current School Year:

- Teacher salary and benefits endowment fund. Nothing new at this time.

Action/Motions required by Board

- Approve February 28, 2019 financial statement

Motion: Fr. Schmidt moves to approve February Financial Statement. R. Basler seconds. Motion passes

- Approval for the new projectors for St. Monica was granted via a seperate e-mail note. This was requested as approval is also needed from the Please Advise Committee. Brown made motion, Harding supported. The following members voted to approve: Msgr Hazard; Fathers Farrell, Hyman, Richardson Schmidt; Basler, Brown, Clyne, Harding, Ogrin and Romstadt

Building Updates (verbal):

St. Monica:

- April 23 Taco Dinner - CLE presentation
- March 20 - Light of Christ Night

St. Augustine:

- Grant from Michigan State Police approved \$6,600. Upgrade security cameras. Johnson Control doing the work

Hackett:

- Four Capstone finalists

Committee Updates:

Advancement Committee

Tom Dowdall presented summary of the Diocese's new Strategic Plan for Development and discussed how that may impact our Catholic Schools. A key theme of the plan is an emphasis on stewardship formation, particularly at the parish level - something we already focus on in our schools and will continue to. The Diocese is working to grow and promote the Catholic Foundation of Southwestern Michigan, which will serve a similar purpose to our existing Kalamazoo Regional Catholic Schools Foundation in many ways. We may partner with the Diocesan office and/or local parishes when promoting planned giving, and will stay in touch as those opportunities develop.

Marketing and Enrollment Committee:

The committee's next project will be reviewing existing print materials and setting a schedule for the events and marketing opportunities we will pursue in the coming year. The committee will meet in mid April.

Adjournment:

Motion: Fr. Schmidt moves to adjourn meeting at 4:25pm Fr. Hyman seconds. Motion passes

Next Scheduled Meeting: April 26, 2019 - 3:30pm - Hackett Catholic Prep

NOTE: Due to lack of action items on the agenda, the April 26, 2019 was cancelled

Principal Reports

Hackett Catholic Prep Principal Report—NO REPORT

Administrative Position: Hackett Catholic Prep Principal

Administrator: Brian Kosmerick

Month Report: April/May

St. Augustine Principal Report

Administrative Position: St. Augustine Principal

Administrator: Andra Zommers

Month Report: April (through April 26)/May

Faith:

- Grades 3, 4, 5 celebrated their annual retreat on March 27 centered on prayer. 5th grade helped to plan the retreat and led some of the activities. Students also enjoyed a session on contemplative prayer led by Lucy Remington. St. John Bosco hosted our students this year.
- The school community focused on prayer during Holy Week. The banner from our Holy Thursday prayer service hangs in our first floor hallway.

- A rep from Camp Santa Maria visited and offered an introduction of their summer programs to parents and students. We have 2-3 families attend the camp each summer. We hope to raise that number this year!

Knowledge:

- Report cards were sent home electronically March 26.
- Middle school track practice began after spring break. We are grateful to AD, Chris Abid, for organizing bus service from St. A to HCP for daily practice.
- Teachers were asked to return Letters of Intent by April 12.
- The 3 lead teachers and Andra attended the NCEA Convention in Chicago April 23, 24, 25. We were among 9000 Catholic school educators! Feedback and information from the sessions will be shared out to divisions and as we gather at whole staff meeting. The updated NCEA website, as well as the convention app, has a wealth of resources for teachers and for school leadership.

Stewardship:

- We applied for and received the Michigan State Police Safety Grant. We will be replacing our security cameras. The cost of the project through Johnson Controls is \$6136.46. The grant covers \$5985.
- We offered two registration sessions in our computer lab, with a Spanish language translator and support from the enrollment office. 6 families took advantage of the offer.
- 1/3 of our students participated in a mini walk-a-thon the week of April 8. Students raised money for their 'classroom organizations'. For example, 5th grades funds went to purchase baby bottles for Caring Network that students delivered on their monthly visit to help clean and sort.
- A new cart of chromebooks has arrived for the 2nd floor. This replaces one of the two laptop carts purchased a number of years ago.

St. Monica Principal Report

Administrative Position: St. Monica Principal

Administrator: Becky Reits

Month Report: April/May

Mission and Catholic Identity:

- Deacon Lucas will conclude the final 2018-2019 Parent/Student Bible & Catechism Study series on "Sacred Images" with the sixth graders next week. Parent participation in these sessions this year has been ever-increasing. Thank you to Deacon Lucas for continuing to offer these opportunities to our families.
- All students in grades 3-8 attended Lenten retreats prior to spring break. Thank you to Fr. Farrell for offering the Sacrament of Reconciliation to all groups during the month of March.
- Fr. McNally led us in a spiritual pilgrimage with the Stations of the Cross on Holy Thursday at 1:15 p.m. Thank you to the HCP students who participated as readers during this devotion.
- We look forward to Confirmation of our eighth grade students next Monday at 6:00 p.m.
- May Crowning is scheduled for next Wednesday, immediately following the All-School Mass at 8:00 a.m. We will also pray our Prayer of Re-consecration to our Blessed Mother at that time. Please join us if your schedule allows.

Academic Excellence:

- Two eighth grade students, Raphael DeLeon and Clare Conboy have been accepted into KAMSC for the 2019-2020 school year.
- Mr. Priest, from the Fleet Reserve Association presented certificates of participation and awards to 7th graders who participated in the "What Freedom of Speech Means to Me" Essay Contest. Three of our students were identified as Branch winners. Julia Marshall won third place. Ellie Kerrins won second place. James Reasoner won first place. James Reasoner also won second place in our region. (The region includes fourteen states!) All of the winners were awarded checks for their essays. James also received a trophy. Congratulations, students!

- Mrs. Debbie Martin recently announced her plans for retirement at the conclusion of this school year. We thank her for her many years of dedication to our diocesan Catholic schools and especially to our students. We pray for a blessed retirement for Debbie.
- Mrs. Katherine Hammer announced her families plans to relocated to Dayton during the summer; Mrs. Jen Whiting announced her plans to stay home for the 2019-2020 school year, while she and her husband welcome foster children into to their family. We thank both of these teachers for their contributions throughout their years at St. Monica, and we pray for them.
- We are partnering with the Knights of Columbus to collect needed items for The Ark, for the next two weeks. Requested donations were communicated to parents via Ren Web notification this week.
- Taco Tuesday Dinner and CLE presentation on "A Parent's Perspective" on Tuesday, April 23 was very well-attended and provided an opportunity for good food and fellowship. Thank you to Quekas for donating all of the food for the event.

School Governance:

- We await communication from the visiting accreditation team about the status of our study. To date, scores have not been uploaded into the portal.
- The principal job requisition and description are posted to our website. They are also posted to the ICLE website.

School Funding:

- J & J Locksmith rekeyed all exterior doors over spring break. Four doors' cylinder locks were replaced with blanks to limit access to the building.
- Per Rick Remyse, the nine short-throw projectors will be installed next week. All electrical prep work was completed over spring break for those classrooms.
- Carpeting was installed in the library and computer lab over spring break. Funds for this project came from CSGK.
- We are planning for one classroom per grade level for next school year.

Local Advisory Council Reports

Hackett Catholic Prep LAC Representative —NO REPORT

Administrative Position: Hackett Catholic Prep LAC Representative

LAC President: Tim Harding

Month Report: April/May

St. Augustine LAC Representative —NO REPORT

Administrative Position: St. Augustine LAC Representative

LAC President: Ellen Brown

Month Report: April/May

St. Monica LAC Representative – NO REPORT

Administrative Position: St. Monica LAC Representative

LAC President: Sue Clyne

Month Report: March

CSGK Report

Administrative Position: CSGK Board President

Board Member: Michael Ogrin

Month Report: April/May

I have asked Melissa to reach out to the CSGK parishes to place something in the bulletins seeking an additional CSGK Board member.

Additionally, the last time the CSGK bylaws were reviewed was April 2019. The bylaws call for a review every 4 years. I would like to ask for volunteers to serve on a committee to review the bylaws (ideally in one meeting). Please let me know if you are interested in this process.

Staff and Committee Reports

Advancement Director

Staff Member: Kate Willard

Month Report: April/May

Mission and Catholic Identity:

The *Irish Pride* will mail in May. Story highlights will include alumni clergy serving our (and other) Catholic schools, young alumni entrepreneurs, Hackett's upcoming alumni weekend, and a student story from St. Augustine and St. Monica in addition to a current Hackett story.

The Athletic Hall of Fame committee met this past week and finalized the individuals and teams to be inducted into the Hall of Fame this year (below). The committee is seeking new membership to join this summer.

Rick Bourner '76

Shawn Conners '74

Patrick Walsh '85

St. Augustine 1963 Football – state champions

Hackett 2002 Women's Soccer – state champions

Plans continue to develop for Alumni Awards on October 3, the golf outing and Homecoming on October 4, and an alumni Mass and reunions on October 5.

School Funding:

To date, we have raised \$457,085.07 for CSGK and \$74,656.53 toward KRCSF endowed funds. The annual fund is 74% to its unrestricted goal.

We expect a disbursement of \$195,000 this spring from funds held through the Kalamazoo Regional Catholic Schools Foundation to benefit our schools in 2019-2020.

A spring appeal will be mailed in May to lapsed donors. We will be targeting print and direct messaging to LYBUNT (who gave *last year but not this*) to encourage them to renew their support.

Business Manager/Financial Review

Staff Member: Melissa Anderegg

Month Report: April

School Funding:

- The committee reviewed the March 2019 financial statements with expenditures at 73.6%, which are better than 75% (9/12 of the fiscal year).
- Preliminary enrollment was reviewed. We are at 50% of budget one and a half weeks from the deadline (April 29th).
- Capital improvement items:
 - Hackett – security cameras for the building. HCP would like to install cameras throughout the interior of the building as well as on the exterior. The L.C. Howard restricted funds will be used to fund the project. Quotes were received as follows:

| | |
|-------------------|-------------|
| ▪ Vanguard | \$51,994.91 |
| ▪ S.A. Morman | \$52,995.00 |
| ▪ All-Tronics | \$52,131.93 |
| ▪ Q3 Technologies | \$70,138.00 |

Vanguard is the preferred quote as it includes more storage (60 days vs 30), 4MP cameras, and it is the least expensive. Due to desire to submit this to the Please Advise Committee as soon as possible, a separate electronic board vote was sought. The motion to approve the Vanguard quote was made by T Harding and supported by E Brown. The following Board members voted in favor: Msgr Hazard, Fr Farrell, Fr Richardson, Fr Schmidt, E Brown, T Harding, M Ogrin, M Romstadt. During the voting process, S Clyne suggested the Michigan State Police grant be applied for to fund this project. T Harding asked Brian to address this point as he thought it was considered for this project.

- Hackett – baseball and softball field improvements. A quote was obtained from Turf Services to install stone dust, edge the fields, and grade the fields for \$9,990. Some parts of the fields are not in the best condition and considered hazardous during play. In addition, Hackett is hosting baseball districts this year and the fields need maintenance to be in good condition for districts. Finance approved the project to be paid from the athletic budget. No further approval needed due to dollar amount of request.

Open Item for the Committee to Focus on for the Current School Year:

- Teacher salary and benefits endowment fund. Ellen provided an update on the endowment progress. The team has been drafting language and statistical data to share with prospective donors.

Month Report: May

School Funding:

- The committee reviewed the April 2019 financial statements with expenditures at 79.1%, which are better than 83% (10/12 of the fiscal year).
- Preliminary enrollment was reviewed (see report). We are at 87% of budget.

- Capital improvement items:
 - St. Augustine – ceiling tiles for the hallways and stairwells (second phase of the project). The project will be paid from Legacy funds. Quotes were obtained as follows:
 - Wes Sangsland Construction \$13,950; May Construction \$18,950; VanDam and Kruisinga \$41,352Wes Sangsland is recommended - least expensive and they completed phase one of this project.
Motion: Fr. Farrell moves to approve, M. Ogrin seconds. Motion passes.

 - St. Monica – water softener for the school. It will be paid from operations. Quotes were obtained as follows:
 - Canney's \$9,375; RW Lapine \$9,750; CL Mahoney \$9,125Canney's is the preferred quote as they performed a very thorough analysis of the needs of the building and reviewed water usage history. No further approval needed due to dollar amount of request.
Motion: M. Ogrin moves to approve, Fr. Farrell seconds. Motion passes.

 - Hackett – replace 100 computers for the computer lab, library lab, teachers, and staff. The project will be funded through restricted funds for technology and operations. Quotes were received as follows:
 - Compugen \$19,409; STS Education \$23,600; CDI Technologies \$28,989Compugen is the preferred quote
Motion: Fr. Farrell moves to approve, L. Buck seconds. Motion passes.

- The committee approved allocation of the Kalamazoo Community Foundation endowment distribution evenly between the three schools to be used for tuition assistance. The amount will be \$11,632.28 for each school.

Open Item for the Committee to Focus on for the Current School Year:

- Teacher salary and benefits endowment fund. Ellen provided an update on the endowment progress.

Action/Motions required of Board

- Approve the March 31, 2019 financial statements.
 - Approve the April 30, 2019 financial statements.
 - Approve the ceiling tile project for St. Augustine.
 - Approve the computers for Hackett.
-

Advancement Committee – NO REPORT

Staff Member: Kate Willard
Month Report: April/May

Marketing and Enrollment Committee – NO REPORT

Staff Member: Kate Willard
Month Report: April/May

Facilities Committee – NO REPORT

Staff Member: Kate Willard
Month Report: April/May

Technology Committee – NO REPORT

Staff Member: Melissa Anderegg
Month Report: April/May

Human Resources/Policies Committee – NO REPORT

Staff Member: Melissa Anderegg
Month Report: April/May

Food Services Committee – NO REPORT

Staff Member: Melissa Anderegg
Month Report: April/May

CSGK and CSGK School Mission Statements

CSGK Mission Statement

The Catholic Schools of Greater Kalamazoo is an unparalleled school system formed to develop hearts as well as minds through Gospel values, character formation, and Catholic faith experiences in an environment that nurtures life-long learning, commitment, and service to our church and civic community.

Hackett Catholic Prep Mission Statement

Hackett Catholic Prep is committed to preparing our students for lifelong success by promoting and developing faith, character, and academic achievement in a supportive and challenging Catholic faith-based environment.

St. Augustine Cathedral School Mission Statement

St. Augustine Cathedral School, in partnership with parents and the Catholic Church, welcomes and shapes young people as they grow in faith, knowledge and stewardship.

St. Monica Catholic School Mission Statement

A Mission Ordered towards Reaching Eternal life.

“In the spirit of Saint John Paul II’s call for a New Evangelization, Catholic Schools of the Diocese of Kalamazoo desire to respond to this transformative invitation to holiness with a firm and renewed zeal. As a multi-culturally diverse institution, we joyfully embrace the universal vocation to holiness. We are a community centered in the Eucharistic Christ and an educational system of the highest standards, rooted in our Catholic faith. Our goal is to equip students with an excellent education and a solid faith formation so each student may know the faith confidently, live the faith in a community where families and teachers work together to advocate for each other's salvation and Sainthood, and share the faith with relevance and loving courage throughout their lives.”
